

**Okanagan College Education Council  
Minutes of Thursday, March 4, 2021 4:00 pm  
Via Collaborate**

**Present:** A Hay, B Burge, W Gillett, R Tyner, M Somerville, C Farrow, G Coulthard, C Newitt, V Neykov, S Lembke, Y Khmelevsky, A Krebs, B Wyatt, M Rice, S Bajwa, C Leong, N Davis, D Slack

**Regrets:** J Hamilton, J Ragsdale, D Marques, S Cook

**Absent:** T Walters

**Guests:** V Simpson, R Huxtable, S Johnson, N Bowman, O Sullivan, R Brown, B Rippy, L Thurnheer

**Recorder:** M Cabral

**1. Determination of quorum and call to order**  
C Newitt called the meeting to order at 4:00 pm

**2. Adoption of the agenda**  
**Motion:** M Somerville/ R Tyner  
That Education Council approves the agenda as presented.  
**Carried**

**3. Approval of the minutes**  
**Motion:** N Davis/ M Somerville  
That Education Council approves the minutes of the January 14, 2021 Education Council meeting as presented.  
**Carried**

**4. Business arising**

**5. New business**

**5.1 Continuing Studies curriculum**

**a. Program revision: Education Assistant Certificate**

**Motion:** V Neykov/ C Farrow

That Education Council approves the program revision: Education Assistant Certificate as recommended by Continuing Studies and the CPRC – STH:

- V Simpson advised that the computer fundamentals admission requirements is no longer necessary for success in the program. Students generally come in with computer knowledge. If a student requires help, they can take an online computer course free of charge.

**Carried**

**b. Program revision: Floral Design Certificate**

**Motion:** V Neykov/ N Davis

That Education Council approves the program revision: Floral Design Certificate as recommended by Continuing Studies the CPRC – AFP:

- V Simpson noted that Flowers Canada no longer exists and that language is being removed from the program description.

**Carried**

## 5.2 CPRC – AFP curriculum

- a. New course: INDG 295** **Special Topics in Indigenous Studies**  
**Motion:** M Somerville/ D Slack  
That Education Council approves the new course: INDG 295 Special Topics in Indigenous Studies as recommended by the CPRC – AFP:
- N Bowman explained that a special topics course exists for GSWS and it is used for faculty to teach their area of interest as well as to test course topics before proposing them as full time courses.
  - A member questioned how it works if a student can take the course more than once for credit. B Burge advised that this is common practice and is not an issue for transcripts.
- Carried**
- b. New course: SOCW 295** **Special Topics in Social Work**  
**Motion:** C Farrow/ N Davis  
That Education Council approves the new course: SOCW 295 Special Topics in Social Work as recommended by the CPRC – AFP:
- As above.
  - O Sullivan noted this course is a good option for students enrolling in the applied arts degree. She is currently working on an interpersonal violence topic option as well as indigenous social work.
- Carried**
- c. Course revision: CRWR 219** **Intermediate Workshop in Creative Writing – Creative Non-Fiction**  
**Motion:** B Wyatt/ V Neykov  
That Education Council approves the course revision: CRWR 219 Intermediate Workshop in Creative Writing – Creative Non-Fiction as recommended by the CPRC – AFP:
- S Johnston noted that prerequisites are being revised as only a first year journalism course and ENGL 100 are necessary for students to succeed in the course.
- Carried**
- d. Course revision: ENGL 204** **Applied English Studies I**  
**Motion:** C Farrow/ V Neykov  
That Education Council approves the course revision: ENGL 204 Applied English Studies I as recommended by the CPRC – AFP:
- S Johnston noted the description and title are changing to better reflect what is taught in the course. The same change was made to ENGL 205 in January 2021.
- Carried**
- e. Program revision: Diploma in Writing and Publishing**  
**Motion:** G Coulthard/ M Somerville  
That Education Council approves the program revision: Diploma in Writing and Publishing as recommended by the CPRC – AFP:
- S Johnston noted students are being given more literature and creative writing options in their second year, due to student demand. The department is also removing the note advising students to talk to the chair to discuss electives, as this is not necessary.
- Carried**

