

**Okanagan College Education Council
Minutes of Thursday, September 16, 2021 4:00 pm
Via Collaborate**

Present: N Fassina, A Hay, B Burge, W Gillett, R Tyner, M Somerville, C Farrow, C Newitt, D Marques, A Krebs, B Wyatt, B Penfound, M Rice, S Bajwa, C Leong, D Slack, J Ragsdale, Y Khmelevsky, P Lefebvre, S Lembke, L Mallory

Regrets: T Walters

Absent:

Guests: A Hickey, E Henczel, R Huxtable, N Befus

Recorder: S Gayle

1. **Determination of quorum and call to order**
C Newitt called the meeting to order at 4:01 pm

2. **Adoption of the agenda**
Motion: A Krebs/M Somerville
That Education Council approves the agenda as presented.
Carried

3. **Approval of the minutes**
Motion: R Tyner/C Farrow
That Education Council approves the minutes of the June 3, 2021 Education Council meeting as presented.
Carried

4. **Business arising**

5. **New business**

- 5.1 **Curriculum recommended by the CPRC - AFP**

- a. **New course: CMNS 265 Environmental Communications**

Motion: D Slack/A Krebs

That Education Council approves the new course: CMNS 265 Environmental Communications as recommended by the CPRC – AFP:

- E Henczel explained that Geography has agreed to carry the course and it would also serve Communications.

Carried

- b. **Course revision: SOCI 271 Statistical Analysis in Sociology**

Motion: C Farrow/D Marques

That Education Council approves the course revision: SOCI 271 Statistical Analysis in Sociology as recommended by the CPRC – AFP:

- R Huxtable explained that the course will improve the way statistics is offered based on the changes in the lab component.
- P Lefebvre noted that the course was rolling out as having a lab component. This would be an improvement as students will receive extra attention.

- B Penfound asked whether there was a specific tool that will be used for the lab section.
- P Lefebvre responded in the affirmative, noting that the lab time/component will be used to apply formulas and would complement the lecture and theoretical aspects.

Carried

c. Program revision: Adult Basic Education

Motion: B Wyatt/D Slack

That Education Council approves the program revision: Adult Basic education as recommended by the CPRC – AFP:

- N Befus explained that not much was changed, just the language ‘cleaned up’ based on feedback that some areas were not clear. One such was the 5 years rule.
- The department has made the 5 years rule applicable for all prerequisites, this is the primary change.
- The Math, English and Science areas were also separated.
- A Krebs sought clarification on the start dates relating to the program and whether there might be an error.
- N Befus agreed that there was an error and the dates in the new language should be changed to reflect:
Kelowna – September, January, May and July
Revelstoke – September and January
Penticton, Salmon Arm and Vernon – September, January and May
- J Ragsdale suggested that it might be helpful to have an education advising schedule on some campus sites.
- R Huxtable asked for clarification on the relationship between Adult Basic Education and Adult upgrading.
- N Befus clarified that the program that is changing is ABE, while Adult Upgrading is the department.

Carried

5.2 Schedules

a. Fall 2021 semester schedule adjustment

Motion: M Somerville/ P Lefebvre

To recognize the National Day for Truth and Reconciliation on Thursday, September 30, 2021, Education Council recommends that the Fall 2021 schedules be extended through Tuesday, December 7, 2021. Instructional activity that would have been held on Thursday, September 30, 2021, be rescheduled, if needed, to Tuesday, December 7, 2021.

- B Burge explained that the ending of the term was not changing and it still remained as 61 days.
- A member asked if the motion was necessary to allow faculty to schedule classes on December 7th or whether it could be done otherwise.
- B Burge noted that was necessary to maintain the 61 days.
- C Newitt added that due to the deviation from academic policy it was also necessary.

Carried

b. Office Assistant Certificate schedule revision

Motion: B Wyatt/ R Tyner

That Education Council approves the Office Assistant Certificate 2021 – 22 schedule revision as presented for recommendation to the board.

Carried

5.3 Standing committee reports

- a. Operations Committee
 - Two meetings since last Education Council meeting (July 6, 2021 and August 30, 2021) to approve graduates and award recipients.
 - Minutes to come in camera.
- b. ARP Committee
 - An ARP meeting was scheduled for September 30, 2021. However, a new date will be communicated as September 30th will be observed as the National Day for Truth and Reconciliation.
- c. CCC Committee
 - Not met.
- d. Tributes Committee
 - Not met.

5.4 In camera session

Motion: M Somerville/ D Slack
That Education Council moves in camera.
Carried

a. July 6, 2021 Operations Committee minutes

Motion: C Farrow/ A Hay
That Education Council accepts the July 6, 2021 Operations Committee meeting minutes as presented.
Carried

b. August 30, 2021 Operations Committee minutes

Motion: M Somerville/C Farrow
That Education Council accepts the August 30, 2021 Operations Committee meeting minutes as presented.
Carried

Motion: C Farrow/D Slack
That Education Council moves out of camera.
Carried

6. Reports

6.1 Council Chair's report – C Newitt

- C Newitt explained that the Chair's report would essentially reflect what was happening in the Curriculum and Calendar Management project update.

6.2 President & Vice-President Academic and Provost report – A Hay

- A Hay noted that the Provost and Vice-President report that was circulated to members was a summary of what was taking place in the province.

6.3 Registrar's report – B Burge

- B Burge, referencing information from the College and Institute Act, noted that there would be a modernization of the election policies/rules that were last updated in 2009. This has been done in consultation with legal. The Registrar's office will make the final approval/changes.

6.4 Board of Governor's report

- There will be a new Board of Governor's representative.

6.5 Curriculum and Calendar Management project update

- C Newitt outlined that the timeline was behind as the project was not fully in production mode. Regular meetings were in progress with Kualu to get the system up and running.
- C Newitt noted that the Kualu usage would not be in time for the October 7, 2021 Education Council meeting. However, all Curriculum Proposal Review Committee meetings in October should be done using Kualu.
- Work will be done with individuals and proposers to get information into Kualu.
- A presentation/refresher on Kualu would be done for persons. This could be facilitated as early as the next Education Council meeting depending on the agenda.
- Education Council meetings would continue virtually into Fall 2021.

7. Date, time of next regular meeting – Thursday, October 7, 2021 at 4:00 pm

8. Deadline for agenda items – Wednesday, September 22, 2021 at 12:00 pm

9. Adjournment at 4:48 pm

Motion to adjourn: D Slack/M Somerville
Carried