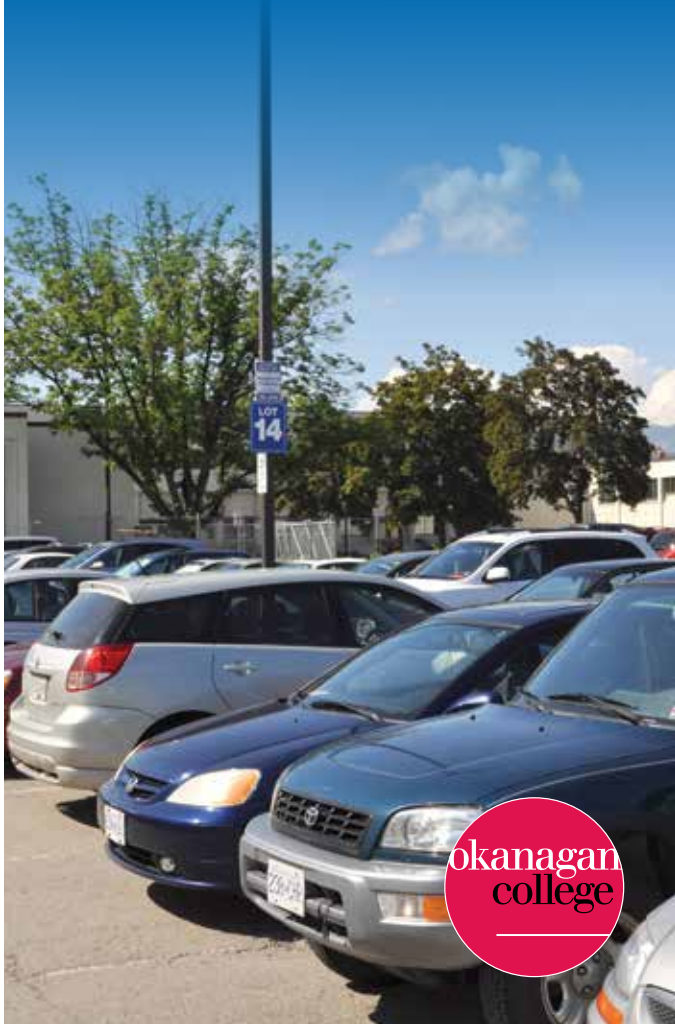


Parking Services

General Information and Regulations



PARKING AREAS

STUDENTS:

Students have access to parking in the designated student parking lots with a valid Okanagan College parking pass. Students may choose to purchase the following:

- Day pass, from a ticket dispenser in the parking lot
- Monthly pass
- Semester pass
- Two-Semester pass
- Annual pass

Parking passes, other than day passes, are valid at all Okanagan College campuses. Student pay parking is in effect from 7 a.m. to 11 p.m. at the Kelowna campus, and 7 a.m. to 5 p.m. at the Vernon and Penticton campuses, weekdays year-round.

Overflow Parking Permits are not valid outside of the Overflow Lot

NOTE:

Buying a student semester parking pass does not guarantee a parking stall. Parking is on a first-come-first-served basis.

Students are discouraged from parking in visitor parking. Student passes are not valid in visitor parking lots.

Passes are sold on a monthly basis with no pro-rated discounts.



STAFF:

Parking for staff is by staff permit only. Each employee will be issued one staff hang tag which can be transferred from one vehicle to another. Staff permits need to be visible through the windshield and should be hung from the rear-view mirror. Staff must park in the designated staff parking lots. A staff permit is not valid for parking in a student, visitor or pay lot.

A lost or stolen staff permit must be reported to Facilities and Business Services as soon as possible. Lost hang tags will not be replaced with another hang tag. A stolen pass will be replaced at no cost if accompanied with a RCMP file number.

VISITORS:

Visitors to OC campuses must park in either the metered visitor lots, or in the student parking pass areas with a day pass, acquired from the ticket dispensers.

VIOLATIONS AND FINES

FINES

Fine rates are \$40 per violation reduced to \$20 if paid within five business days.

VIOLATION LIST

- Failure to display valid parking pass
- Expired parking permit/ pass
- Parked in no parking area
- Parked in staff parking
- No compound pass
- Parked in yellow marked area
- Parked in handicap parking
- Use of altered, forged or stolen pass
- Parked in visitor parking
- Restricted areas

VIOLATION ENFORCEMENT

Violators will receive a parking violation ticket. Once the third outstanding parking violation notice has been recorded, the vehicle will be immobilized with the application of a wheel boot system until the outstanding violations have been paid or the vehicle will be towed away at the owner's expense.

