



Volume 1 | Issue 11

June | 2011

Registrar's Office Reorganization

The Registrar's Office is in the process of implementing some changes that we hope will positively affect how we serve our students.

As many staff members are aware, Recruitment is moving from Public Affairs – where responsibility for our recruiting activities lay jointly with Regional Deans and the Public Affairs department – to the Registrar's Office, where responsibility will continue to be shared and coordinated with the Regional Deans.

Following Lynn Grahame's retirement, the former position of Associate Registrar, Enrolment Services is undergoing transition to Associate Registrar, Recruitment and Admissions. This change will facilitate a closer working relationship of Recruitment and Admissions staff, which should benefit prospects and applicants in their transition to Okanagan College. The position is expected to be filled by the end of June.

Using existing institutional resources, a Student Information and Transitions Manager position has been created to manage, among many other duties, the implementation of the Banner Client Relationship Management (CRM) system and the Prospective Student Portal. Check out our April and May editions of Reach Out to find out more on these two exciting projects. This position is also expected to be filled by the end of June.

Lianne Rozniak is resuming her former role of supervising the Records and Registration staff at the front counter.

If you are interested in a visual representation of the reorganization, please view the updated [Organization Chart](#).

Registrar's Office Preparing for Possible Postal Strike

The strike at Canada Post is continuing on a 24-hour rotating basis but is not affecting mail delivery, except for a possible 24-hour delay to and from those cities affected by the rotating strike.

Hence, we will continue to process applications for admission, transcript requests and any other mailed communication as we usually do via Canada Post.

Students and staff are advised to watch their myOkanagan account for updates.

IN THIS Issue

- 1 Registrar's Office Reorganization
- 1 Registrar's Office Preparing for Possible Postal Strike
- 2 Application Statistics
- 2 2011-12 Tuition Fees
- 2 A New Way to Contact Financial Aid
- 2 myOkanagan Email
- 2 Fall Registration Appointments
- 2 Important Dates
- 2 You are Invited ...
- 3 Education Council News
- 3 Celebrate our Grads



Application Statistics

Did you know? Employees can check how many applications a program has received to date (updated weekly).

Visit your myOkanagan account and navigate to:

OC Express - Reports > Admissions / Applications > Status of Applications.

2011-12 Tuition Fees

The 2011-12 Tuition Fees are now available online in PDF format. The document is accessible from the OC homepage via Quick Links (see below) or at www.okanagan.bc.ca/tuition.

Program costs listed in the calendar will be updated over the next week or two.

A New Way to Contact Financial Aid

Financial Aid now has an email address: financialaid@okanagan.bc.ca.

You may pass this email address to students inquiring about financial aid and awards.

myOkanagan Email

Did you know? You can forward your myOkanagan email account to a personal email account.

How? Simply login to myOkanagan, click on the E-mail icon in the top right corner. Click on Options > Mail > Settings and check Enable Mail Forwarding and add one or more email addresses and we will forward your myOkanagan email to these addresses.

June 2011

- 16 *Early Identification and Intervention of At-Risk Students Webinar*
- 22 Jump Start Advising Session #2 Kelowna
- 24 Last day of Session I classes and final examinations
- 27 Last day to submit final grades for exams
- 28 Vernon Convocation/ Commencement
- 29 Summer Convocation
- 30 Summer Session II Fees Due

July 2011

- 1 Canada Day - College closed
- 4 Session II classes begin
- 4 Fall & Winter 2011 registration begins
- 4 Distance registration (Sep., Nov., Jan., Mar. intakes) starts
- 4 AACP Penticton continuing students registration starts
- 8 Last day to register for Session II

You are Invited

"Early Identification and Intervention of At-Risk Students" Webinar

Student retention problems start even before classes do - early warning signs exist, and can easily be identified if you know what to look for.

**Thursday, June 16, 2011
10:30 a.m. to 12 noon
Kelowna E202**

Other campuses by request: contact Inga Wheeler at: iwheeler@okanagan.bc.ca for more information.



