

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, April 24, 2012, 11 a.m.
Room S103B, Kelowna Campus**

Approved May 15, 2012

Members Present: M. Conlin
B. Cooke
C. Denesiuk
J. Hamilton (President)
R. Gee
L. Kayfish (Chair)
D. Manning
M. Marino (by teleconference)
Y. Pinder
L. Rozniak
R. Saunders
T. Styffe
L. Swite-Ghostkeeper

Regrets: S. Nahal

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
C. Kushner

Directors: C. Ulmer for A. Coyle

Observers: N. Fretz for T. Walters, OCFA
N. Ankerstein, Admin. Association

Guests: C. Athay, J. Wu, D. Westmacott and contingent of students; J. Haller
(item 6.2.2)

Media: James Moore (AM 1180); Sam Redding (Kelowna Daily Courier)

Regrets: C. McRobb, BCGEU Vocational
N. Di Iuorio, Student
J. Haynes, Student

There being a quorum present, the Chair called the meeting to order at 11:05 a.m.

1. APPROVAL OF AGENDA

Motion: B. Cooke/C. Denesiuk

“BE IT RESOLVED THAT the April 24, 2012, OC Board open session meeting agenda is approved”.

MOTION CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: D. Manning/T. Styffe

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

Items Approved:

“BE IT RESOLVED THAT the March 27, 2012, Open Session minutes were approved.”

MOTIONS CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS AND DELEGATIONS

5.1 Student Presentations re: Tuition

a) Okanagan College Students’ Union (C. Athay, J. Wu)

The students will send their presentation and notes to the Board office for distribution to Board members.

Participation rates were discussed. The students noted that participation rates have increased by 10-20% each year for students from China. However there was some discussion as to whether the student survey was referring to student satisfaction rates as opposed to participation rates. Participation rates are the percentage of students who pursue post secondary education in a certain time frame (such as directly from high school). Satisfaction rates measure the degree of satisfaction while at the institution.

Points raised by the students were:

- Students do not feel they are getting good value for their education;
- Students would like more support while they pursue their education to promote a healthy lifestyle (work/school balance). They continue to work with the federal and provincial governments to increase student funding;
- Would like to see stable funding for the Coyotes program from the Student Activity Fee.

Board members asked that the students summarize the data from their survey and provide it to the Board as some of the data seems to contradict the survey done through Public Affairs.

The Board Chair committed to looking at the student activity fee to address the students’ concerns.

The students were thanked for their presentation and the role they played in the consultation.

b) Vernon Student Association – not in attendance

6. NEW BUSINESS/RESOLUTIONS

6.1 Finance, Audit and Risk Review Committee (B. Cooke)

6.1.1 Okanagan College 2012/13 Budget

6.1.2 Tuition Recommendation

a) Comments from Chair, Education Council

Council met on the 16th of April and received the budget; there were no significant issues. The representative from Health raised some concerns on the campus health cut back and this was noted.

b) Comments from Chair, Finance, Audit and Risk Review Committee

The College has been undergoing a number of activities to improve the budget process. Administration was surprised by the cooperative gains imposed on the college sector. The College has been struggling with static funding and inflationary costs which are not covered.

Motion: B. Cooke/T. Styffe

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve an operating budget of \$ 92,561,840 for 2012/13 as recommended by the Finance, Audit and Risk Review Committee”, and

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve a tuition increase of 2% for 2012/2013 for all courses and fees as recommended by the Finance, Audit and Risk Review Committee”

The College is facing challenges this year and next. A \$2.6 million shortfall this year however Administration is putting forward a budget that is balanced, has efficiencies and some revenue generating opportunities. Access and programming for students has been preserved. The budget process was a consultative one with students and employees input was received from them.

Recommendations included:

- Reduction to staffing costs (\$1,030,350): there will be less overtime and less part time support available to departments
- Reductions in supplies and services (\$648,665;): eliminate credit card payments (except bookstore and Continuing Studies); eliminate campus health services (will be covered by other agencies and counselors – this will be monitored closely); reduced travel (most is professional development, there has been a reduction in administrative travel), reduction in supply budgets across all areas
- Increase parking rates
- Revenue from printing: institutions that have done this have seen a sustainability piece, more activities will be done electronically
- Contract revenue: have redeployed resources, and have created a position Director of Applied Research and Business Development to generate revenue around contract training and services and around taking advantage of the applied research opportunities.
- Rentals: increase the rental rates and promote our facilities.

