

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, April 24, 2007 11:30 a.m.  
Room 141, Salmon Campus**

**Approved May 22, 2007**

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Members Present: J. Shaw, J. Hamilton  
J. Lister  
B. Hughes  
P. Johnson  
A. March  
A. Tozer (11:25 a.m.)  
M. Preston- Horin  
E. Brighthouse- Warren  
A. Cossentine

Regrets: L. Kayfish  
B. Cooke  
J. Perrino  
M. Conlin

Board Secretary: L. Le Gallee

Vice Presidents: A. Hay  
S. Koehle  
Y. Pinder

Regrets: A. Coyle  
J. Pugsley, OC Faculty Association  
J. Yacheson, Administrators Association  
C. McRobb, BCGEU Vocational Instructor  
G. Born, BCGEU Support Staff  
Kalamalka Student Association  
Okanagan College Student Union

Guests: R. Maradyn, L. Wilson, R. Winslade, D. Pearson (Superintendent of Schools, SD 83); C. Ulmer; S. Crosby; L. Kiehlbauch, S. Cawsey, D. Idzan, W. Radies, M. McLaws, L. Bogula

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There being a quorum present, the Chair called the meeting to order at 11:35 a.m.

**1. APPROVAL OF AGENDA**

**Motion:** A. March/P. Johnson

***“BE IT RESOLVED THAT the April 24, 2007, OC Board open session meeting agenda is approved”***

**CARRIED**

**2. DECLARATION OF CONFLICT**

No conflicts were declared.

**3. APPROVAL OF MINUTES - March 27, 2007**

**Motion:** B. Hughes/A. March

***“BE IT RESOLVED THAT the March 27, 2007, open minutes are approved as amended.”***

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

**5. NEW BUSINESS/RESOLUTIONS**

**5.1 Student Fee Schedule (S. Koehle)**

Approval is required annually under the *College and Institute Act*. The institutions collect the fees on behalf of the students, provided that the Societies have gone through their procedures and that all requirements of the Act have been met.

**Motion:** J. Lister/B. Hughes

***“BE IT RESOLVED THAT the Board agrees to collect student fees for Okanagan College for 2007/08 on behalf of the Okanagan College Students Union and the Kalamalka Student Association as outlined in the letters to the OC President that are included in the agenda”.***

In answer to a question, N. Brighthouse Warren stated that fees for OCSU have increased slightly, but health and dental has decreased, net amount students pay is down from last year.

In reply to a question as to the difference rates charged with each Society; N. Brighthouse Warren stated that OCSU's mandate is to not increase fees higher than the rate of inflation; and the OCSU is an advocate group; while the KCSA is primarily an activity group.

**CARRIED**

**6. PRESENTATIONS/KEY DIRECTIONS**

**6.1 Employee Development (R. Maradyn)**

A progress report on the Employee Development Key Direction was distributed at table. R. Maradyn stated that this is more of a progress report as opposed to a complete list of accomplishments. Currently \$952,000 is spent on professional development (1.4% of the budget).

An employee satisfaction survey is being developed and should be completed by the end of June 2007; with initiation in September 2007, and implementation of the recommendations by the end of the year.

A member asked if there is a template for the employee portfolio. R. Maradyn stated no, this is still being worked on. The template used at Nova Scotia Community College will be reviewed and may be used or revised to suit Okanagan College's purposes.

The success rate of this is being reviewed as well, it is not commonly practiced in this sector (as opposed to the student level); further discussion will need to occur.

R. Maradyn stated that professional development funds are awarded on a first come first serve basis with a committee determining who is awarded the money.

J. Hamilton noted that professional development funds can be used for attending conferences or courses. The expectation of the outcome is the value to the individual and value to the college.

J. Shaw thanked R. Maradyn, and noted that Okanagan College desires to be the first choice for employees and students.

## **6.2 Regional Dean (L. Wilson)**

In October in Revelstoke L. Wilson shared the 2006/07 vision for the region; many of the projections have become a reality.

L. Wilson acknowledged administration and J. Haller for the progress experienced in Revelstoke.

The focus in Salmon Arm is to transform the culture of the community. A rotating trades program has been implemented; funds have been approved for the LPN (Licenced Practical Nursing) program. Interior Health has projected the regional need for 50 LPN this year; and 59 next year. On Monday, April 30<sup>th</sup> the Resident Care Attendant program begins.

Geography students will be conducting field studies in areas such as the Grand Canyon; Glacier National Park, Sonora Desert; San Francisco Volcanic Field as well as locations in Arizona and Utah.

