

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, March 29, 2016, 12 p.m.
Room S103B, Kelowna Campus**

Approved May 24, 2016

Members Present:	C. Denesiuk (Chair) A. Beaumont C. Bransfield C. Derickson C. Gerbrandt J. Hamilton (President) S. Johal S. Jung (<i>left at 1 p.m.</i>) S. Lupul D. Manning B. McGowan L. Thurnheer
Regrets:	J. Maciel A. Hay
Board Secretary:	L. Le Gallee
Vice Presidents:	R. Daykin C. Kushner
Directors:	A. Coyle
Observers:	J. O'Brien (Administrative Association) T. Walters (OCFA) R. Vilene (BCGEU Support Staff)
Regrets:	M. Moffat, Student Observers P. Bradley, Student Observer T. Thiessen, Student Observer C. McRobb, BCGEU Vocational
Guests:	A. Johnson (Director, Financial Services). H. Schneider (Regional Dean), G. Dickinson (Central Okanagan RAC)

There being a quorum present, the Chair called the meeting to order at 12 p.m.

1. APPROVAL OF AGENDA

Motion: B. McGowan/L. Thurnheer

"BE IT RESOLVED THAT the March 29, 2016, OC Board open session meeting agenda is approved".

MOTION CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: C. Derickson/A. Beaumont

“BE IT RESOLVED THAT the Consent Agenda be approved”

Items Approved:

“BE IT RESOLVED THAT the February 23, 2016, open session minutes be approved”.

“BE IT RESOLVED THAT the Board agrees to collect student fees for Okanagan College for 2016/17 on behalf of the Okanagan College Student Union and the Vernon Student Association as outlined in the submissions that are included in the agenda”.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATION/DELEGATIONS

5.1 Regional Dean Report (H. Schneider)

Highlights from the Regional Dean included:

- Some Trades programs will move back to Campus this week on April 1st, additional programs will return by the end of April. There is a campus celebration on April 28th;
- The Master Capital Plan will come to the Board in May or June for consultation;
- With regard to parking it was noted that it is anticipated that even with the additional building in Trades the total number of spaces has not changed. Once construction crews leave this will free up parking that has not been accessible for the last four years. The overflow parking at Evangel Church is still available to staff and students. The Master Capital Plan will develop a parking strategy.
- A food service review is underway.

Highlights from the Chair of the Regional Advisory Committee Chair included:

- The Committee is active with 23 members;
- Concerns include: student quality of life, parking, student residences and recreational facilities.

The President recognized that the Regional Dean has been part of two major construction projects on the Kelowna Campus since she started with the College.

H. Schneider and G. Dickinson left at 12:20 p.m.

6 NEW BUSINESS/RESOLUTIONS

6.1 Finance, Audit and Risk Review Committee (B. McGowan)

a) Comments from Chair, Education Council (C. Bransfield)

The Chair of Education Council thanked the VP, Finance for presenting and giving the Council an opportunity for feedback. Council is satisfied that program and service levels will maintain the same.

b) Comments from Chair, Finance, Audit and Risk Review Committee (B. McGowan)

The Committee met on March 15th at reviewed the budget and the capital budget.

6.1.1 Okanagan College Budget 2016/17

The VP, Finance, gave a presentation. ¹

Motion: B. McGowan/A. Beaumont

“BE IT RESOLVED THAT the Board of Governors approve the 2016/17 balanced operating budget of \$100,141,000 as recommended by the Finance, Audit and Risk Review Committee.”

The VP, Finance highlighted:

- No program or service reductions
- Diversifying recruitment markets and program offerings available for international students
- Expanding program offerings in Business and Technology
- Investing in the strategic plan
- Investing in the College’s physical infrastructure and equipment
- College bursaries for domestic ABE/ ESL students
- An additional 15 FTE in employee resources to support international and domestic enrolment, the new trades building, ABE/ ESL tuition implementations and other initiatives.

S. Jung left at 1 p.m.

MOTION CARRIED

6.1.2 2016/17 Capital Budget

Motion: B. McGowan/S. Johal

“BE IT RESOLVED THAT the Board of Governors, approve the 2016/17 capital budget of \$6,822,000 subject to receipt of funding as recommended by the Finance, Audit and Risk Review Committee.”

MOTION CARRIED

6.2 ITA Training Plan (A. Hay)

There have been no program reductions with the ITA Training Plan. There may be an opportunity to add programs in the year.

It was clarified that with the development of this Plan, a Letter of Understanding is received by each institutions and discussions occur at the provincial level as well as the College’s Deans is heavily involved.

Motion: D. Manning/S. Johal

“BE IT RESOLVED that the Okanagan College Board of Governors approve the ITA Training Plan as presented.”

MOTION CARRIED

6.3 Annual Programming Plan (A. Hay)

The VP, Education works with the portfolio Deans to develop the Plan. This document reflects some modifications to the programming with essentially no changes.

Motion: S. Johal/D. Manning

“BE IT RESOLVED that the Okanagan College Board of Governors approve the Annual Programming Plan 2016/17 as recommended.”

¹ This presentation is available on the Board MyOkanagan site and can be made available upon request.

