Congratulations! You are admitted to the program – now what?

1. **HOW TO REGISTER FOR COURSES**

(a) Click here for how to register for courses. Your program is on a set schedule and you must follow this schedule if you want to complete by the end of your academic year – September to June.

https://www.okanagan.bc.ca/Programs/Areas_of_Study/Business/Business_Programs/Office_Administration_Certification/Online_Office_Administration.html

(b) Once you are registered, here’s how to start...

1. Log in to MyOkanagan and click on the Moodle link in the top right-hand corner. Moodle will have your course classrooms for each course. Click on the course link within Moodle, you will then see the content of the course.

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LAA-145-ONLINE-DEV-Intro to Canadian Legal Systems

Welcome to LAA 145 - Introduction to the Canadian Legal System

**Course Description**

This 30-hour course is scheduled over six weeks. The primary purpose of this course is to provide you with a general understanding and a working knowledge of the Canadian legal system.

**Prerequisites**

None

**Textbook and Resources**

- **Optional:** Online dictionaries are available through the course.
- **Legal Profession Act and the Law Society’s Code of Professional Conduct of British Columbia**
- Web site for all B.C. Courts http://www.courts.gov.bc.ca/
- Web site for the Supreme Court of Canada http://www.scc-csc.gc.ca/

**Learning Outcomes**

On successful completion of this course, you will have reliably demonstrated the ability to:

- Identify the hierarchy and structure of the Canadian and BC Courts
- Understand the importance of our Constitution and the Canadian Charter of Rights and Freedoms
- Identify the federal and provincial areas of legislative jurisdiction
2. If you need help with Moodle, there are lots of tutorials to guide you. I would highly recommend you go through the Moodle Student Guide to help you identify key learning tools in Moodle. You will be using this system for every course in the program.

3. If you have any difficulty, please email oadm@okanagan.bc.ca or email your instructor, which should be listed in the Moodle course.

Happy Learning!