### 5.3 CPRC – STH curriculum

- a. **Course revision: ELEN 116** **Programming and Interfacing**  
**Motion:** B Wyatt/ G Coulthard  
That Education Council approves the course revision: ELEN 116 Programming and Interfacing as recommended by the CPRC – STH:  
- R Brown noted that ELEN 126 and ELEN 116 are being swapped in the program outline as a course in the second semester needs the content from ELEN 116.  
**Carried**
- b. **Course revision: ELEN 153** **Introduction to the Internet of Things**  
**Motion:** A Hay/ V Neykov  
That Education Council approves the course revision: ELEN 153 Introduction to the Internet of Things as recommended by the CPRC – STH:  
- R Brown noted ELEN 116 was previously a corequisite for ELEN 153, but as it is being moved, ELEN 116 will now be a prerequisite.  
**Carried**
- c. **Program revision: Electronic Engineering Technology**  
**Motion:** V Neykov/ A Krebs  
That Education Council approves the program revision: Electronic Engineering Technology as recommended by the CPRC – STH:  
**Carried**
- d. **New course: SBT 102** **Introduction to Design**  
**Motion:** C Farrow/ V Neykov  
That Education Council approves the new course: SBT 102 Introduction to Design as recommended by the CPRC – STH:  
- B Rippy explained that the department worked with learning and applied research to remap the program, taking PAC, industry, and student needs into account. Since the start of the SCMT program, there have been major changes in the industry particularly in the energy step code. OC students are uniquely positioned to meet these new needs.  
- SBT 102 is a basic introduction to the concept of architectural and interior design principles. The course sets the foundation for other design courses within the program.  
**Carried**
- e. **New course: SBT 212** **Construction Drafting and BIM II**  
**Motion:** B Wyatt/ V Neykov  
That Education Council approves the new course: SBT 212 Construction Drafting and BIM II as recommended by the CPRC – STH:  
- B Rippy noted this is a continuation of an existing construction drafting course.  
**Carried**
- f. **New course: SBT 214** **Biophilic Design**  
**Motion:** V Neykov/ M Somerville  
That Education Council approves the new course: SBT 214 Biophilic Design as recommended by the CPRC – STH:  
- B Rippy noted that biophilic design is meant to connect construction with natural components.  
**Carried**

- g. New course: SBT 218** **Building Systems and Energy Management**  
**Motion:** C Farrow/ A Krebs  
That Education Council approves the new course: SBT 218 Building Systems and Energy Management as recommended by the CPRC – STH:  
  - This course is designed to fill a mechanical systems information gap identified in the program mapping.
  - A member noted a typo in the course description.**Carried**
- h. New course: SBT 230** **Construction Conflicts and Law**  
**Motion:** V Neykov/ M Somerville  
That Education Council approves the new course: SBT 230 Construction Conflicts and Law as recommended by the CPRC – STH:  
  - This course is the combination of two existing courses.**Carried**
- i. Course revision: SCMT 112** **Construction Measurements and Drafting**  
**Motion:** V Neykov/G Coulthard  
That Education Council approves the course revision: SCMT 112 Construction Measurements and Drafting as recommended by the CPRC – STH:  
**Carried**
- j. Course revision: SCMT 113** **Quantity Surveying and Estimating I**  
**Motion:** B Wyatt/ V Neykov  
That Education Council approves the course revision: SCMT 113 Quantity Surveying and Estimating I as recommended by the CPRC – STH:  
**Carried**
- k. Course revision: SCMT 114** **Sustainability and Ethics in Construction**  
**Motion:** V Neykov/ A Krebs  
That Education Council approves the course revision: SCMT 114 Sustainability and Ethics in Construction as recommended by the CPRC – STH:  
  - The course codes and prerequisites are changing due to the new program name.
  - The calendar description is changing to be more consistent in language.**Carried**
- l. Course revision: SCMT 115** **Construction Methods I**  
**Motion:** V Neykov/ A Krebs  
That Education Council approves the course revision: SCMT 115 Construction Methods I as recommended by the CPRC – STH:  
  - As above.**Carried**
- m. Course revision: SCMT 116** **Scheduling and Cost Control**  
**Motion:** B Wyatt/ G Coulthard  
That Education Council approves the course revision: SCMT 116 Scheduling and Cost Control as recommended by the CPRC – STH:  
  - After questions from members, B Rippey confirms that the course has a one hour lecture and one hour lab per week.
  - A member questioned why SBT 212 did not have lab hours if it is a software course. C Newitt noted that SBT 212 has already been approved and this can be addressed in the future if necessary.**Carried**

