

**Bachelor of Business Administration (BBA-CPHR)  
Personal Degree Plan (PDP)**

Graduation Requirement Checklist for Students Entering Business Administration June 1, 2023

**Name:** \_\_\_\_\_ **Student #** \_\_\_\_\_ **Contact:** \_\_\_\_\_

Required Courses			Notes
		Credits	
BUAD 111	Financial Accounting I	3	1 _____
BUAD 116	Marketing	3	2 _____
BUAD 123	Management Principles	3	3 _____
BUAD 128	Computer Applications I	3	4 _____
BUAD 195	Financial Management	3	5 _____
BUAD 209	Business Law	3	6 _____
BUAD 262	Organizational Behaviour	3	7 _____
BUAD 264	Management Accounting	3	8 _____
BUAD 269	Human Resources Management	3	9 _____
BUAD 272	Business Simulation or	3	10 _____
BUAD 293	Entrepreneurship (a)	3	11 _____
BUAD 315	Management Science	3	12 _____
BUAD 340	Strategic Management I	3	13 _____
BUAD 425	Business & Canadian Government Policy	3	14 _____
ECON 115	Principles of Microeconomics	3	15 _____
ECON 125	Principles of Macroeconomics	3	16 _____
CMNS 112	Professional Writing I	3	17 _____
CMNS 122	Professional Writing II	3	18 _____
MATH 114	Business Mathematics	3	19 _____
PHIL 350	Business Ethics	3	20 _____
STAT 124	Business Statistics (or STAT 121)	3	_____
<b>Total Required Credits</b>		<b>60</b>	

Elective Courses			
Course #	Course Name	Credits	
		3	21 <u>Non-Business Elective, CMNS/ENGL recommended</u>
		3	22 <u>Non-Business Elective</u>
		3	23 <u>Non-Business Elective</u>
		3	24 <u>Non-Business or Business Elective</u>
		3	25 <u>Non-Business or Business Elective – 300 or 400 level</u>
		3	26 <u>Non-Business or Business Elective – 300 or 400 level</u>
		3	27 <u>Non-Business or Business Elective – 300 or 400 level</u>
		3	28 <u>Non-Business or Business Elective – 300 or 400 level</u>
BUAD 246	HR (R)	3	29 <u>Business Elective</u>
BUAD 247	HR (R)	3	30 <u>Business Elective</u>
BUAD 248	HR (R)	3	31 <u>Business Elective</u>
	HR (O)	3	32 <u>Business Elective</u>
		3	33 <u>Business Elective</u>
BUAD 375	HR (R)	3	34 <u>Business Elective – 300 or 400 level</u>
BUAD 376	HR (R)	3	35 <u>Business Elective – 300 or 400 level</u>
	HR (O)	3	36 <u>Business Elective – 300 or 400 level</u>
	HR (O)	3	37 <u>Business Elective – 300 or 400 level</u>
		3	38 <u>Business Elective – 300 or 400 level</u>
		3	39 <u>Business Elective – 300 or 400 level</u>
		3	40 <u>Business Elective – 300 or 400 level</u>
<b>Total Elective Credits</b>		<b>60</b>	

<b>Total Credits for BBA</b>	<b>120</b>
------------------------------	------------

**Honours BBA**  
Honours BBA requires BUAD 491 & 492 (see note)

(a) Tourism & Hospitality Management Degree Students must take BUAD 293 Entrepreneurship

