



**Job Search Techniques**

**\$250.00 + \$30.00 HST**

Taught by an HR Professional, this job search course provides students with an inside look into the entire recruiting process and focuses all instruction towards what motivates employers to hire. Students will create a cover letter, results-based resume and will learn a job search strategy that maximizes results by targeting the key decision makers. Students will also prepare for their next interview using the same format the interviewer uses to interview job candidates. Participants will dramatically reduce the amount of time it takes them to obtain an interview and land that important job!

**Note: Students have 2 months to complete the course.**

**REGISTRATION:**

You may register for the Distance Education **Job Search Techniques** course:

- **Online at [www.okanagan.bc.ca/csreg](http://www.okanagan.bc.ca/csreg)**
- by mailing the completed registration slip provided at the bottom of this page, along with the applicable fee(s)
- by phoning the Kelowna Campus at (250) 862-5480 or toll-free at 1-888-638-0058 (within BC), or 1-877-755-2266 (within Canada) (with MasterCard, Visa or American Express)
- by FAX (250) 862-5434 (registration form with MasterCard, Visa or American Express)
- in person, at the Continuing Studies office at the Kelowna campus or any other Continuing Studies Department within the Okanagan College region

*(Please make cheques payable to Okanagan College)*  
**Okanagan College  
Continuing Studies  
1000 KLO Road  
Kelowna, BC V1Y 4X8**



Please register me for the following distance education course:

**Job Search Techniques (COA 138)**                      \$250.00 + \$30.00 HST                      \$ 280.00

**Registration Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/Prov: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Birth Date (for ID purposes only): \_\_\_\_\_ Email Address: \_\_\_\_\_

**Payment Information**

VISA: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CVV\* \_\_\_\_\_

MasterCard: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CVV\* \_\_\_\_\_

American Express: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CVV\* \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

*\*three digit verification code on the back of the card*

**PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE**