

CO-OPERATIVE EDUCATION WORK TERM APPLICATION

Let us help you put your education to work, and gain that valuable commodity all employers are looking for ...**experience**.

How to apply: Complete the Work Term Application Form and submit it to the Registrar's Office.

WHAT IS CO-OPERATIVE EDUCATION?

Co-operative Education is a system which integrates classroom study with related, on-the-job work experience. This is achieved by alternating periods of paid employment with in-school study. Normally, the year is broken into three, four-month periods. Programs start with two or more academic semesters followed by one or more work terms. Co-op work terms allow students a wide range of paid employment opportunities to put into practice the principles they learn in the classroom.

WHAT CAN CO-OP DO FOR YOU?

- You can earn while you learn.
- Co-op enables you to apply the theories you learn in the classroom with real work situations.
- Co-op education gives you the practical background that relates class work directly to a job.
- Co-op provides opportunities to develop and refine your career plans with on-the-job training.
- You develop interviewing, communication and work skills.
- You gain valuable insights through association with workers with greater experience on the job site. The transition from the College to the world of work is made easier and more satisfying.
- When you graduate from Okanagan College you will have a head start on that very valuable commodity that all employers request in their job ads... **experience**.

OKANAGAN COLLEGE
1000 KLO Road, Kelowna BC V1Y 4X8

www.okanagan.bc.ca/coop

Tel: (local calls) (250) 862-5412

Tel: (toll free) 1-877-873-2452

Fax: (250) 862-5600



Co-operative Education Work Term Application Form



Name: _____ OC Student #: _____

Mailing Address: _____ City: _____ P.C. _____

Email: _____ Phone: _____

Programs (Please check one)

- | | |
|--|---|
| <input type="checkbox"/> CIVIL ENGINEERING TECHNOLOGY (Diploma) | <input type="checkbox"/> COMPUTER INFORMATION SYSTEMS (Diploma) |
| <input type="checkbox"/> MECHANICAL ENGINEERING TECHNOLOGY (Diploma) | <input type="checkbox"/> BUSINESS ADMINISTRATION (Diploma) |
| <input type="checkbox"/> WATER ENGINEERING TECHNOLOGY (Diploma) | <input type="checkbox"/> BACHELOR OF COMPUTER INFORMATION SYSTEMS (BCIS Degree) |
| <input type="checkbox"/> ELECTRONIC ENGINEERING TECHNOLOGY (Diploma) | <input type="checkbox"/> BACHELOR OF BUSINESS ADMINISTRATION (BBA Degree) |
| <input type="checkbox"/> NETWORK & TELECOMMUNICATIONS ENGINEERING TECHNOLOGY (Diploma) | |

I hereby make application for Co-op Work Term participation and agree to attend the Co-operative Education Employment Seminar Series. I understand that:

- The co-operative education co-ordinators will make every reasonable effort to obtain suitable program-related work term employment opportunities; however, application for work term participation is not a guarantee of employment.
- All co-op work term positions are posted on the Student, Graduate & Co-op Employment Centre website. A username and password is required to access co-op job postings.
- Co-op student wages are established and paid by the employer.
- Employment opportunities **will not be limited to** the Okanagan Valley.
- A Co-operative Education work term fee for **EACH** four-month work term will be payable during the work term.
- Students returning to the same employer for successive work terms will be required to pay the co-op component fee for each four-month work term.
- Upon students' return to OC, a work term report must be submitted to the Student, Graduate & Co-op Employment Centre.
- Students must satisfy a minimum academic requirement to qualify for co-op work terms. See the OC Calendar or www.okanagan.bc.ca/coop.

I have enclosed the one-time non-refundable application fee payable to the Registrar's Office.

Signature: _____ Date: _____