

Reach Out

News from the Registrar's Office (Kelowna)

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Staff Updates

There are some new faces in the Registrar's Office once again!

We welcome Claire Brodrick to a temporary Client Services Assistant role. Claire moved to Kelowna in June 2020, bringing a wealth of post-secondary knowledge with her. Prior to her move, Claire worked at the University of Lethbridge in international student advising for four years, and two years in admissions. She has also worked in registration and admissions at Lethbridge College.



Outside of work, Claire enjoys travelling, eating, baking, spending time with her daughter and husband.

Sheila Williamson has also joined the office to cover HCAP admissions and registration for all campuses, and will also cover HCA for Kelowna.

Tuition and Fees for 2022-23

Tuition and fees for 2022-23 are now available for viewing at okanagan.bc.ca/tuition. Program pages on the Calendar have been updated. Contact Carlyn Young by email at cyoung@okanagan.bc.ca if anything looks incorrect.

Defining a Returning Student

This applies to Arts, Science (excl. Common First Year Engineering), Business Administration, Adult Upgrading and English Language programs.

Students continuing in their program from semester to semester and without a break in study of more than two semesters excluding summer do not need to reapply as long as they are continuing in the same program. The issuance of time tickets reflects this as well.

Students returning to resume their studies after an absence of more than two semesters, excluding summer semester(s), must apply for admission and pay an application fee.

In practice, this means:

- Enrolled in Fall, not enrolled in Winter, Summer, Fall – reapply for Winter.
- Enrolled in Summer, not enrolled in Fall, Winter, Summer – reapply for Fall.
- Enrolled in Winter, not enrolled in Summer, Fall, Winter, Summer – reapply for Fall.

Language has been corrected to ensure the above is accurately reflected on the OC website: www.okanagan.bc.ca/calendar > Admissions > Admission Procedures



Education Council News

Below is a brief update on items approved at Education Council in April and May. Please view the Items Approved or Minutes for details.

April 2022

New Programs

Sustainable Building Technology 3-Year Option

Post-Baccalaureate Certificate in Operations Management

Post-Baccalaureate Diploma in Operations Management

Bachelor of Business Administration: Concentration Operations Management

Program Revisions

Water Engineering Technology Diploma

Changes to the program outline for the Water/Wastewater Treatment stream will be made to ensure only one treatment class per semester is offered. A second operations and maintenance course will be added back into the curriculum. Changes will be made to the math offerings to provide UT students with the ability to take calculus.

Proposed date of implementation is September 2022.

Business Administration Diploma

All students will now be required to have a personal computing device.

Proposed date of implementation is summer 2022.

Post-Baccalaureate Certificate in Human Resources Management

The program outline will be updated to include BUAD 376 - Compensation and Benefits.

Proposed date of implementation is Fall 2022.

Post-Baccalaureate Diploma in Human Resources Management

Changes include: the addition of BUAD 376 - Compensation and Benefits to the program outline, adding an entrance requirement of a WES assessment with an ICAP evaluation for non-Canadian degree holders, and correcting language to meet admission requirement changes from the May 2021 EdCo documents.

New Courses

- CMNS 162 - Introduction to Visual Communication
- MATH 144 - Mathematics for SBT II
- DSCI 228 - Introduction to Applied Data Analytics
- WET 132 - Water Treatment
- WET 210 - Operations, Planning and Maintenance for WET II

Course Revisions

- ENGL 235 - Professional Writing and Communications
- CMNS 113 - Technical Communication for Information Technology
- CMNS 123 - Analysis and Reporting for Information Technology
- CMNS 235 - Professional Writing and Communications
- CMNS 300 - Argumentation and Persuasion
- CMNS 340 - Media in Action
- MATH 134 - Mathematics for SBT I
- WET 112 - Water Quality and Treatment Processes
- WET 211 - Wastewater Treatment
- WET 226 - Advanced Treatment Technologies

May 2022

Program Revisions

Basic Skills Certificate A, Basic Skills Certificate B, Advanced Skills Certificate

Graduation requirements will be updated and language throughout the program will be cleaned up.

Proposed date of implementation is September 2022.

Bachelor of Computer Information Systems Degree

English courses will be removed from the program outline.

Proposed date of implementation is Summer 2022.

Culinary Arts Certificate, Culinary Management Diploma

Changes include: Admission requirements will now include a valid FoodSafe Level 1 Certificate, several courses will be removed from the program outline, and hours will be lengthened on courses.

Proposed date of implementation is September 2022.

Medical Administrative Assistant Certificate

Admission requirements of keyboarding, word processing, and computer essentials will be removed and a new course covering these will be introduced.

Proposed date of implementation is Fall 2022.

Legal Administrative Certificate

Admission requirements of keyboarding, word processing, and computer essentials will be removed and a new course covering these will be introduced. Hours will be added to give students more applied learning.

Proposed date of implementation is Fall 2022.