Discussions are continuing with regard to ongoing funding for the SCMT program.

6.4 Education Council (C. Bransfield)

Program Revision - Aircraft Maintenance (AME) M- License Program

Motion: C. Bransfield/C. Gerbrandt

“BE IT RESOLVED THAT the Board approve the revision to the Aircraft Maintenance (AME) M-Licence, as recommended by Education Council and as presented.”

MOTION CARRIED

Program Revision - Automotive Collision Repair/Painting and Refinishing

Motion: C. Bransfield/S. Johal

“BE IT RESOLVED THAT the Board approve the revision to the Automotive Collision Repair/Painting and Refinishing, as recommended by Education Council and as presented.”

MOTION CARRIED

Program Revision - Studio Woodworking Certificate

Motion: C. Bransfield/C. Gerbrandt

“BE IT RESOLVED THAT the Board approve the revision to the Studio Woodworking Certificate, as recommended by Education Council and as presented.”

The students will now have an opportunity to demonstrate their work when they present a project.

MOTION CARRIED

Program Revision - Infant Toddler Certificate

Motion: C. Bransfield/A. Beaumont

“BE IT RESOLVED THAT the Board approve the revision to the Infant Toddler Specialty Certificate, as recommended by Education Council and as presented.”

Courses have been resequenced to meet the requirements of the CEC provincial registry.

MOTION CARRIED

Program Revision – Pharmacy Technician Certificate

Motion: C. Bransfield/D. Manning

“BE IT RESOLVED THAT the Board approve the revision to the Pharmacy Technician Certificate, as recommended by Education Council and as presented.”

MOTION CARRIED

Program Revisions:

Civil Engineering Technology Diploma

Electronic Engineering Technology Diploma

Mechanical Engineering Technology Diploma

Water Engineering Technology Diploma

Motions: C. Bransfield/D. Manning

“BE IT RESOLVED THAT the Board approve the revision to the Civil Engineering Technology Diploma, as recommended by Education Council and as presented.”

“BE IT RESOLVED THAT the Board approve the revision to the Electronic Engineering Technology Diploma, as recommended by Education Council and as presented.”

“BE IT RESOLVED THAT the Board approve the revision to the Mechanical Engineering Technology Diploma, as recommended by Education Council and as presented.”

“BE IT RESOLVED THAT the Board approve the revision to the Water Engineering Technology Diploma, as recommended by Education Council and as presented.”

Admissions requirements have been updated.

MOTIONS CARRIED

Program Revision - Sustainable Construction Management Technology Diploma

Motion: C. Bransfield/C. Gerbrandt

“BE IT RESOLVED THAT the Board approve the revision to the Sustainable Construction Management Technology Diploma, as recommended by Education Council and as presented.”

MOTION CARRIED

Program Revision - Diploma in Writing and Publishing

Motion: C. Bransfield/S. Johal

“BE IT RESOLVED THAT the Board approve the revision to the Diploma in Writing and Publishing, as recommended by Education Council and as presented.”

A new course has been added and the language has been updated. The Department is considering developing two pathways in the program, a Degree and a Diploma.

MOTION CARRIED

7. VERBAL REPORTS

7.1 Board Chair Report (C. Denesiuk)

I attended the OBSA Gala, on March 23rd, future events include: meeting with Dan Aston (MLA for Penticton), as well as BC Colleges meeting on April 12th in Vancouver.

April 17-19 the Chair will be attending the Association of Governing Board Conference in Washington, DC.

Board member, C. Derickson, attended the Aboriginal Graduation Ceremony on March 19th at which 30 students graduated.

7.2 President’s Report (J. Hamilton)

The President will be announcing the Project Manager for the Indigenization Project later this week.

The Jim Pattison Centre of Excellence in Sustainable Building Technologies and Renewable Energy Conservation has been named the most sustainable post-secondary building in the country. The Centre of Excellence earned the top honour (Gold) in the university and college buildings category of the 2016 Green Buildings Review, a recent ranking of Canada’s greenest buildings released by Corporate Knights magazine.

In order to earn a spot in the top 12, the Centre of Excellence first had to land on a shortlist of 22 leading facilities, which had been whittled down from an original pool of 200.

7.3 Governance Committee Chair (L. Thurnheer)

The Committee met on March 15th and will meet this afternoon. The agenda was full and there are a number of items that need to be reviewed. The Committee is discussing agenda items for the Fall Retreat as well as the pre-meeting workshop in June.

Each Committee Terms of Reference have been reviewed and revised with the exception of Finance and Campus Planning they are still being worked on. The following documents have been reviewed: Board Evaluation, Code of Conduct, Exit Survey, and Job Description for the Board Chair.

At a future meeting the Committee will review what the government requires of Board members and the Taxpayer Accountability Principles.

8. INFORMATION

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

11. FOR THE GOOD OF THE INSTITUTION

12. DATE OF NEXT MEETING: May 24, 2016, Kelowna Campus

13. ADJOURNMENT

Motion to adjourn: S. Lupul/C. Gerbrandt

MOTION CARRIED

The meeting adjourned at 2 p.m.