

**Okanagan College Education Council  
Minutes of Thursday, December 2, 2021 4:00 pm  
Via Collaborate**

**Present:** N Fassina, A Hay, B Burge, W Gillett, R Tyner, M Somerville, C Newitt,  
A Krebs, B Wyatt, B Penfound, S Bajwa, A Alexander, J Ragsdale, Y Khmelevsky, P  
Lefebvre, S Lembke, L Mallory, D Marques

**Regrets:** T Walters, C Farrow

**Absent:** S Choudhary

**Guests:** K Douglas, J Hobart, S Speers, Y Moritz

**Recorder:** S Gayle

1. **Determination of quorum and call to order**  
C Newitt called the meeting to order at 4:01 pm

2. **Adoption of the agenda**  
**Motion:** R Tyner/W Gillett  
That Education Council approves the agenda as presented.  
**Carried**

3. **Approval of the minutes**  
**Motion:** A Krebs/M Somerville  
That Education Council approves the minutes of the November 4, 2021 Education Council meeting as presented.  
**Carried**

4. **Business arising**

5. **New business**

- 5.1 **Curriculum recommended by the CPRC - STH**
    - a. **Course revision: PHYS 202 Engineering Mechanics I**

**Motion:** B Wyatt/A Krebs

That Education Council approves the course revision: PHYS 202 Engineering Mechanics I as recommended by the CPRC – STH:

- K Douglas provided an overview of the course noting that it was part of the first year engineering curriculum. PHYS 202 is taught in the Winter as a continuation of mechanics that students take in the Fall.
- The revisions for PHYS 202 are changes to the prerequisites and co-requisites to clarify where the course sits in the program. As a result, it was necessary to 'clean-up' the language.
- A Krebs sought clarification on whether a student could come directly out of high school and take PHYS 202.
- K Douglas responded in the negative and indicated that the student would have to take PHYS 112.

**Carried**

**b. Course revision: PHYS 215 Thermodynamics**

**Motion:** R Tyner/A Alexander

That Education Council approves the course revision: PHYS 215 Thermodynamics as recommended by the CPRC – STH:

- K Douglas highlighted that the revision for PHYS 215 was the addition of a prerequisite.
- MATH 122/MATH 147 added to be taken by students.

**Carried**

**c. Course revision: MATH 221 Introduction to Linear Algebra**

**Motion:** B Penfound/B Wyatt

That Education Council approves the course revision: MATH 221 Introduction to Linear Algebra as recommended by the CPRC – STH:

- J Hobart provided an overview of the changes noting that the revisions were mostly 'house keeping' matters.
- UBCO changed the requirements for the bridge program; students entering the program are required to have MATH 221.
- Other changes were previously made at Education Council. As a result, it was necessary to 'clean up' the calendar to reflect changes that were made last year.
- For MATH 221 there was an addition of a prerequisite.

**Carried**

- C Newitt indicated that the other revisions were all related to same program. An omnibus motion was recommended for these courses.

**Motion:** B Wyatt/M Somerville

That Education Council approves the course revisions:

- STAT 230 Elementary Applied Statistics
- STAT 310 Regression Analysis
- STAT 311 Modern Statistical Methods
- DSCI 300 Data Wrangling and Visualization and
- DSCI 310 Mathematics Computation as recommended by the CPRC – STH.

**Carried**

**d. Course revision: STAT 230 Elementary Applied Statistics**

- J Hobart provided a summary of the changes for all the courses and explained that the revisions were being done based on what was previously approved by Education Council.
- The Post-Baccalaureate Diploma in Health Analytics was previously approved by Education Council and the necessary revisions are now being made to ensure that students can take the required courses for the program.
- R Tyner expressed that there was a lack of parallel language and used STAT 230 as example to highlight the 'inconsistencies' in the prerequisite section and how the courses were presented.
- R Tyner noted that it would be 'cleaner'/neater if the information was expressed in the same place.
- J Hobart explained that the program details did not exist in Kualu at the time some of the changes were being made. As a result, the information/revisions were manually entered.
- J Hobart conceded that there were inconsistencies and agreed to make the relevant changes.

- C Newitt requested that the Education Council office follow-up regarding the changes that are to be made.

**Carried**

**e. Course revision: STAT 310 Regression Analysis**

- As above.

**Carried**

**f. Course revision: STAT 311 Modern Statistical Methods**

- As above.

**Carried**

**g. Course revision: DSCI 300 Data Wrangling and Visualization**

- As above.

**Carried**

**h. Course revision: DSCI 310 Mathematics Computation**

- As above.

**Carried**

**5.2 Strategic Plan**

**Motion:** C Newitt/B Wyatt

That Education Council recommends to the Board of Governors the Strategic Plan as presented with the understanding that non-substantive revisions may be necessary prior to review by the Board of Governors.