EdCo news continued

New Program

Access to Practical Nursing

New Courses

- PNSG 211A - Health Promotion A
- PNSG 212A - Professional Practice A
- PNSG 213A - Variations in Health A
- PNSG 214A - Pharmacology A
- PNSG 215A - Professional Communication A
- PNSG 216A - Integrated Nursing Practice A
- PNSG 217A - Consolidated Practice Experience A
- MAA 100 - Fundamental Medical Office Skills

Course Revisions

- DSCI 490 - Data Science Project
- CA 101 - Lab Kitchen
- CA 105 - Restaurant
- CA 201 - PC2 Lab
- LSEC 101 - Advanced Litigation
- LSEC 112 - Family Law
- LSEC 116 - Litigation Legal Office Procedures
- LSEC 120 - Personal Injury
- LSEC 141 - Advanced Conveyancing
- LSEC 145 - Solicitor Legal Office Procedures
- LSEC 152 - Corporate Law
- LAA 100 - Litigation Procedures I
- LAA 101 - Litigation Procedures II
- LAA 112 - Family Litigation Procedures
- LAA 116 - Legal Office Procedures
- LAA 120 - Personal Injury
- LAA 140 - Conveyancing Procedures I
- LAA 141 - Conveyancing Procedures II
- LAA 145 - Introduction to the Canadian Legal System
- LAA 152 - Corporate Procedures I
- LAA 153 - Corporate Procedures II
- LAA 160 - Wills and Estates

The next regular Education Council meeting is scheduled for June 2, 2022.

Details of EdCo approvals can be found at okanagan.bc.ca/edco.

Please note, all new programs and all program changes require Board approval.

Fall Registration

Important dates to note:

ClassFinder goes live May 31.

Block registration takes place mid-June.

Web registration dates:

- July 6 for continuing students
- July 13 for new students

Fall English Language registration dates:

- July 11 continuing students
- August 29 new students

Fall Adult Upgrading registration:

- July 6 continuing students - Kelowna and Penticton
- July 11 new students - Kelowna
- August 15 Continuing and new students - Salmon Arm
- August 23 new students - Penticton
- August 23 continuing students - Vernon
- August 24 and 25 new students - Vernon by appointment only

All details found at okanagan.bc.ca/registration



Spring blooms on the Kelowna campus.

May 2022

- 17 Info Sessions: Science and Technology (Kelowna), Esthetics and Nail Technology (Virtual)
- 20 Last day to register for a distance course
- 23 Victoria Day - College closed
- 26 Specialty Nursing Certificates info session (Virtual)
- 27 Last day to submit a grade appeal

June 2022

- 3 Last day to withdraw from a Session I course without academic penalty
- 3 Winter Convocation (postponed from January)
- 4 Spring Convocation
- 9 Trades Commencement
- 17 Last day of regularly scheduled classes
- 20 Last day to submit final grades
- 25-27 Distance Midterm exam period
- 27 Continuing Studies Commencement
- 28 Vernon Convocation
- 29 Summer Convocation
- 30 Last day to: withdraw from a distance course without academic penalty, change course status from audit to credit

Recruitment, Conversion and Orientation

Recruitment Events for the month of May

Spring continued to be a busy time for campus recruiters. Each campus hosted sessions for prospective students and applicants. Kelowna and Salmon Arm hosted a series of info sessions focusing on one portfolio at each session. Vernon and Penticton hosted their local high schools during Experience OC sessions, giving high school students a chance to sit in on an Okanagan College class and see how it feels to be a student here. Events continue, find details at okanagan.bc.ca/infosessions. Read next month's edition of Reach Out for a recap of all events.

Orientation Updates

The orientation team is expanding programming beyond the annual one-day welcome event and will encompass a medley of events and activities on all four campuses of OC through the spring and summer. The goal for this is threefold: to prevent the summer melt that often happens over summer break by converting applicants to students, introduce students to the supports and services offered by the College, and to help new students transition successfully into College.

Throughout the spring and summer, four newsletters will be sent to applicants and admitted students called Head Start. Issues will focus on orientation event promotion, transition tips, and important dates and reminders. The first issue was sent out at the beginning of May. Find the newsletter at okanagan.bc.ca/orientation.

Students will be invited to attend in-person Jump Start events in May and June. Traditionally run as a stand alone event, Jump Start will now fall under the orientation umbrella. These registration and advising sessions will be expanded to include a services fair focusing on the various supports available at OC and a parents session, offering advice on how parents can support their child during their time as an OC student. The international department will offer a virtual session on June 24, and advisors will also offer a July 6 virtual session for domestic students unable to attend in person. See okanagan.bc.ca/jump-start for details.

Several Moodle courses are in development and will be mandatory for incoming students. These will include Academic Integrity, Consent and Sexual Violence, Indigenization, and Non-Academic Misconduct. Students will also have access to a Moodle course called OC Ready which will focus on services available to students.

In August, the Indigenous Services group will host Indigenous Orientation Gatherings at each campus. Students and their families will be invited to join in for a meal, traditional games, and a chance to meet the Indigenous Services team.

Each campus is planning a fun, pre-orientation event the week before classes begin. Salmon Arm, Kelowna, and Penticton will be hosting beach events, and the Vernon campus has a Community Block Party planned.

Librarians on each campus are planning an introduction to their libraries with the event Strong Start during the last week of August. This will be an opportunity for students to learn about the support they can find at the library.

Tuesday, Sept. 6 is Kick Off, our annual one-day welcome event for students. This event will include program-specific sessions, games, music, lunch, and information about services and supports at the College and in the community. Reach out to the coordinator at your campus if you are available to volunteer.

Find all the orientation details at okanagan.bc.ca/orientation.