Three or more outstanding violations may also delay the release of your transcript.

Okanagan College reserves the right to tow away vehicles in the following circumstances:

- Parked in handicap parking space
- Parked in a bus zone
- Blocking off another properly parked vehicle
- Blocking off trash containers
- Parked next to a fire hydrant or preventing access to fire control equipment
- Parked in fire lanes
- Parked along yellow curbs or any yellow marked areas
- Parked on campus roadways or in any way that impedes the free movement of traffic
- Parked in reserved lots without proper permits
- Refusal to pay outstanding parking fines

All vehicles towed will be reported to the Facilities and Business Services office at the Kelowna campus for recording.

Facilities and Business Services staff are the only persons authorized to have a vehicle towed and impounded.

A list of tow-aways will be posted at each campus as follows:

- Kelowna – security office
- Penticton – main entrance
- Vernon – administration entrance
- Salmon Arm – main entrance

PAYMENT INSTRUCTIONS

Payments of fines or inquiries at the Kelowna campus may be made in person at the Facilities and Business Services office. Penticton or Vernon Campuses, please pay at the administration office. Cash, debit, money order or certified cheque will be accepted as payment.

DISPLAY OF PERMIT

The permit shall be displayed as directed by the Facilities and Business Services office. Expired and cancelled parking permits must be removed from vehicles after the expiry/cancellation dates. A visitor or guest parking permit/pass shall be visibly displayed face up on the dash, driver's side, or as directed by the Facilities and Business Services office. Only one pass/permit is to be displayed except in carpool.



REFUNDS, COURSE CANCELLATIONS, WITHDRAWALS, ETC.

- The person requesting a refund must present the pass and receipt to the Facilities and Business Services office and complete a refund request form including the full name and mailing address
- The form will be forwarded to the Finance department who will prepare a cheque and forward it by mail
- Amounts of less than \$10 will be considered non-refundable

LOST/STOLEN PASSES

Okanagan College accepts no responsibility for lost or stolen passes. However, where theft has been reported to police and the police file number is provided and verified, passes will be replaced, otherwise a replacement pass must be purchased.

LIMITATION OF LIABILITY

Any motor vehicles parked, operated or driven on an Okanagan College campus shall be done so solely at the risk of the owner and the operator. Okanagan College shall not be liable for damage to such motor vehicle, vehicle contents, the operator, other occupants, or any other person.

If damage or inconvenience is occasioned to any motor vehicle being removed or towed away or impounded pursuant to the regulations, neither Okanagan College nor its servants or agents shall be liable or responsible in any way whatsoever for said damage or inconvenience. Nothing in this paragraph shall affect the liability of any independent contractor carrying out the removal, towing away, or impoundment of the vehicle.

APPEALS

Appeals must be presented in writing within 10 (ten) calendar days. Appeal forms are available at the Facilities and Business Services office in Kelowna, or the Administration offices at the Penticton and Vernon campuses.

FEES & PERMITS

PARKING FEES

Day pass (Penticton, Vernon)	\$3 for four hours or \$5 all day
Day pass (Kelowna)	\$4 for four hours or \$6 all day
Monthly pass	\$50/month
Semester pass	\$120/semester
Two-Semester pass	\$230
Annual pass	\$340
Overflow	\$90/semester
Car pool pass	\$60/semester
Visitor (two hour maximum)	\$.50/15 minutes



PERMITS

Staff parking permits, contractor permits, and guest parking permits can be obtained at the Facilities and Business Services office at the Kelowna campus. Student parking passes can be obtained at the Registration/Administration offices in Vernon, Kelowna and Penticton.

Okanagan College reserves the right to adjust parking rates to align with College policies and directives.

CAR POOL PARKING

You'll need to have two car passes displayed and car pool passes are not valid in non car pool parking spots

SPECIAL EVENTS

Persons planning or co-ordinating special events should contact the Facilities and Business Services office at the Kelowna campus, telephone 250-862-5444. Minimum one month advance notice is required.

ALTERNATIVE FORMS OF TRANSPORTATION

CARPOOL

There will be a limited number of carpool parking stalls at the Penticton and Kelowna campuses. These stalls are open to both staff and students. To park in these stalls two or more parking passes must be fully visible on the dash and rear-view mirror of the vehicle. Failure to display these passes will result in a violation being written.

Students who are interested in carpooling can check out the following site for further information: www.carpool.ca. This site offers a free online ridesharing service.

Staff who are interested in carpooling can check out the employee tab in myOkanagan and look under requests for the carpool tab.