Initiatives recommended:

- Offer additional sections of upper level business courses
- Maintain the Manager Energy Services
- Student Support: Increase student tuition bursaries; increase in student employment fund

Concerns raised were addressed. A website will be developed for students so that they are fully informed that the College does not take credit card payments for tuition. The site will give them direction on how to make their payments.

MOTIONS CARRIED

1 opposed

The Board Chair thanked the students for their presentation and participation, he committed to consulting with them in the future on similar matters.

10 minutes break

All students and media left

6.2.2 ITA Training Plan (A. Hay)

This related to the programming plan that the Board has previously approved. However, there is still some discussion across the province and may encounter some additional changes. All institutions are assessing the risk with regard to this Plan.

J. Haller noted that the largest changes are the economy; construction continues to decline (carpentry and plumbing). There is a \$3.5 million shortfall this year.

This Plan has not been reviewed by Education Council yet, but it does not contain a significant change from the programming plan.

Motion: T. Styffe/ Y. Pinder

“BE IT RESOLVED that the Board of Governors approve the ITA Training Plan as recommended”.

MOTION CARRIED

J. Haller left at 12:25 p.m.

6.3 Education Council (R. Gee)

6.3.1 Program Proposals

Residency Requirements Policy

Motion: R. Gee/T. Styffe

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Residency Requirements Policy, as recommended by Education Council and as presented here”

MOTION CARRIED

Residential Construction

Motion: R. Gee/D. Manning

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Residential Construction, as recommended by Education Council and as presented here”.

MOTION CARRIED

Culinary Arts Revisions

Motion: R. Gee/ L. Rozniak

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Culinary Arts Dual Credit Certificate, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Culinary Arts Certificate, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Culinary Arts Diploma, as recommended by Education Council and as presented here”.

MOTION CARRIED

Change to Admissions Requirements

Motion: R. Gee/ L. Rozniak

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revisions to the following programs: Automotive Collision Repair/Painting and Refinishing; Automotive Refinishing (Painting) Certificate; Culinary Arts Certificate; Pastry Arts Certificate;

Plumber Pre-Apprenticeship Certificate; Plumbing and Piping Trades Certificate; Refrigeration & Air-Conditioning Mechanic Pre-Apprenticeship; Sheet Metal Worker Pre-Apprenticeship Certificate; Automotive Service Technician Certificate; Carpentry; Carpentry/Joinery Certificate Residential Construction Certificate; Studio Woodworking Certificate; Heavy Duty/Commercial Transport Technician Certificate; Recreation Vehicle Service Technician Certificate Metal Fabricator; Welding ‘C’ Certificate; Aircraft Maintenance Engineer Category ‘S’ (Structural); Electrician Pre-Apprenticeship Certificate , as recommended by Education Council and as presented here”.

MOTION CARRIED

Admission requirements are being revised to contribute to student success.

BBA Management Specialty

Motion: R. Gee/T. Styffe

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, BBA – Management Specialty, as recommended by Education Council and as presented here”.

With the addition of some courses this program will now be a specialty in the Bachelor of Business Administration.

MOTION CARRIED

Legal Administration Assistant

Motion: R. Gee/ C. Denesiuk

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Legal Administrative Assistant - Litigation, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Legal Administrative Assistant – Corporate/Conveyancing, as recommended by Education Council and as presented here”.

MOTION CARRIED

Criminal and Social Justice Diploma
Diploma in Writing and Publishing

Motion: R. Gee/L. Rozniak

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Criminal and Social Justice Diploma, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the program revision, Diploma in Writing and Publishing, as recommended by Education Council and as presented here”.

MOTION CARRIED

7 VERBAL REPORTS

7.1 Board Chair Report (L. Kayfish)

The Chair recommended members review the Government Letter of Expectation (GLE) in the consent agenda if they have not already done so.

A member asked if the Board could discuss the role of the GLE at a future meeting.

7.2 President's Report (J. Hamilton)

No report.

8. INFORMATION

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

11. FOR THE GOOD OF THE INSTITUTION

12. DATE OF NEXT MEETING May 15, 2012 Vernon Campus

13. ADJOURNMENT

Motion: Y. Pinder/ L. Rozniak

MOTION CARRIED

The meeting adjourned at 12:50 p.m.