- N Fassina thanked Education Council for once again facilitating the Strategic Plan.
- The Strategic Plan contains three (3) primary documents:
  - Briefing notes – where we are as an institution/where we are coming from (background)
  - Most recent plan
  - Strategic road map
- The process of development has been ongoing for almost a year. Environmental scan work has been done and included what was going on at OC as well as in higher education.
- Meetings will be held with the relevant stakeholders to ensure that all needs are met.
- The Strategic Plan is a collaborative document that incorporates a myriad of ideas.
- N Fassina noted that the working group was able to bypass the Strategic Option Step/s due to the convergence of ideas.
- B Penfound thanked N Fassina for the information and sought clarification around the terminology and framework around equity, diversity, inclusion and social justice (EDISJ).
- N Fassina explained that the role was to create an inclusive concept. The social justice aspect looks at proactively creating justice for the marginalized.
- The working group wanted to ensure that social justice was part of the Strategic Plan.
- B Penfound sought clarification on how negative outcomes would be addressed.
- N Fassina noted it was about ensuring that progress is made and all considerations would be part of the discussion moving forward.
- P Lefebvre noted that it was important to ensure that conversations are meaningful for the marginalized.
- N Fassina outlined that within the space, the pursuit of EDISJ and reconciliation were important. Everyone plays a role and shares the responsibilities.
- Dynamic process and Education Council will have a role in making the plan 'come to life' in terms of the desired outcomes and what is trying to be achieved.

- N Fassina noted that the key feedback was that language /words matter. The strategies encompass what it means to be a college, who we are as institution and where we want to be as institution.
- C Newitt outlined that it will be important to measure and ensure that goals are being met.
- Encouraged members to reflect on the Strategic Plan and how it will shape discussions at the table. Looking at the bigger picture and the impact on learners.

**Carried with one opposed**

### **5.3 Standing committee reports**

- a. Operations Committee
  - Met on:
    - November 8, 2021 and
    - November 12, 2021.
  - Minutes to come in camera.
- b. ARP Committee
  - Not met.
- c. CCC Committee
  - Not met.
- d. Tributes Committee
  - Met on November 29, 2021.
  - Report to come in camera.

## **6. Reports**

### **6.1 Council Chair's report – C Newitt**

- C Newitt noted that there was not much to report. Kuali is up and running and training has been taking place.
- Persons find it easy to use the system.
- Addressing any issues that arise.
- Last meeting using collaborate, Zoom will be used in January.

### **6.2 President & Vice-President Academic and Provost report – A Hay**

- N Fassina noted that work was being done to advocate for resources that the college needs.
- A Hay – nothing to report.

### **6.3 Registrar's report – B Burge**

- Nothing to report.

### **6.4 Board of Governor's report – A Alexander**

- A Alexander while outlining that there was nothing to report, expressed enthusiasm about the Strategic Plan, the discussions that would take place and the fact that the values were indigenized.
- The Strategic Plan looked promising as it was aimed at building up the community through education.
- Appreciated that the plan spoke to/incorporated reconciliation.

### **6.5 Curriculum and Calendar Management project update**

- C Newitt noted that the system was now branded with the OC logo.
- Currently most of the work is training people and getting them up to speed.
- Things are progressing well with the system.
- EdCo Chair and EdCo office are available for training.

- B Burge noted that it was nice to see the progression of the proposals which ensures transparency.
- R Tyner reiterated B Burge's sentiment and noted that this was the vision from the genesis. Thanked the Registrar's office and A Hickey for working with the library.
- Looking forward to the use of Kualii.

**7. In camera session**

**Motion:** B Penfound/M Somerville  
That Education Council moves in camera.  
**Carried**

**a. November 8, 2021 Operations Committee minutes**

**Motion:** M Somerville/A Hay  
That Education Council accepts the November 8, 2021 Operations Committee meeting minutes as presented.  
**Carried**

**b. November 12, 2021 Operations Committee minutes**

**Motion:** M Somerville/D Marques  
That Education Council accepts the November 12, 2021 Operations Committee meeting minutes as presented.  
**Carried**

**c. Tributes Committee Report  
Honorary Fellows**

**Motion:** M Somerville/A Hay  
That Education Council approves and recommends to the Board of Governors, the nominees for the 2022 Honorary Fellow designation as presented.

- J Ragsdale gave an overview of the criteria for the Honorary Fellow and presented the 2022 nominees.

**Carried**

**d. Distinguished Service Award**

**Motion:** D Marques/R Tyner  
That Education Council approves and recommends to the Board of Governors, the nominee for the 2022 Distinguished Service Award designation as presented.

- J Ragsdale gave an overview of the criteria for the Distinguished Service Award and presented the 2022 nominee.

**Carried**

**Motion:** A Hay/M Somerville  
That Education Council moves out of camera.  
**Carried**

**8. Date, time of next regular meeting – Thursday, January 13, 2022 at 4:00 pm**

**9. Deadline for agenda items – Wednesday, December 15, 2021 at 12:00 pm**

**10. Adjournment at 5:14 pm**

**Motion to adjourn:** A Krebs/R Tyner  
**Carried**