SMART CAR/HYBRID VEHICLES

There are a limited number of smart car/hybrid parking stalls available at both the Kelowna and Penticton campuses.

ELECTRIC VEHICLES

There are now recharging stations for electric vehicles at all Okanagan College campuses. Any questions on how to use them should be directed to the Facilities and Business Services office Attn: Parking. **Visitor parking rates apply.**

TRANSIT

Three of the College's campuses are also serviced by city transit with the following bus routes:

Kelowna #1 Lakeshore, #4 Pandosy/ UBCO Express, #8 University, #12 McCulloch

Penticton #2 Westside/Penticton, #4 Westside/Duncan East, #15 Night Route

Vernon #6 College, #90 North Okanagan Connector

For further information on bus routes in your area check out www.busonline.ca



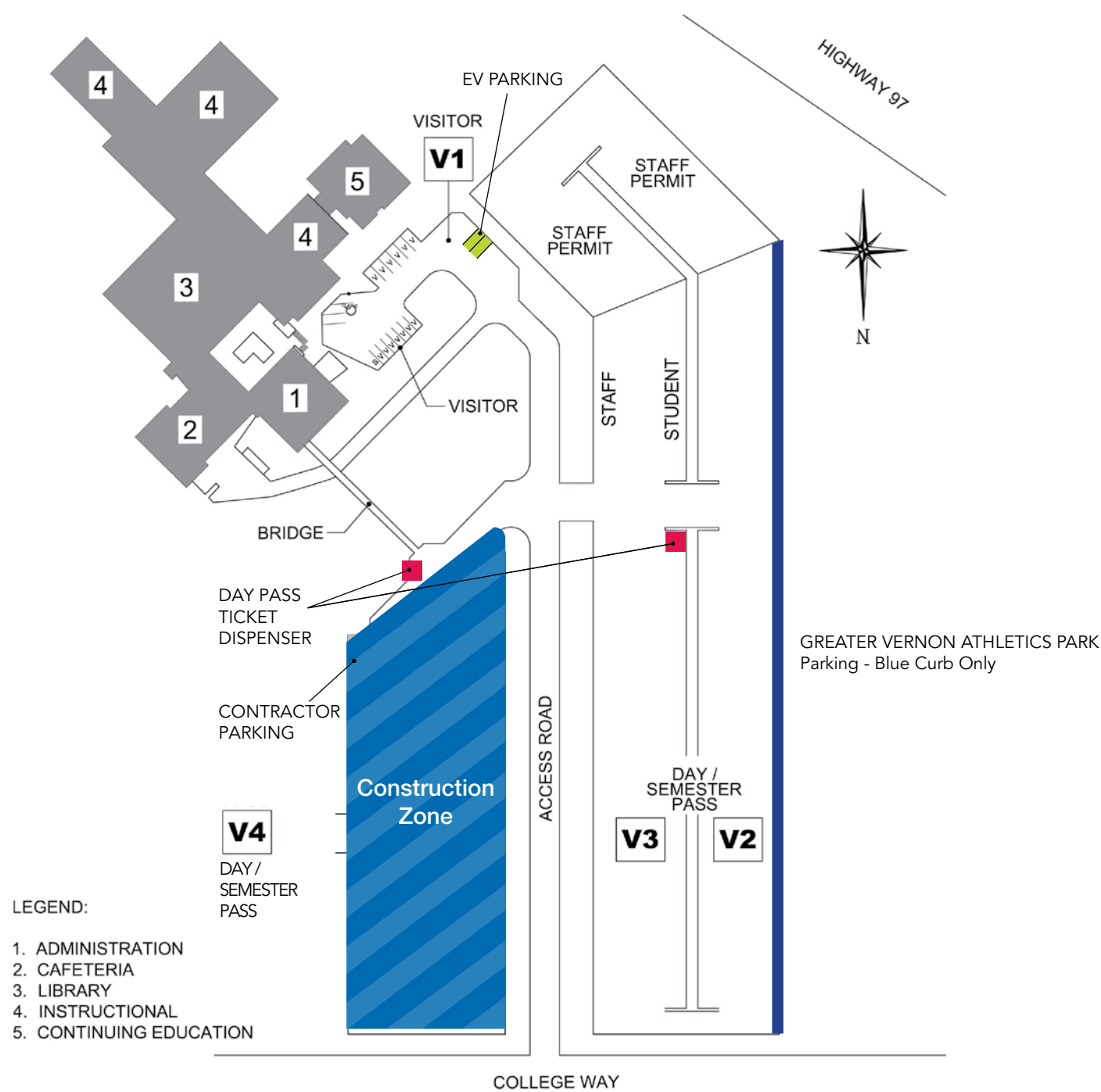
FEES & PERMITS Cont.