The challenge faced by the Continuing Studies department is to meet the needs of shift workers. The utilization of services at the student success centres continues to grow.

International opportunities have been increasing. 20% of the student population in Salmon Arm is from other countries.

The need for a residence is paramount as housing in the community is limited. The Salmon Arm Campus is unable to offer summer programming because of the low vacancy rate particularly in the summer. The Regional Dean continues to discuss future partnerships with businesses and the school districts with regard to meeting the needs of the community. The Economic Development Commission (N. Bibiy) is putting together a group to develop a strategy around housing, as affordable housing is their number one priority.

Salmon Arm students have been recognized for their successes recently. The Chemistry students' marks have increased by 10% due to a new approach to teaching chemistry. A second year Arts student, E. Vivian presented his ideas for sustainable development and green building practices to the International Environmental Technology Trade Show and Conference of Americana. He is the recipient of the 2007 ECO Canada Student award.

## **6.3 Chair, Regional Advisory Committee (P. Munro)**

P. Munro was unable to attend.

## **7. REPORTS**

### **7.1 Board Chair Report (J. Shaw)**

A letter of congratulations was received from UBC O with regard to the Silicon Valley Awards. Okanagan College received this science and technology award for community leadership from OSTEC (Okanagan Science & Technology Council).

J. Shaw sent a letter to Similkameen Valley Planning Society in response to a concern raised by the Society with regard to representation on the Board from Similkameen Valley. She has volunteered to attend any of their meetings in the interest of building future relationships.

J. Shaw and J. Hamilton sent letters to the BCGEU Vocational Bargaining Committee congratulating them on a successful negotiating session.

J. Shaw and N. Brighthouse Warren will be attending ACCC in Montreal in May.

M. Preston-Horin has been approved and appointed to the HR Committee; the next meeting is May 8<sup>th</sup>.

The Chair highlighted the two upcoming golf events: May 24<sup>th</sup> in Kelowna and June 29<sup>th</sup> in Salmon Arm.

She attended the Martin Street Facility Opening in Penticton followed by lunch with B. Hughes, J. Hamilton, B. Barisoff, A. Coyle, and D. Lomas on March 30<sup>th</sup>. On April 20<sup>th</sup>, she, J. Hamilton and spouses attended the 4<sup>th</sup> annual Banee in Oliver, a donation was made to scholarships and bursaries for the College.

## **7.2 President's Report (J. Hamilton)**

The report was distributed by email and made available at table as well.

Okanagan College has had a very successful month with positive publicity. MLA Tom Christensen wrote an opinion piece on April 13<sup>th</sup> in the Vernon Morning Star in which he credited Okanagan College for its role in expanding training and educational opportunities for students in the region. As well, on April 16<sup>th</sup>, MLA Sindi Hawkins delivered a speech in the Legislative Assembly in which she applauded Okanagan College for innovative programs such as Residential Construction.

Okanagan College's Business students took top honours at the recent International Collegiate Business Strategy Competition in San Diego.

A Letter of Intent providing further opportunities for faculty and students has been signed with Lanzhou University.

A scholarship for nursing students has been set up in the amount of \$10,000 from Gorman Brothers and the Kelowna Rotary Club.

J. Shaw highlighted the meeting with School District #23 that some Board members attended with Okanagan College administration; there is a hope that more meetings such as this can be arranged with other school districts.

## **7.3 Education Council (A. Cossentine)**

Written report in agenda.

A. Cossentine briefly reviewed new courses that have been approved including courses in Geographical Information Systems and human kinetics; and advanced Business degree courses including Sports and Events Marketing and Customer Relationship Management courses.

## **8. INFORMATION ITEMS**

### **8.1 Intercollegiate Athletics (R. Winslade)**

Discussions will continue with the students on intercollegiate activities.

R. Winslade noted that a number of students are employed within this program. This employment is under the BCGEU support staff agreement, and they have been very supportive. This is not the case at all institutions in BC.

M. Preston- Horin questioned if an incentive program exists to encourage students to get involved with sports. R. Winslade has looked at policies but nothing formal has been instituted at this point. UBC O offers a \$1,000 scholarship because often the student can not work as much as they would require; and Douglas College has priority registration.

**9. TOPICS FOR NEXT MEETING**

Due to the volume of proposals for the next meeting, members were asked to note that the May meeting would be longer than previous meetings.

**10. OTHER BUSINESS**

**11. DATE OF NEXT MEETING**

May 22, 2007, Kelowna Campus

**12. ADJOURNMENT**

The meeting adjourned at 1:05 p.m.