- n. **Course revision: SCMT 120** **Procurement Process**  
**Motion:** N Davis/ V Neykov  
That Education Council approves the course revision: SCMT 120 Procurement Process as recommended by the CPRC – STH:  
**Carried**
- o. **Course revision: SCMT 124** **Sustainability and the Built Environment**  
**Motion:** W Gillet/ G Coulthard  
That Education Council approves the course revision: SCMT 113 Quantity Surveying and Estimating I as recommended by the CPRC – STH:  
**Carried**
- p. **Course revision: SCMT 125** **Construction Methods II**  
**Motion:** B Wyatt/ G Coulthard  
That Education Council approves the course revision: SCMT 125 Construction Methods II as recommended by the CPRC – STH:  
**Carried**
- q. **Course revision: SCMT 132** **Introduction to Sustainability Assessment**  
**Motion:** V Neykov/ G Coulthard  
That Education Council approves the course revision: SCMT 132 Introduction to Sustainability Assessment as recommended by the CPRC – STH:  
**Carried**
- r. **Course revision: SCMT 134** **Green Building Principles**  
**Motion:** M Somerville/ G Coulthard  
That Education Council approves the course revision: SCMT 134 Green Building Principles as recommended by the CPRC – STH:  
**Carried**
- s. **Course revision: SCMT 144** **Sustainable Methods and Technologies**  
**Motion:** M Somerville/ V Neykov  
That Education Council approves the course revision: SCMT 144 Sustainable Methods and Technologies I as recommended by the CPRC – STH:  
**Carried**
- t. **Course revision: SCMT 212** **Quantity Surveying and Estimating II**  
**Motion:** C Farrow/ A Krebs  
That Education Council approves the course revision: SCMT 212 Quantity Surveying and Estimating II as recommended by the CPRC – STH:  
- B Rippey confirmed that the course number was changing to SBT 213.  
**Carried**
- u. **Course revision: SCMT 223** **Sustainable Materials**  
**Motion:** S Lembke/ V Neykov  
That Education Council approves the course revision: SCMT 223 Sustainable Materials as recommended by the CPRC – STH:  
- A member noted a typo in the description.  
**Carried**
- v. **Course revision: SCMT 224** **Greening Existing Infrastructure**  
**Motion:** A Krebs/ G Coulthard  
That Education Council approves the course revision: SCMT 224 Greening Existing Infrastructure as recommended by the CPRC – STH:  
**Carried**

