

Office Administration Schedule 2012 - 2013

Accounting Assistant Certificate

Kelowna, Penticton, Salmon Arm, Vernon

2013

January 2	Classes Start
March 25 – 28	Mid-Semester Break (no classes)
March 29 - April 1	Easter (no classes)
May 20	Victoria Day (no classes)
June 4	Classes End

Administrative Assistant Certificate

Kelowna, Penticton, Salmon Arm, Vernon

2012

September 4	Classes Start
October 8	Thanksgiving (no classes)
November 12	Statutory Holiday (no classes)
December 18	Last day of classes
December 21	College closes at 3 p.m.
December 24 – January 1	Christmas Closure (no classes) – Okanagan College will be closed to the public

2013

January 2	Classes Resume after Christmas
March 25 – 28	Mid-Semester Break (no classes)
March 29–April 1	Easter (no classes)
May 20	Victoria Day (no classes)
June 25	Classes End

Administrative Assistant Fundamentals Certificate

Kelowna, Penticton, Salmon Arm, Vernon

2012

September 4	Classes Start
October 8	Thanksgiving (no classes)
November 12	Statutory Holiday (no classes)
December 20	Last day of classes



December 21 College closes at 3 p.m.
December 24 – January 1 Christmas Closure (no classes) – Okanagan College will be closed to the public

2013

January 2 Classes Resume after Christmas
January 15 Classes End

Office Assistant Certificate

Kelowna, Penticton, Salmon Arm, Vernon

2012

September 4 Classes Start
October 8 Thanksgiving (no classes)
November 12 Statutory Holiday (no classes)
December 20 Last day of classes
December 21 College closes at 3 p.m.
December 24 – January 1 Christmas Closure (no classes) – Okanagan College will be closed to the public

2013

January 2 Classes Resume after Christmas
February 14 Classes End

Legal Administrative Assistant Certificate (Litigation)

Kelowna only

2012

September 4 Classes Start
October 8 Thanksgiving (no classes)
November 12 Statutory Holiday (no classes)
December 20 Last day of classes
December 21 College closes at 3 p.m.
December 24 – January 1 Christmas Closure (no classes) – Okanagan College will be closed to the public

2013

January 2 Classes Resume after Christmas
January 21 Classes End



Legal Administrative Assistant Certificate (Corporate/Conveyancing)

Kelowna only

2013

January 28	Classes Start
March 29–April 1	Easter (no classes)
May 20	Victoria Day (no classes)
June 25	Classes End