



**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
OPEN Session**

Tuesday, September 26, 2017, 11:00 a.m. S103B,  
Kelowna Campus

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Members Present:	C. Denesiuk (Chair) J. Hamilton (President) C. Derickson (Vice Chair) A. Beaumont B. Berg M. Kananga	S. Johal C. Gerbrandt C. Newitt L. Thurnheer R. Gakhal
Regrets:	B. McGowan J. Maciel G. Morgan A. Hay	
Board Secretary:	M. Johnson	
Vice Presidents:	R. Daykin C. Kushner	
Directors:	A. Coyle	
Observer:	T. Walters (OCFA)	

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There being a quorum present, the meeting was called to order at 11:00am

The Chair recognized that the meeting was occurring on the traditional Okanagan territory and welcomed the new member.

**1. APPROVAL OF AGENDA**

Recommended Motion: R. Gakhal/C. Gerbrandt

***"BE IT RESOLVED THAT the September 26, 2017, OC Board open session meeting agenda is approved".***

**MOTION CARRIED**

**2. OATH OF NEW MEMBERS**

Chris Newitt, Chair of Education Council, swore the Oath of Office and signed.

**3. DECLARATION OF CONFLICT**

No conflict declared.

#### 4. CONSENT AGENDA

Recommended Motion: B. Berg/R. Gakhal

***“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.***

**MOTION CARRIED**

#### 5. BUSINESS ARISING FROM THE MINUTES

None

#### 6. PRESENTATIONS/DELEGATIONS

##### 6.1 Foundation Annual Report

Kathy Butler, Director - Advancement and Alumni, reviewed and summarized the *Annual Report of Giving 2016/17* which was provided to each Board member in printed version. Kathy noted that there are thousands of wonderful stories regarding the impact that donors have on our students, but one in particular is a story regarding student, Jory Hetherington, in the automotive program. He received both monetary awards, and also received a donation of a complete set of tools and tool box.

On behalf of the Okanagan College Foundation, and Advancement and Alumni, Kathy extended a “thank you” to the Board, the President, the Executive, and all departments for the support given to the Foundation. She also acknowledged the close relationship between the Foundation and the Financial Awards department. This past year there were up to 39 additional awards. There is a wonderful cross-pollination between the Okanagan College Board and the OCF Board.

Alf Kempf’s term as the Foundation President has ended. The new OCF Board President is Sharon Simpson.

On November 14<sup>th</sup>, Kathy and Jim will make a presentation to the BC College Presidents in Vancouver regarding Okanagan College Foundation’s experience with capital fundraising. Jim Hamilton noted that under Kathy’s leadership and direction, the Okanagan College Foundation has been very successful.

#### 7. NEW BUSINESS/RESOLUTIONS

##### 7.1 Finance, Audit and Risk Review Committee

###### 7.1.1 Chair Report

###### 7.1.2 Statement of Financial Information

Recommended Motion: R. Gakhal/C. Gerbrandt

***“BE IT RESOLVED that the Okanagan College Board of Governors approve the Statement of Financial Information for the fiscal year ending March 31, 2017, as presented.”***

**MOTION CARRIED**

##### 7.2 Campus Planning Committee

###### 7.2.1 Five Year Capital Plan<sup>1</sup>

Roy Daykin, Vice President – Employee and Corporate Services, noted that this is a report required by the government on an annual basis. It provides an outline of our priority capital projects.

There are a number of projects in the early planning phase. The expectation for all projects is to support our values and be sustainable, both environmentally and economically.

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<sup>1</sup> The PPT presentation has been posted to Moodle

1. Food, Wine & Tourism
  - The preferred location for the project is to have the building remain on the Kelowna campus. Different concepts for programming off campus have previously been explored.
  - Street recognition and visibility are priorities for this building.
  - This is a very complex project and space planning discussions are underway.
  
2. Housing
  - There are three residence projects being pursued – Kelowna, Vernon and Salmon Arm.
  - We are looking for government funding for Vernon and Salmon and expect Kelowna to be a Public Private Partnership.
  - Only Kelowna campus provides housing at this time.
  - We are not pursuing a residence in Penticton because a housing project for students next to the campus is being pursued by a community developer.
  - Stats show that 1 in 12 students could live in residence.
  - We are considering joint projects and affordable housing possibilities.
  