About Okanagan College | Contact | myOkanagan

Okanagan College

regions: Shuswap Revelstoke | North Okanagan | Central Okanagan | South Okanagan

The screenshot shows the Okanagan College website interface. On the left is a navigation menu with items like 'Become a Student', 'Programs & Courses', 'Library', 'Current Students', 'Alumni & Friends', 'International', and 'Employees'. The main content area features a large banner for 'WATER ENGINEERING TECHNOLOGY' with a photo of a woman and text about a diploma graduate. A dropdown menu is open, listing various services like 'Apply Now', 'Calendar 2011/2012', 'Campus Stores', 'ClassFinders', 'Departments', 'myCourses (Blackboard)', 'Office of the Registrar', 'Summer Session', 'Sustainability', 'Transcript Requests', 'Tuition PDF', and 'Quick Links'. The 'Quick Links' item is circled in red.

Fall Registration Appointments

Registration appointments (time tickets) will be available the week of June 20. Students will receive an email to their personal and myOkanagan email accounts with their appointment time.

They can also find their registration appointment time when they try to register online for the fall or winter semester.

June 2011

Education Council News

Below is a brief update on items approved at Education Council in June. Please view the *Items Approved or Minutes* to see details.

Program Deletions:

- Automotive Service Advisor
- Joinery
- Outdoor Power Equipment Technician
- Vehicle Detailer

Course Deletions:

- AUSA - all courses
- ELJO - all courses
- OPET - all courses
- VDET - all courses
- LSIN 011 - Basic Academic Literacy II
- LSIN 025 - Effective Interpersonal Techniques
- HOSP 101 - Co-op Education Work Term I
- HOSP 102 - Co-op Education Work Term II
- BUAD 228 - Aboriginal Programs & Systems Management
- BUAD 232 E-Commerce for NTEN
- BUAD 254 - Retirement Planning
- ELCJ 10A&B - Frame Floors, Walls & Roofs
- ELCJ 11A&B - Welding

New Courses:

- WET 202 - WET Capstone Project
- CRIM 220 - The Politics of Human Rights

Course Revisions:

- POLI 220 - The Politics of Human Rights

- BIOL 279 - Limnological Methods
- BUAD 410 - Organization, Change and Development

Program Revisions:

Bachelor of Business Administration- Management Speciality

BUAD 346 Environmentally Sustainable Business was added to this speciality as an optional course.

Water Engineering Technology Diploma

The following changes apply to both options (Waste Water Technology and Environmental Monitoring): WET 202 - WET Capstone Project was added to Semester 4 and CMNS 143 Technical Writing and Communications II was deleted from the program outline. WET 221 Environmental Law was moved from Semester 4 to Semester 3.

Diploma in Media and Cultural Studies

FILM 100 Introduction to Film Studies was added as an option in the first year and CMNS 290 Introduction to Video Game Studies was added to the program outline as a second-year elective.

Diploma in Writing and Publishing

The program description was updated and the program outline was changed from a four-semester model to a more streamlined Year One, Year 2 distribution of courses. Three new electives were also added to the program (CMNS 120, ENGL 209, ENGL 220)

Please note that all new programs and all program changes require Board approval.

2011-12 Education Council Chair and Vice Chair Elections

Rick Gee was re-elected as Education Council Chair for 2011-12. Michelle

Nicholson was reelected Vice-Chair for 2011-12. Congratulations to both.

Standing Committees

Kerry Davie was nominated and approved as a member of CPRC - Science, Technology and Health for the period June 2, 2011 to June 30, 2013.

Bill Miller was nominated and approved as a member of CPRC - Science, Technology and Health for the period June 2, 2011 to June 30, 2013.

Note: CPRC is the Curriculum Proposal and Review Committee.

Details of EdCo approvals can be found at www.okanagan.bc.ca/edco.

The next regular Education Council meeting is scheduled for September 8, 2011.

Celebrate our Grads

Spring Convocation and Commencement are behind us but Deb Holtom, OC's Graduation Clerk, is continuing to be busy preparing for Vernon Convocation and Summer Convocation in Kelowna.

Every student that applies to graduate will have her/his academic record evaluated to determine if he or she meets the program requirements.

And, yes, students need to apply, as graduation is not automatic.

Check the "Ceremonies" webpage to find out which programs will be represented at the two upcoming events:

www.okanagan.bc.ca/ceremonies.

The Vernon ceremony will take place on June 28, followed by Summer Convocation in Kelowna on June 29.