- w. Course revision: SCMT 226 Leadership and Innovation**  
**Motion:** V Neykov/ M Somerville  
That Education Council approves the course revision: SCMT 226 Leadership and Innovation as recommended by the CPRC – STH:  
**Carried**
- x. Course revision: SCMT 228 Renewable Energy Technologies**  
**Motion:** G Coulthard/ A Krebs  
That Education Council approves the course revision: SCMT 228 Renewable Energy Technologies as recommended by the CPRC – STH:  
**Carried**
- y. Course revision: SCMT 234 Sustainable Design and Development**  
**Motion:** A Krebs/ B Wyatt  
That Education Council approves the course revision: SCMT 234 Sustainable Design and Development as recommended by the CPRC – STH:  
**Carried**
- z. Course revision: SCMT 238 Sustainable Business Case**  
**Motion:** V Neykov/ G Coulthard  
That Education Council approves the course revision: SCMT 238 Sustainable Business Case as recommended by the CPRC – STH:  
**Carried**
- aa. Course revision: SCMT 244 Regenerative Design**  
**Motion:** G Coulthard/ A Krebs  
That Education Council approves the course revision: SCMT 244 Regenerative Design as recommended by the CPRC – STH:  
- A member noted a typo in the course description  
**Carried**
- bb. Course revision: SCMT 251 Project Planning**  
**Motion:** V Neykov/ M Somerville  
That Education Council approves the course revision: SCMT 251 Project Planning as recommended by the CPRC – STH:  
**Carried**
- Members adjourned for a break at 5:02 pm. Members resumed at 5:07 pm.**
- cc. Course revision: SCMT 252 Project Delivery**  
**Motion:** R Tyner/ G Coulthard  
That Education Council approves the course revision: SCMT 252 Project Delivery as recommended by the CPRC – STH:  
**Carried**
- dd. Course deletions:**
- |                 |  |
|-----------------|--|
| <b>SCMT 110</b> | <b>Surveying in Construction</b>           |
| <b>SCMT 148</b> | <b>Statics and Strength of Materials I</b> |
| <b>SCMT 206</b> | <b>Lean Construction</b>                   |
| <b>SCMT 216</b> | <b>Conflicts in Construction</b>           |
| <b>SCMT 248</b> | <b>Construction Law</b>                    |
- Motion:** B Wyatt/ M Somerville  
That Education Council approves the course deletions: SCMT 110 Surveying in Construction, SCMT 148 Statics and Strength of Materials I, SCMT 206 Lean

Construction, SCMT 216 Conflicts in Construction, and SCMT 248

Construction Law as recommended by the CPRC – STH:

- The content in the deleted courses has been distributed throughout the above courses.

**Carried**

**ee. Program revision: Sustainable Construction Management Technology**

**Motion:** V Neykov/ M Somerville

That Education Council approves the program revision: Sustainable Construction Management Technology as recommended by the CPRC – STH:

- A member noted outdated math courses listed under the admission requirements: Principles of Math 12, Applications of Math 12, and Principles of Math 11, which have not been offered since 2010. B Rippy noted that these were inherited. C Newitt noted that these should have been addressed with the omnibus K-12 entrance requirements motion that passed a few years ago. Errors like this will be caught upon entry into the calendar and entry into the new Quali system.

**Carried**

**ff. Program deletion: Sustainable Studies Post – Diploma Certificate**

**Motion:** V Neykov/ B Wyatt

That Education Council approves the program deletion: Sustainable Studies Post – Diploma Certificate as recommended by the CPRC – STH:

- B Rippy explained that the certificate was designed for students with previous degrees already working in the industry. However, the courses are not offered at optimal times for those who work and therefore there was not much uptake.

**Carried**

**5.4 Standing committee reports**

- a. Operations Committee
  - Met February 25, minutes to come in camera.
- b. ARP Committee
  - Not met
- c. CCC Committee
  - Not met
- d. Tributes Committee
  - Not met

**5.5 In camera session**

**Motion:** G Coulthard/ M Somerville

That Education Council moves in camera.

**Carried**

**Operations Committee meeting minutes**

**Motion:** M Somerville/ C Farrow

That Education Council accepts the February 25, 2021 Operations Committees meeting minutes as presented.

**Carried**

**Motion:** C Farrow/ V Neykov  
That Education Council move out of camera.  
**Carried**

## **6 Reports**

### **6.1 Council Chair's report – C Newitt**

- C Newitt noted he has started the process of introducing Kuali to the different portfolio areas. There will likely be a Kuali presentation at the April Education Council meeting.

### **6.2 President & Vice-President Academic and Provost report – A Hay**

- A Hay advised that the province is still working on the framework around micro-credentials.
- He added that the annual programming plan and ITA training plan will be coming to the March 25 Education Council meeting, as well as the budget.

### **6.3 Registrar's report – B Burge**

- No report.

### **6.4 Board of Governor's report**

- C Newitt noted the Board is working on appointing a new Education Council representative.

### **6.5 Curriculum and calendar management project update**

- As above.
- B Burge added that the team is working towards the May calendar being pulled from the Kuali system.

**7. Date, time of next regular meeting – Thursday, April 1, 2021 at 4:00 pm**

**8. Deadline for agenda items – Wednesday, March 17, 2021 at 12:00 pm**

**9. Adjournment at 5:35pm.**