3. Classroom Block
  - Expected enrolment growth, both domestic and international, are the primary drivers behind
  - The need for more classroom space on the Kelowna campus.
  - This project will be primarily government funded with some contribution from the College.
  
4. Gymnasium/Auditorium
  - This will be a space to support recreation and athletics, as well as large group meetings and events which the Kelowna campus lacks.
  - The space would be modeled after what was built on the Penticton campus.
  - We will approach the government to see if there will be funding available and work with potential community groups.
  - Considering possible partnerships with external groups.

Recommended Motion: B. Berg/C. Gerbrandt

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Five-Year Capital Plan 2018/19 to 2022/23 as recommended by the Campus Planning Committee and as presented.”***

**MOTION CARRIED**

*B. Berg left the meeting @ 11:46am*

7.2.2 Sub-sub-sublease with the Kelowna Innovation Society & Accelerate Okanagan Technology Association.

In Summary:

- Okanagan College is currently on a month-month lease with the Kelowna Innovation Society and Accelerate Okanagan for the space used for the Animation program.
- This lease agreement requires government approval. Once Board approval is received, it will be sent to the Ministry for review and approval and then we will move to a yearly lease.
- The Board was assured that if Accelerate Okanagan decides to leave the building, we will have successor rights to the space.

Recommended Motion: S. Johal/C. Derickson

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the sub-subsublease with the Kelowna Innovation Society and Accelerate Okanagan Technology Association for animation programming at 460 Doyle Avenue, Kelowna until February 28, 2020 at the rate of \$44,201.88 plus GST per annum with the option of thirty-seven one-year renewal terms.”***

**MOTION CARRIED**

## **8. VERBAL REPORTS**

### 8.1 Board Chair Report

- Connie acknowledged Tim Walters for his amazing fundraising feat. Tim has raised approximately \$13,000 (80% of donations were from employees of OC) for the family of a student in need.
- AGB Workshop will be held next week in Cranbrook. Any Board members interested in attending should contact Connie.
- After the new government was sworn in, Connie received a call directly from the new Minister of Advanced Education Skills and Training, Melanie Mark.
- Connie reminded the Board that there will be one-on-one interviews scheduled over next few weeks.

*C. Gerbrandt left the meeting @ 11:57am*

### 8.2 President's Report

- A report at the stable enrolment date show we have increased enrolments and expect to exceed our target for 2017/18.
- Parking is at a premium on the Kelowna campus.

### 8.3 Governance Chair Report

#### Governance Committee Report

- The Governance Committee last met on September 19, but as they didn't reach quorum, were unable to approve the minutes from the April 11<sup>th</sup> meeting.
- The 2017 Board Retreat will now be called a Professional Development Session and will be held on Oct. 23 and 24. The key themes will be Indigenization and Internationalization. Guest speaker, Tosh Southwick, from Yukon College, will be speaking about her experiences. The dinner will be at the Hotel Eldorado.
- A Presidential Selection sub-committee will be meeting to review the Terms of Reference of the committee and implement a new policy process for the hiring of a President.
- The Board was asked if they would like to take part in the Sexual Violence/Bystander training. The members were polled and the majority would like to take part in the training. Arrangements will be made to have a training session in the new year. The Board was informed that the Bullying and Harassment training can be done on line.
- The draft 2018 Meeting Schedule was sent out. The Board was asked to identify any conflicts. A final schedule will be provided at the next meeting for approval.
- Members were encouraged to take the time to fill out the Board Evaluation survey.

## **9. INFORMATION**

### 9.1 Connections 2016 Video

The video shown to employees at Connections 2017, held in August, was shown to the Board.

## **10. TOPICS FOR NEXT MEETING**

**11. OTHER BUSINESS**

**12. FOR THE GOOD OF THE INSTITUTION**

**13. DATE OF NEXT MEETING** November 28, 2017, Kelowna Campus

**14. ADJOURNMENT**

**Motion to adjourn:** R. Gakhal/A. Beaumont

**MOTION CARRIED**

**Meeting was adjourned at 12:30pm**