

**Okanagan College Education Council
Minutes of Thursday, September 15, 2022 4:00 pm
S 103B – Student Services Boardroom – Kelowna Campus & Zoom**

Present: A Hay, D Marques, B Burge, R Tyner, W Gillett, L Mallory, M Somerville, B Penfound, B Hall, S Lembke, D Mehus (Zoom): J Garrett, A Alexander, S Choudhary, M Martin

Regrets: N Fassina, T Walters, J Ragsdale, A Krebs

Absent: S Bajwa,

Guests: K Ashman, (Zoom): J Anderson, C Hall, S Speers

Recorder: S Gayle

1. Determination of quorum and call to order

D Marques called the meeting to order at 3:59 pm.

- Welcomed new members.

2. Adoption of the agenda

Motion: B Penfound/R Tyner

That Education Council approves the agenda as presented.

Carried

3. Approval of the minutes

Motion: S Lembke/M Somerville

That Education Council approves the minutes of the June 2, 2022 Education Council meeting as presented.

Carried

4. Business arising

5. New business

5.1 Curriculum recommended by the CPRC – AFP

a. New Program: Basic Skills Certificate A - Fundamentals

Motion: R Tyner/B Hall

That Education Council approves the new program: Basic Skills Certificate A - Fundamentals as recommended by the CPRC - AFP:

- K Ashman provided an overview of the program.
- The program has the same entrance requirements as the Basic Skills Certificate A (BSCA) program run at the Kelowna campus.
- The proposal is for students to take four (4) courses over ten (10) months. The students will obtain a certificate at the end.
- Program will be offered in alternating years with the Building Employment Skills and Training (BEST) program.
- B Hall sought clarification on whether the BEST program was previously offered on other campuses.
- K Ashman indicated that it was, however, the program did not have adequate student intake to run.

- D Mehus sought clarification on the type of transfer credit associated with the program.
- K Ashman indicated that the program was not transferable.

Carried

5.2 First Call for nominations for Education Council Vice Chair

- D Marques vacated the role of Chair at 4:09 pm and B Burge took control of the floor.
- B Burge provided an overview of the EdCo nomination/election process.
- The committee was informed that the nomination was to fill the current vacancy created due to the resignation of the Vice Chair.
- J Garrett was nominated for the position of Vice Chair.
- D Marques resumed role as Chair at 4:10 pm.

5.3 Standing committee reports

- Operations Committee
 - Minutes to come in camera.
- ARP Committee
 - Not met.
- CCC Committee
 - Not met.
- Tributes Committee
 - Met August 29, 2022.

6. Reports

6.1 Council Chair's report – D Marques

- D Marques informed committee members that elections were open for faculty and student representatives. Information can be found on Education Council's website.
- All CPRC committee membership listings have been updated.
- L Mallory will join Operations committee.

6.2 VP Academic and Provost report – A Hay

- A Hay noted that there might be a sudden change to the current academic schedule and stakeholders were meeting to review and determine whether an additional day would be needed.
- Registrar and VP's office currently reviewing policies. As a result, these may require ARP meetings in the future.

6.3 Registrar's report – B Burge

- Nothing to report.

6.4 Board of Governor's report – A Alexander

- Nothing to report.

7. In camera session

Motion: M Somerville/B Penfound
That Education Council moves in camera.
Carried

a. June 6, 2022 Operations committee minutes

Motion: M Somerville/A Hay

That Education Council accepts the June 6, 2022 Operations committee meeting minutes as presented.

Carried

b. June 8, 2022 Operations committee minutes

Motion: M Somerville/A Hay

That Education Council accepts the June 8, 2022 Operations committee meeting minutes as presented.

Carried

c. June 23, 2022 Operations committee minutes

Motion: A Hay/M Somerville

That Education Council accepts the June 23, 2022 Operations committee meeting minutes as presented.

Carried

d. June 27, 2022 Operations committee minutes

Motion: M Somerville/A Hay

That Education Council accepts the June 27, 2022 Operations committee meeting minutes as presented.

Carried

e. August 10, 2022 Operations committee minutes

Motion: M Somerville/A Hay

That Education Council accepts the August 10, 2022 Operations committee meeting minutes as presented.

Carried

Motion: B Penfound/S Lembke

That Education Council moves out of camera.

Carried

8. Date, time of next regular meeting – Thursday, October 6, 2022 at 4:00 pm.

9. Deadline for agenda items – Wednesday, September 21, 2022 at 12:00 pm.

10. Adjournment at 4:27 pm

Motion to adjourn: A Hay/ D Mehus

Carried