**Important notes and BBA Specialties requirements are listed on the back of this page.**

<b>Notes:</b>			
<b>Non-Business Credits:</b> a minimum of 30 is required, while a maximum of 45 is allowed. Non-business electives must be courses that are part of a diploma or degree program.		<b>Business Credits:</b> a minimum of 75 business credits is required, while a maximum of 90 is allowed. Business electives include all BUAD courses except BUAD 113.	
<b>BBA Honours Program:</b> To qualify for the honours degree students must complete BUAD 491 and complete BUAD 492 with a minimum grade of 76% per course and graduate from the BBA program with a minimum graduating grade average of 76%.			
<b>Accounting Speciality</b>		<b>Human Resources Management Speciality</b>	
<b>Required courses:</b>		<b>Required courses:</b>	
BUAD 121	Financial Accounting II	BUAD 246	Recruitment and Selection
BUAD 208	Canadian Income Tax I	BUAD 247	Training and Development
BUAD 263	Intermediate Accounting I	BUAD 248	Occupational Health and Safety
BUAD 273	Intermediate Accounting II	BUAD 375	Strategic Human Resource Planning
<b>Plus four of:</b>		BUAD 376	Compensation & Benefits
		<b>Plus three of the following, of which one must be at the 4XX level:</b>	
BUAD 352	Data Analytics in Accounting	BUAD 201	Conflict Resolution and Negotiation
BUAD 359	Contemporary Perspectives & Issues in Accounting	BUAD 279	Industrial Relations
BUAD 363	Audit Planning	BUAD 374	Employment Law
BUAD 365	Cost Accounting	BUAD 379	Selected Topics: Human Resources
BUAD 367	Fraud Examination	BUAD 410	Organization Change & Development
BUAD 368	Selected Topic: Advanced Accounting	BUAD 411	HR Metrics & Analytics
BUAD 369	Canadian Income Tax II	BUAD 412	Strategic Performance Management
BUAD 462	Advanced Financial Accounting	BUAD 413	HR Analytics (start date 2024)
BUAD 463	Internal Control and Auditing	BUAD 479	Selected Topics: Human Resources Management
BUAD 466	Advanced Managerial Accounting		
BUAD 469	Selected Topics: Advanced Accounting	<b>Tourism &amp; Hospitality Management Speciality (a)</b>	
<b>Finance Speciality</b>		<b>Required courses:</b>	
<b>Eight courses from the following:</b>		BUAD 115	Introduction to Tourism**
BUAD 208	Canadian Income Tax I	BUAD 215	Restaurant Management
BUAD 234	Retirement Income Planning	BUAD 220	Hotel Management
BUAD 235	Insurance and Estate Planning	BUAD 230	Wine and Culinary Tourism
BUAD 250	Canadian Securities	<b>Plus four of:</b>	
BUAD 251	Personal Financial Planning	BUAD 308	Multicultural Management
BUAD 296	Long Term Capital Management	BUAD 332	Selected Topics: Tourism and Hospitality
BUAD 350	Capital Markets	BUAD 351	Tourism Planning and Development
BUAD 353	Derivative Securities	BUAD 358	Global Trends in Tourism and Hospitality
BUAD 354	Financial Modelling for Equity Analysis and Valuation	BUAD 432	Selected Topics: Tourism and Hospitality
BUAD 356	Taxation and Investment Planning	BUAD 449	Sustainable Tourism and Stewardship
BUAD 360	Canadian Financial Institutions		
BUAD 361	Selected Topics: Finance		
BUAD 369	Canadian Income Tax II	<b>Consider the following courses when selecting additional electives:</b>	
BUAD 450	Investment Management	BUAD 309, 335, 392, 334, 336, 345, 370, 390 or 470	
BUAD 460	Investing in Financial Institutions	**Students with credit for BUAD 206 or TOUR 105 may not take BUAD 115 for credit.	
BUAD 461	Applied Corporate Finance	<b>Marketing Speciality</b>	
BUAD 468	Selected Topics: Finance	<b>Required courses:</b>	
<b>Management Speciality</b>		BUAD 176	Professional Sales
<b>Required courses:</b>		BUAD 200	Digital Marketing
BUAD 176	Professional Sales	BUAD 210	Introduction to Marketing Research *
BUAD 283	Management Information Systems	BUAD 266	Advertising & Marketing Communications
BUAD 370	Leadership	<b>Plus four of:</b>	
BUAD 382	Operations Management	BUAD 278	Marketing Management
<b>Plus four of:</b>		BUAD 297	Retailing
BUAD 201	Conflict Resolution and Negotiation	BUAD 305	Logistics and Supply Chain Management
BUAD 289	Purchasing and Materials Management	BUAD 333	Search Marketing
BUAD 298	Small Business Management	BUAD 334	Events Planning
BUAD 305	Logistics and Supply Chain Management	BUAD 335	Electronic Commerce
BUAD 306	Managing Professional Service Firms	BUAD 336	Services Design
BUAD 307	Managing Innovation	BUAD 338	Selected Topics: Marketing
BUAD 308	Multicultural Management	BUAD 344	Marketing Analytics and Data Analysis *
BUAD 309	Social Entrepreneurship	BUAD 345	Consumer Behaviour
BUAD 331	Project Management	BUAD 415	New Product Development
BUAD 334	Events Planning	BUAD 433	Applied Search Marketing
BUAD 339	Selected Topics: Management	BUAD 438	Selected Topics: Marketing
BUAD 341	Introduction to Non-Profit Management	BUAD 470	Customer Relationship Management
BUAD 346	Environmentally Sustainable Enterprise	<b>Other Business 300/400 Electives:</b>	
BUAD 440	Advanced Business Strategy	BUAD 330 International Business	
BUAD 410	Organization Change and Development	BUAD 390 Properties Management	
BUAD 412	Strategic Performance Management	BUAD 401 International Trade Management	
BUAD 415	New Product Development	BUAD 430 Institutions of International Trade	
BUAD 439	Selected Topics: Management	<b>Honours (All Specialities) Required Courses:</b>	
		BUAD 491 Business Research Methods / BUAD 492 Business Res Project 201	
BUAD 480	Strategic Management II	* Students with credit for BUAD 268: Marketing Research are NOT required to take BUAD 210 or 344 and must complete five marketing electives instead of four. Students with credit for BUAD 268 must complete five marketing electives, one of which may be BUAD 344.	