TERMINATION OF PERMIT/PASS

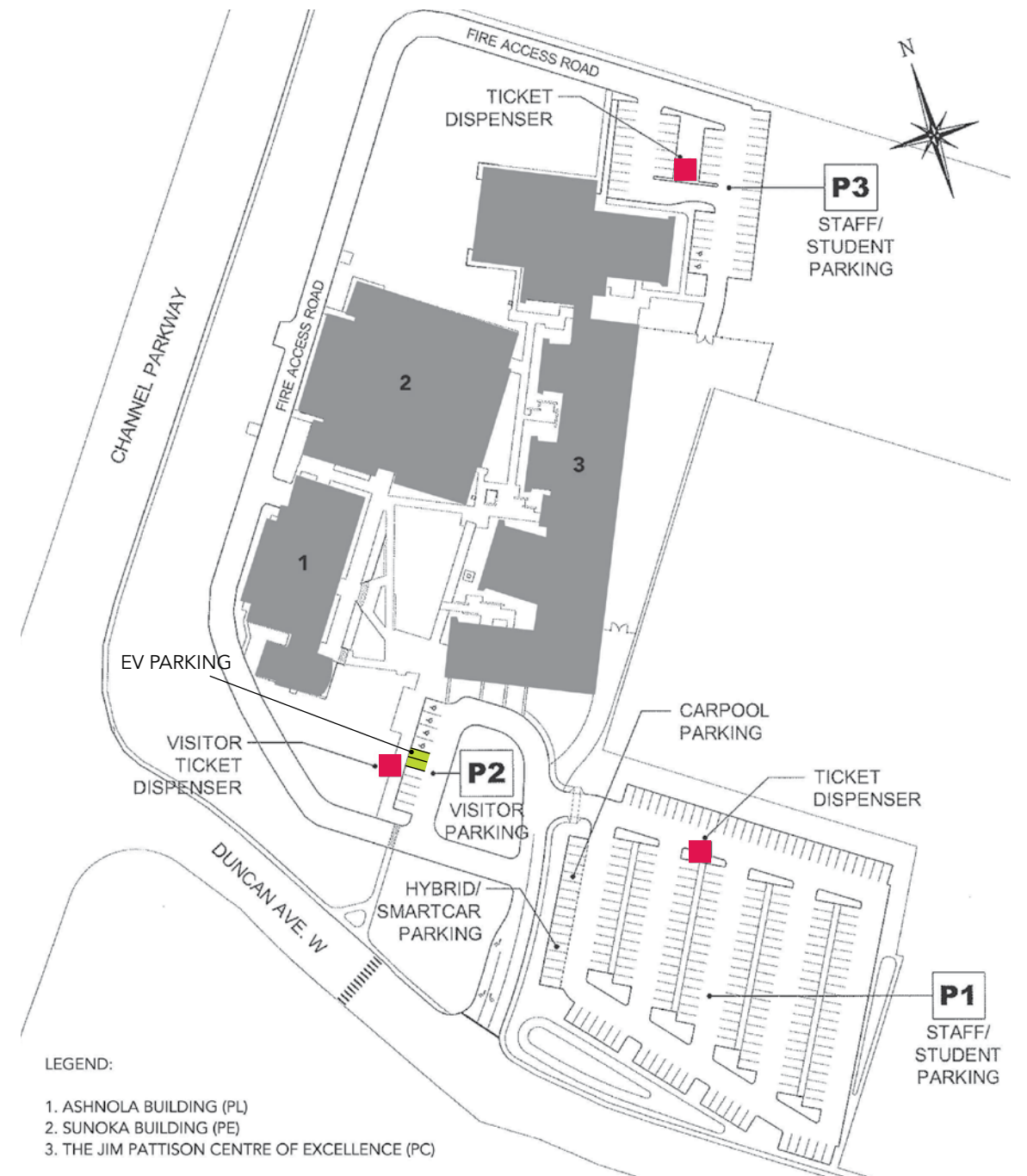
All permits/passes are issued subject to observance of terms, conditions and regulations applicable. A permit/pass shall be invalid:

- On the date of expiration shown on the parking permit/pass
- When it is not completely legible or has been altered
- When it has been cancelled or revoked in accordance with these regulations
- When the permit is no longer under the control of the owner

