



Board of Governors Open Meeting Minutes

Approved January 11, 2022

Tuesday, November 30, 2021

Meeting held in S103B, Executive Boardroom

BOARD MEMBERS PRESENT:

- Juliette Cunningham, Chair
- Dale Safinuk, Vice Chair
- Andrea Alexander
- Marcel Beerkens
- JoAnn Fowler
- Neil Fassina
- Tina Lee
- Gloria Morgan
- Devin Rubadeau
- Karley Scott
- Chris Newitt
- Annika Kirk
- Choi Leong

REGRETS:

None

GUESTS:

- Donna Olson, Director, Legal Affairs & Policy Development

OTHER STAFF:

- Curtis Morcom, Vice President, Employee & Corporate Services
- Andrew Hay, Provost and Vice President, Academic
- Meri Kim Oliver, Vice President, Students
- Gillian Henderson, Director, HR
- Tyler Finley, Interim Director, Public Affairs
- Joanna Campbell, Recording Secretary

ACTION

Quorum was established and the meeting was called to order 9:02 a.m.

It was respectfully acknowledged that the meeting was held on the unceded traditional lands of the Indigenous people who have inhabited and used the lands since time immemorial

1. APPROVAL OF AGENDA

Motion:

“BE IT RESOLVED THAT the November 30, 2021 Okanagan College Board of Governors approves the Open Session meeting agenda and thereby approves the consent agenda including the September 28, 2021 Open Session minutes as presented.”

A. Alexander
CARRIED

2. INTRODUCTION OF NEW MEMBERS

A. Kirk and C. Leong introduced themselves to the Board.

3. OATH OF OFFICE

The new student members (Annika Kirk and Choi Leong) read the Oath of Office.

4. DECLARATION OF CONFLICT

No conflicts were declared.

5. CONSENT AGENDA

CARRIED

The meeting recessed and returned at 10:00am

6. ELECTIONS

6.1. Chair

The VP, Employee & Corporate Services called for nominations for the position of Chair. J. Cunningham was nominated and accepted the nomination. A second and third call was issued. No additional nominations were received. J. Cunningham was acclaimed to the position of Chair.

6.2. Vice Chair

The VP, Employee & Corporate Services called for nominations for the position of Vice Chair. D. Safinuk was nominated and accepted the nomination. A second and third call was issued. No additional nominations were received. D. Safinuk was acclaimed to the position of Vice Chair.

7. BUSINESS ARISING FROM THE MINUTES

No new business arising.

8. PRESENTATIONS

8.1. Student Satisfaction Survey

The Vice President, Students reported to the Board that the survey received similar results to past years. Costs and course offerings continued to be a concern. 74% indicated satisfaction with their online learning experience during COVID.

9. NEW BUSINESS

9.1. Discrimination, Bullying and Harassment Policy

This policy is required to be reviewed regularly as per WorkSafeBC regulations. The new draft addresses changes in government regulations. Following our established process, the policy was reviewed by the Board Executive Committee and then was posted for comment. Adjustments to the policy were made as a result of comments received.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Discrimination, Bullying and Harassment Policy as recommended by the Board Executive Committee.”

C. Leong
CARRIED

The President indicated he was developing a policy framework and that would be brought to the Board for review and approval prior to implementation.

9.2. Review of the Draft Strategic Plan

The President reported that the development of the Strategic Plan is on schedule. The draft will be presented for approval to Education Council this week and is expected to come back to the Board for final approval in January.

9.3. Finance, Audit and Risk Review Committee

9.3.1. Chair Report

It was reported that the Committee met on November 16. At the meeting the committee reviewed the Executive Expense Report and the Committee's Terms of Reference.

9.3.2. Domestic Tuition

The proposal to increase tuition was reviewed and it was noted that there is a provincial policy on tuition that establishes a maximum allowable increase. We have not received the limit for 2022 yet but expect it to be 2%.

Motion:

"BE IT RESOLVED THAT the Board of Governors approve an increase in domestic tuition and mandatory fees of two per cent, effective September 2022, pending no change in limit in accordance with the BC Tuition Limit Policy and as recommended by the Finance, Audit and Risk Review Committee."

D Rubadeau
CARRIED

9.3.3. International Tuition

The proposal to increase tuition was reviewed and it was noted there is no provincial limit on tuition increases for international students

Motion:

"BE IT RESOLVED THAT the Okanagan College Board of Governors approve an increase of two per cent to international tuition, effective September 2022 as recommended by the Finance, Audit and Risk Review Committee."

C. Leong
CARRIED

9.4. Governance Committee

9.4.1. Chair Report

The Committee Chair noted that they met on November 16. The Committee discussed the professional development session in October and wanted to express their appreciation to G. Morgan for her contributions. The Committee also wished to thank members of administration for the sessions they conducted.

9.5. HR Committee

9.5.1. Chair Report

The Committee Chair reported the committee met and noted that collective agreements are expiring, and that the Committee will be kept informed as appropriate. The Committee reviewed their Terms of Reference and decided to defer any changes until after the full review of Board material.

9.1. Education Council

9.1.1. Schedules

It was noted that the provincial government has not yet indicated if September 30 will be a public holiday or not as a result Education Council has not recommended that a permanent change be made to that date in the schedule until we have some certainty. This recommended schedule will cover next year.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors endorses the 2022 – 23 Academic Schedule Policy Variance as recommended by Education Council and as presented.”

C. Leong
CARRIED

This schedule is outside the policy and requires approval by the Board.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the Pharmacy Technician Certificate Schedule as recommended by Education Council and as presented.”

C. Leong
CARRIED

9.2. Annual Meeting Schedule

The President presented an adjusted Board calendar that was developed to make the best use of Board members time while ensuring that all government and governance requirements are met.

It was decided that the June 21st date should be adjusted as that date is National Indigenous Peoples Day.

“BE IT RESOLVED that the Okanagan College Board of Governors amend the schedule presented to make the June meeting a regular meeting and move it to an alternate date, and to add a regular meeting in February 2023.”

C. Leong
CARRIED

10. REPORTS

10.1. Board Chair Verbal Report

The Chair noted she met the new student boards members for their orientation session. She expressed appreciation on behalf of the Board to G. Morgan for serving as Chair.

10.2. President’s Report

The President thanked the outgoing Chair for her support during his transition to OC’s president.

10.2.1. Q2 Financials

The President reviewed the Q2 Financial report.

10.3. Stable Enrolment Report

The Vice President, Academic reviewed the report. He noted domestic numbers are stable, but travel restrictions are impacting international students’ ability to travel.

11. TOPICS FOR NEXT MEETING

No topics were suggested for the next meeting

ACTION

12. FOR THE GOOD OF THE BOARD

13. ADJOURNMENT

The meeting adjourned at 11:42 am

CARRIED