

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, December 5, 2006, 3:00 p.m.
S103B, Kelowna Campus**

Approved January 30, 2007

Members Present: J. Shaw, J. Hamilton
J. Lister
A. Tozer
B. Hughes
P. Johnson
A. March
M. Conlin
A. Cossentine

Absent: N. Brighthouse Warren
J. Perrino
M. Preston-Horn

Board Secretary: L. Le Gallee

Vice Presidents: A. Hay
K. Burt

Absent: S. Koehle
A. Coyle
C. McRobb, BCGEU Vocational Instructor
G. Fjetland, BCGEU Support Staff
J. Pugsley, OC Faculty Association
J. Yacheson, Administrators Association
Kalamalka Student Association

Guests: C. Ulmer, P. Barbosa

There being a quorum present, the Chair called the meeting to order at 3:00 p.m.

1. APPROVAL OF AGENDA

Motion: A. Tozer/B. Hughes

“BE IT RESOLVED THAT the December 5, 2006, OC Board open session meeting agenda is approved”

CARRIED

2. OATH AND CODE OF CONDUCT – M. Preston-Horn – due to class schedule and assignment deadlines, Mark was unable to attend.

3. DECLARATION OF CODE OF CONDUCT

No conflicts were declared.

4. **APPROVAL OF MINUTES** - October 31, 2006

Motion: J. Lister/A. March

“BE IT RESOLVED THAT the October 31, 2006, open minutes are approved.”

CARRIED AS AMENDED

5. **BUSINESS ARISING FROM THE MINUTES**

6. **NEW BUSINESS/RESOLUTIONS**

6.1 **Approval of Advisory Committee Members** (J. Shaw)

Members asked that a short backgrounder on appointees be provided to the Board.

Motion: B. Hughes/J. Lister

“BE IT RESOLVED that Katherine Craig be appointed to the Central Okanagan Regional Advisory Committee for a one year term”.

In response to a question, L. Le Gallee will find out if it is policy or legislation that dictates Board approval of Advisory Committee members.

CARRIED

6.2 **Education Plan** (A. Hay)

The Education Plan flows from the Mission, Vision and Values and the Key Directions. The Plan is flexible and dynamic and allows Okanagan College to respond to the needs of the students; while listing the programming that is envisioned, it is not limited as to future offerings.

A member commented that the Plan is easy to read and reads well.

A. Cossentine noted that Education Council recommended some revisions to the initial draft as well as the final version and voted in complete support of it.

The President congratulated A. Hay and those who contributed on an example of how projects such as these should be lead. He recognized that the Plan is a five year rolling plan providing Okanagan College with the flexibility beyond the yearly budget.

Motion: A Tozer/J. Lister

“BE IT RESOLVED that the Board approve the 2007-2012 Education Plan as presented”.

CARRIED

6.3 **Approval of Signing Authorities** (J. Shaw)

Motion: A. March/P Johnson

“BE IT RESOLVED that the Board approve the following as recommended by the Finance and Audit Committee:

THAT Jim Hamilton, President; Yvonne Pinder, Acting VP, Finance and Administration; Andrew Hay, VP, Education; Steve Koehle, VP, Students; and Bob Willox, Director, Financial Service, of Okanagan College (the “Corporation”) be and are hereby authorized for and on behalf of the Corporation to enter into arrangements for the deposit and withdrawal of funds, credit facilities and other financial services with The Toronto-Dominion Bank, TD Mortgage Corporation, TD Pacific Mortgage Corporation, Canada Trustco Mortgage Company and The Canada Trust Company (collectively, the “Bank”) for credit to the

Corporation's account only all or any cheques and other orders for payment of money, and for that purpose to endorse the same on behalf of the Corporation either in writing or by rubber stamp;

THAT all cheques of the Corporation be drawn in the name of the Corporation and be signed on its behalf by any two of:

***Jim Hamilton, President
Yvonne Pinder, A/VP, Finance and Administration
Andrew Hay, VP, Education
Steve Koehle, VP, Students
Bob Willox, Director, Financial Services,***

With the exception of the Okanagan College's Emergency Loan Account #0277-5213145 which will be signed on it behalf by any two of the above for any amount, or any two of the following for up to \$1,500:

***Russ Winslade, Director, Student Services
Sandi Gould, Financial Aid Officer
Marilyn Beveridge, Financial Awards Assistant
Cheryl Brabrandt, Financial Awards Assistant;***

THAT designated Okanagan College staff be and are hereby authorized for and on behalf of the Corporation from time to time to receive from the said Bank a statement of account of the Corporation together with all relative vouchers and all unpaid bills lodged for collection by the Corporation and all items returned unpaid and charged to the account of the Corporation, and to sign and deliver to the Bank the Bank's form of verification, settlement of balance and release;

THAT designated Okanagan College staff be and are hereby authorized for and on behalf of the Corporation to obtain delivery from the bank of all or any stocks, bonds or other securities held by the Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefore;

THAT this resolution be communicated to the Bank and remain in force until written notice to the contrary shall have been given to the Manager for the time begin of the branch of the Bank at which the account of the Corporation is kept and receipt of such notice duly acknowledged in writing".

CARRIED

The Chair acknowledged that this is K. Burt's last meeting with this Board; she wished him every success in his new position at Dalhousie University.

P. Barbosa gave a brief report from the Student Union.

7. TOPICS FOR NEXT MEETING

- 7.1 Appointment of Board Observers
- 7.2 Approval of 2007 Meeting Schedule

8. OTHER BUSINESS

9. DATE OF NEXT MEETING

Tuesday, January 30, 2007, Kelowna Campus

10. ADJOURNMENT

The meeting adjourned at 3:28 p.m.