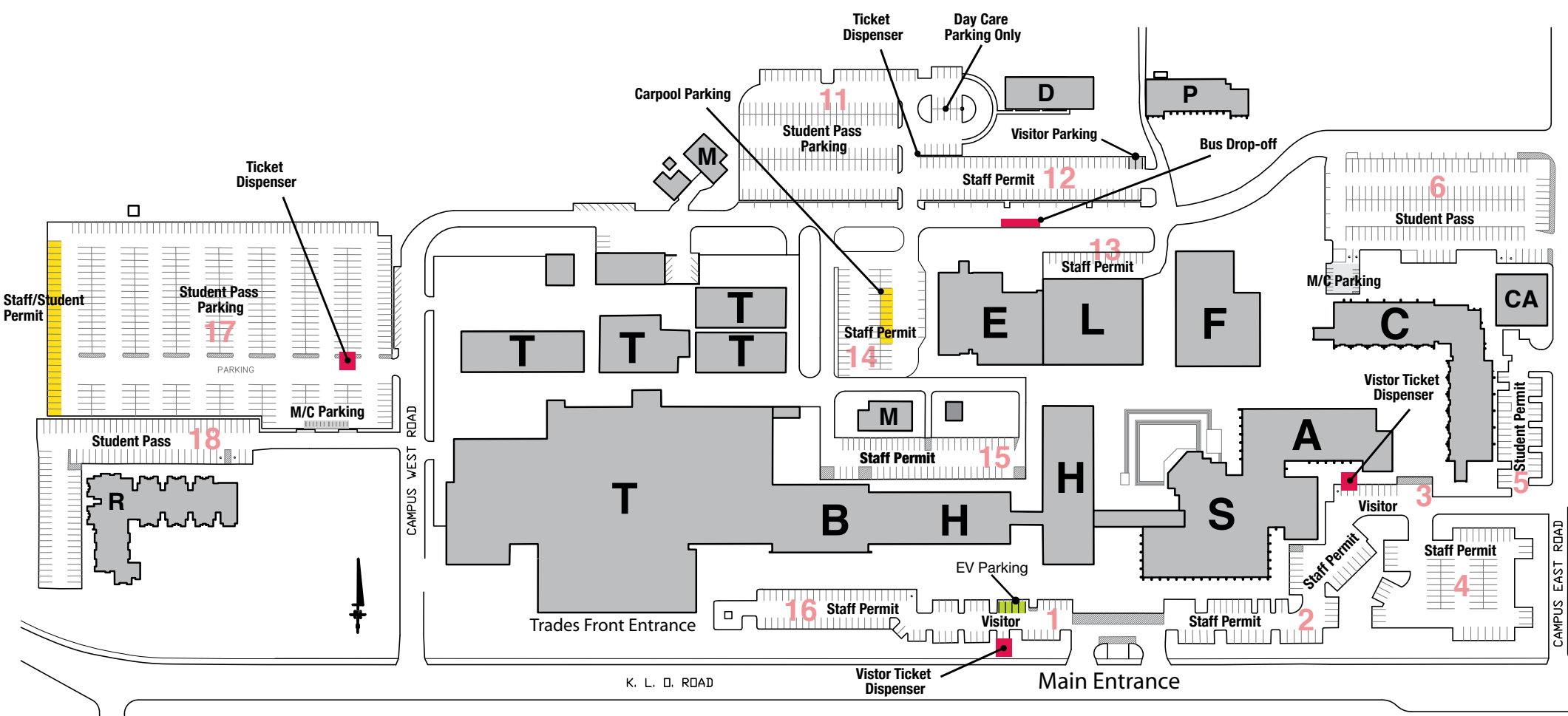




**PAID PARKING LOT INFORMATION
- VERNON CAMPUS -
SECURITY 250-307-4574**



**PAID PARKING LOT INFORMATION
- PENTICTON CAMPUS -
SECURITY 250-486-3879**



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|----------------------|-----------------------|--|-----------------------------|
| A CONTINUING STUDIES | D DAYCARE BUILDING | H HEALTH EDUCATION | R SKAHA RESIDENCE |
| B BUSINESS EDUCATION | E CENTRE FOR LEARNING | L LIBRARY BUILDING | S STUDENT SERVICES BUILDING |
| C LAB BUILDING | E INTERNATIONAL | M CENTRAL HEATING PLANT | T TRADES BUILDING |
| CA LAB ANNEX | F CAFETERIA | P FACILITIES AND BUSINESS SERVICES | |
| | | P ANCILLARY AND BUSINESS SERVICES | |
| | | P ALUMNI AND ADVANCEMENT/OC FOUNDATION | |

**PAID PARKING LOT INFORMATION
- KELOWNA CAMPUS -
SECURITY 250- 317-2435**

