



# Board of Governors Open Meeting Minutes

Tuesday, March 30, 2021 11:00-12:30pm

Meeting to be held via the Zoom

## BOARD MEMBERS PRESENT:

- Gloria Morgan, Chair
- Juliette Cunningham, Vice Chair
- Andrea Alexander
- Marcel Beerkens
- Sanya Choudhary
- Shelley Cook – on leave
- JoAnn Fowler
- Jim Hamilton
- Tina Lee
- Devin Rubadeau
- Dale Safinuk
- Karley Scott
- Nicolette Thiel
- Chris Newitt

## OTHER STAFF:

- Curtis Morcom, Vice President, Employee & Corporate Services
- Andrew Hay, Provost and Vice President, Academic
- Meri Kim Oliver, Vice President, Students
- Allan Coyle, Associate Vice President, External and Strategic Initiatives
- Joanna Campbell, Executive Office Manager

## GUESTS:

- Donna Olson, Director, Legal Affairs & Policy Development

	ACTION
Quorum was established and the meeting was called to order at 11:00a.m.  <i>It was respectfully acknowledged that the meeting was held on the unceded traditional lands of the Indigenous people who have inhabited and used the lands since time immemorial.</i>	
<b>1. APPROVAL OF AGENDA</b> <u>Motion:</u> <b><i>“BE IT RESOLVED THAT the March 30, 2021 Okanagan College Board of Governors Open session meeting agenda is approved”.</i></b>	K. Scott CARRIED
<b>2. DECLARATION OF CONFLICT</b> No conflicts were declared.	
<b>3. CONSENT AGENDA</b> <u>Motion:</u> <b><i>“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.</i></b>	T. Lee CARRIED
<b>4. BUSINESS ARISING FROM THE MINUTES</b> No new business arising.	

## 5. PRESENTATIONS

## 6. NEW BUSINESS

### 6.1. Finance, Audit and Risk Review Committee

#### 6.1.1. Chair Report

The Committee Chair noted the committee met on March 16 to review the draft operating and capital budgets for 2021/22.

#### 6.1.2. Budget 2021/2022

C. Morcom provided an update on the year-end 2020/21 budget position and noted the current forecast shows we will be close to a balanced budget. As a result, we don't expect to need to access reserves funds to balance the budget in the current year.

He also reviewed the proposed 2021/22 budget and noted the following:

- Budget principles were used to guide the development of the budget.
- The provincial government has given us approval to propose a deficit budget.
- The proposed budget is in a \$2.63m deficit position however the budget was developed using very conservative predictions and it is expected positive adjustments will be made during the year.
- That despite the constraints we have still been able to support 28 new initiatives.

A member requested information on the counselling position requested by the students in their presentation. Administration is reviewing options to increase health services to students, once a plan is in place and if funds are available changes to the service will be made.

#### Motion:

***"BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2021-2022 operating budget of \$125,712,000, as recommended by the Finance, Audit and Risk Review Committee."***

C. Morcom reviewed the proposed 2021/22 Capital Budget. He noted the major projects included are the start of planning for the Student Residences in Vernon, Salmon Arm and Kelowna and the demolition of the Health Building. We will also continue to complete routine and minor capital projects.

D. Safinuk  
CARRIED

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2021-2022 capital budget of \$9,001,000 subject to receipt of funding, as recommended by the Finance, Audit and Risk Review Committee.”***

D. Safinuk  
CARRIED

## 6.2. Industry Training Authority (ITA) Plan

A. Hay reviewed the proposed plan for 2021/22. He noted the ITA has informed institutions that they will continue to fund intakes at the full capacity rate even if COVID restrictions only allow a minimum of six students. This accommodation ensures we can continue to offer a range of courses to students while meeting COVID protocols.

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2021/2022 Industry Training Authority Training Plan as presented.”***

K. Scott  
CARRIED

## 6.3. Annual Programming Plan

A. Hay outlined the proposed plan for 2021/22. He noted domestic enrolments are expected to be on a similar level to 2020/21. This year, to ensure international students and those concerned about in-person classes have options, the schedule will include a compendium of online courses.

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2021/2022 Annual Programming Plan as presented.”***

T. Lee  
CARRIED

## 6.4. Forgiveness of Foundation Receivable

Administration is requesting approval to forgive the Foundation costs related to fundraising campaigns incurred during the year. Under an agreement with the Foundation, each year the College advances funds to the Foundation to cover the increased operating costs of a capital fundraising campaign. By forgiving the loan the full value of donations can go to the project the donor has chosen to support. The estimated receivable forgiveness this year is \$137,000.

Motion:

***“BE IT RESOLVED THAT the Board of Governors forgive the receivable to the Okanagan College Foundation for actual capital campaign expenses up to \$137,000 as recommended by the Finance, Audit and Risk Review Committee.”***

J. Fowler  
CARRIED

## 6.5. Code of Ethical Practices Policy

MK Oliver, noted that following an extensive internal consultation, the Board Executive Committee approved posting of the revised Code of Ethical Practices policy for a 30-day consultation period in February 2021. Input from the

consultation was incorporated and the final version of the policy was provided to the Board Executive Committee for review earlier this month. The policy is now being recommended to the Board for approval.

Motion:

***"BE IT RESOLVED THAT the Board of Governors approve the Code of Ethical Practices Policy as recommended by the Board Executive Committee."***

K. Scott  
CARRIED

## 6.6. Education Council

### 6.6.1. Program Revisions

The following program revision motions were omnibussed into one motion.

Motions:

***"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Education Assistant Certificate as recommended by Education Council and as presented."***

J. Cunningham  
CARRIED

***"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Floral Design Certificate as recommended by Education Council and as presented."***

CARRIED

***"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Diploma in Writing and Publishing as recommended by Education Council and as presented."***

CARRIED

***"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Electronic Engineering Technology as recommended by Education Council and as presented."***

CARRIED

***"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Sustainable Construction Management Technology as recommended by Education Council and as presented."***

CARRIED

D. Rubadeau left the meeting

### 6.6.2. Program Deletions

Motion:

***"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program deletion Sustainable Studies Post –Diploma Certificate as recommended by Education Council and as presented."***

T. Lee  
CARRIED

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## 7. VERBAL REPORTS

### 7.1. Board Chair Report

G. Morgan noted that S. Cook has taken a leave and will return in September. She also reported that J. Fowler, J. Cunningham, T. Lee and A. Alexander had be reappointed as members.

### 7.2. President's Report

J. Hamilton thanked the Board for their continued support.

### 7.3. Governance Committee

K. Scott noted the Committee meet on March 16 and reviewed and approved the new Board Orientation material that was developed. She reminded the Board that a professional development session is planned for October.

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## 8. INFORMATION

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## 9. TOPICS FOR NEXT MEETING

No topics were suggested for the next meeting

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## 10. FOR THE GOOD OF THE BOARD

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## 11. ADJOURNMENT

The meeting adjourned at 12:02 p.m.

A. Alexander  
CARRIED