

Music Licensing at Okanagan College

“By law, permission to publicly perform music in your business is not automatically granted when you purchase CDs, mp3s, or subscribe to online music services, etc. – doing this only allows you to use the music for private (non-commercial) purposes. Similarly, when you hire musicians to play music in your establishment or at a public event, the fees paid to them are for their performance, not to compensate the authors and publishers of the songs they perform. Even when performers play their own songs, they are entitled to separate compensation for those different efforts.”

“Failure to obtain the required licence(s) may result in legal action.”

Recorded music

Okanagan College, through the Ancillary and Business Department, has applied for, obtained and paid for a specific licence to cover most situations that involve use of **recorded music**.

Please note that **only OC sanctioned events are covered by our licence**.

Some examples of recorded music events:

- | | | |
|---------------|--------------|-----------------------|
| ✓ Receptions | ✓ Assemblies | ✓ Sports events |
| ✓ Conventions | ✓ Fairs | ✓ Fitness Instruction |

Live music

The use of **live music (including DJ performances)** must be reported in a different manner and each department will be charged the corresponding fee.

Reporting to Ancillary and Business Services

ALL events (involving both recorded and live music) must be recorded on the attached form and reported to ABS.

When you are organizing an event and are not sure if the type of music being used is covered by our licence, please contact Ancillary and Business Services with the exact details for clarification.

Additional notes:

- A DJ's performance constitutes live entertainment and the licence fee will be charged to the organizing department.
- OC does not have a licence to cover use of background music.

Ancillary and Business Services Department represents Okanagan College in music licensing matters. If you are contacted by any agencies regarding music licensing, please forward all correspondence to the above mentioned department.

MUSIC LICENSING REPORTING FORM

OKANAGAN COLLEGE

Campus _____

Contact _____

Department _____

Phone _____

Date of Event	Name of Event	Location	Room Capacity*	With/without dancing	Live/Recorded music	Compensation paid (live music only)

*Room/location capacity, not number of participants.
Please submit completed form to Ancillary & Business Services