

**Business Administration Diploma Program Course Advising & Graduation Checklist
Admission before September 1, 2003**

FIRST YEAR: ALL OPTIONS					
First Year – Semester 1			First Year Semester 2		
BUAD 111 *	Financial Accounting I	_____	BUAD 113 *	Canadian Business ^{^^^}	_____
BUAD 116 *	Marketing	_____	BUAD 128 *	Computer Applications I	_____
BUAD 123 *	Management Principles	_____	BUAD 262 *	Organizational Behaviour	_____
BUAD 127	Computer Software I	_____	BUAD 195 *	Financial Management	_____
CMNS 112 *	Business Communications I	_____	CMNS 122 * +	Business Comm. II	_____
MATH 114 *	Mathematics of Finance	_____	Plus 1 of:		
			BUAD 121 *	Financial Accounting II	_____
			BUAD 176	Professional Selling	_____
			BUAD 251 *	Personal Financial Plan.	_____
			BUAD 269 *	Human Resources Mgmt	_____
			HOSP 210 *	Business of Tourism	_____

+ Depends on Year 2 option

SECOND YEAR: CHOOSE ACCORDING TO DIPLOMA OPTION

Second Year – Semester 3		Second Year Semester 4	
---------------------------------	--	-------------------------------	--

ACCOUNTING: Requires BUAD 121 Financial Accounting II

BUAD 208 *	Canadian Income Tax I	_____	BUAD 2xx		_____
BUAD 209 *	Business Law	_____	BUAD 272 *	Business Simulation	_____
BUAD 263 *	Intermediate Accounting I	_____	BUAD 273 *	Intermediate Accounting II	_____
BUAD 264 *	Management Accounting	_____	BUAD 365 8	Cost Accounting	_____
BUAD 283 *	Mgmt Info Systems	_____	BUAD 369	Canadian Income Tax II	_____
BUAD 296 *	Long-term Capital Mgmt	_____	STAT 124 *	Business Statistics	_____

FINANCIAL SERVICES: Requires BUAD 251 Personal Financial Planning

BUAD 208 *	Canadian Income Tax I	_____	BUAD 176	Professional Selling	_____
BUAD 209 *	Business Law	_____	BUAD 234	Risk & Retirement Planning	_____
BUAD 250	Canadian Securities	_____	BUAD 235	Wealth Mgmt & Estate Plan	_____
BUAD 264 *	Management Accounting	_____	BUAD 266	Advertising & Promotion	_____
BUAD 356	Contemporary Practices	_____	BUAD 272 *	Business Simulation or	_____
			BUAD 293 *	Entrepreneurship	_____
			STAT 124 *	Business Statistics	_____

GENERAL STUDIES: Requires BUAD 121 or 176 (BUAD 272 Business Simulation plus 11 Second Year courses)

BUAD 121	Financial Accounting II	_____	BUAD 272	Business Simulation	_____
BUAD 176	Professional Selling	_____	BUAD		_____
BUAD		_____	BUAD		_____
BUAD		_____	BUAD		_____
BUAD		_____	BUAD		_____
BUAD		_____	STAT 124 *	Business Statistics	_____

HOSPITALITY MANAGEMENT: Requires HOSP 210 * Introduction to Tourism

BUAD 209 *	Business Law	_____	BUAD 176	Professional Selling	_____
BUAD 264 *	Management Accounting	_____	BUAD 272 *	Business Simulation or	_____
BUAD 269 *	Human Resources Mgmt	_____	BUAD 293 *	Entrepreneurship	_____
BUAD 298	Small Business Mgmt	_____	HOSP 236	Restaurant Operations Mgmt	_____
HOSP 220	Hotel Management	_____	HOSP 251	Current Issues in Hospitality	_____
HOSP 238	Restaurant Cost Controls	_____			

^{^^}Students admitted to or contemplating entering the BBA should take STAT 124 in the Second Year

^{^^^}Students admitted to or contemplating entering the BBA should take ECON 115 & ECON 125 as substitutes for BUAD 113 & a non-business elective

* Also offered by Distance Education

**Business Administration Diploma Program Course Advising & Graduation Checklist
Admission before September 1, 2003**

SECOND YEAR: CHOOSE ACCORDING TO DIPLOMA OPTION

Second Year – Semester 3	Second Year Semester 4
---------------------------------	-------------------------------

HUMAN RESOURCES: Requires BUAD 269 * Human Resources Management

BUAD 209 *	Business Law	_____	BUAD 2xx		_____
BUAD 246 *	Recruitment & Selection	_____	BUAD 245 *	Compensation & Benefits	_____
BUAD 248 *	Occupational H & S	_____	BUAD 247 *	Training & Development	_____
BUAD 264 *	Management Accounting	_____	BUAD 272 *	Business Simulation	_____
BUAD 283 *	Management Info Systems	_____	BUAD 279 *	Industrial Relations	_____
BUAD 298	Small Business Mgmt	_____	STAT 124	Business Statistics	_____

MANAGEMENT: Requires BUAD 176 Professional Selling

BUAD 209 *	Business Law	_____	BUAD 2xx		_____
BUAD 264 *	Management Accounting	_____	BUAD 272 *	Business Simulation	_____
BUAD 269 *	Human Resources Mgmt	_____	BUAD 279 *	Industrial Relations	_____
BUAD 283 *	Management Info Systems	_____	BUAD 282	Operations Management	_____
BUAD 289	Purchasing & Mater. Mgmt	_____	BUAD 293 *	Entrepreneurship	_____
BUAD 298	Small Business Mgmt	_____	STAT 124	Business Statistics	_____

MARKETING: Requires BUAD 176 Professional Selling

BUAD 209 *	Business Law	_____	BUAD 266	Advertising & Sales Promo	_____
BUAD 264 *	Management Accounting	_____	BUAD 268	Marketing Research	_____
BUAD 269 *	Human Resources Mgmt	_____	BUAD 272 *	Business Simulation	_____
BUAD 297	Retailing	_____	BUAD 278	Marketing Management	_____
BUAD 298	Small Business Mgmt	_____	BUAD 293 *	Entrepreneurship	_____
BUAD 336	Services Marketing	_____	STAT 124	Business Statistics	_____

Substitution rules for Second Year Business courses:

Accounting Financial Services Hospitality Management	Any 2 except BUAD 272
Human Resources	Any 2 of: BUAD 264, 283, 298 & STAT 124
Management	BUAD 293
Marketing	Any 2 of BUAD 293, 297 & 336

FALL	WINTER	SUMMER	FALL	WINTER	SUMMER

FALL	WINTER	SUMMER	FALL	WINTER	SUMMER

* Also offered by Distance Education