



**BOARD OF GOVERNORS
REGULAR MEETING
February 23, 2016; 10:45 a.m.
Room S103B, Kelowna Campus**

**AGENDA
OPEN SESSION**

	Attachment	Approximate Time
1 APPROVAL OF AGENDA <u>Recommended Motion</u> <i>"BE IT RESOLVED THAT the January 26, 2016, OC Board open session meeting agenda is approved".</i>		10:45 a.m.
2 DECLARATION OF CONFLICT		10:50 a.m.
3 CONSENT AGENDA <u>Recommended Motion</u> <i>"BE IT RESOLVED THAT the Consent Agenda be approved as presented".</i>		
3.1 MINUTES – January 26, 2016	A	
3.2 WRITTEN REPORTS		
3.2.1 President's Report (J. Hamilton)	B	
3.3 APPROVALS		
3.4 INFORMATION		
4 BUSINESS ARISING FROM THE MINUTES		
5 PRESENTATIONS		10:50 a.m.
5.1 OCSU Students		
6 NEW BUSINESS/RESOLUTIONS		
6.1 Finance, Audit and Risk Review Committee (B. McGowan)	C	11:20 a.m.
6.1.1 Committee Chair Report		
6.1.2 ABE/ESL Tuition		
<u>Recommended Motion:</u> <i>"BE IT RESOLVED that the Okanagan College Board of Governors approve the implementation plan to charge tuition for domestic Adult Basic Education (ABE) and English as a</i>		

Second Language (ESL) courses as recommended by the Finance, Audit and Risk Review Committee.”

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|-----------|---|---|------------|
| 6.1.3 | Domestic Tuition
<u>Recommended Motion:</u>
<i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approve an increase to domestic tuition and mandatory fees for 2016/17 by 2% as recommended by the Finance, Audit and Risk Review Committee”</i> | D | 11:35 a.m. |
| 6.1.4 | International Tuition
<u>Recommended Motion:</u>
<i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approve an increase to international tuition for 2016/17 by 2% for 2016/17 as recommended by the Finance, Audit and Risk Review Committee”</i> | E | 11:45 a.m. |
| 7 | VERBAL REPORTS | | 11:55 a.m. |
| 7.1 | Board Chair Report (C. Denesiuk) | | |
| 7.2 | President’s Report (J. Hamilton) | | |
| 7.3 | Education Council Chair (C. Bransfield) | | |
| 8 | INFORMATION | | |
| 9 | TOPICS FOR NEXT MEETING | | |
| 10 | OTHER BUSINESS | | |
| 11 | FOR THE GOOD OF THE INSTITUTION | | |
| 12 | DATE OF NEXT MEETING March 29, 2016, Kelowna Campus | | |
| 13 | ADJOURNMENT | | 12:15 p.m. |

***Consent Agenda Resolutions
Attachment A***

Item 3.1

Recommended Motion

“BE IT RESOLVED THAT the January 26, 2016, open session minutes be approved.”

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, January 26, 2016, 1 p.m.
Room S103B, Kelowna Campus**

Members Present: C. Denesiuk (Chair)
A. Beaumont
C. Bransfield
J. Hamilton (President)
S. Johal
S. Jung
S. Lupul
J. Maciel
D. Manning
L. Thurnheer

Regrets: C. Derickson
C. Gerbrandt
B. McGowan

Board Secretary: L. Le Gallee

Vice Presidents: R. Daykin
A. Hay
C. Kushner

Directors: A. Coyle

Observers: J. O'Brien (Administrative Association)
T. Walters (OCFA)
R. Vilene (BCGEU Support Staff)

Regrets: C. McRobb, BCGEU Vocational
M. Moffat, Student Observers
P. Bradley, Student Observer
T. Thiessen, Student Observer

Guests: C. Grisch, B. Berchowitz, D. Sullivan (OCSU) (item 5.1)

There being a quorum present, the Chair called the meeting to order at 1 p.m.

1. APPROVAL OF AGENDA

Motion: S. Johal/D. Manning

"BE IT RESOLVED THAT the January 26, 2016, OC Board open session meeting agenda is approved".

The ABE/ESL Tuition item was removed from the agenda.

MOTION CARRIED AS AMENDED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: L. Thurnheer/J. Maciel

“BE IT RESOLVED THAT the Consent Agenda be approved”

Items Approved:

“BE IT RESOLVED THAT the November 24, 2015, open session minutes be approved”.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATION/DELEGATIONS

5.1 OCSU Students (C. Grisch, B. Berchowitz, D. Sullivan)¹

A handout was distributed.

In the Presentation the students made the following recommendations:

- (1) That the ABE tuition fee implementation and structure be heavily examined, as consequences are evident from institutions that have already begun implementing fees;
- (2) That the ABE application process include a supplemental enrolment aspect where Okanagan College proactively assists with financial aid by helping students fill in the necessary paperwork for the AUG funding;
- (3) That efforts be on finding donors and charitable organizations for bursaries for ABE students and conversations occur with existing donors to discuss inclusive eligibility requirements.

The President noted that the recommendation of aid students to fill out the paperwork is being looked and will come back to the Board at a future meeting. It was noted that the application can be challenging for some students.

It was suggested that once the process is established, a system be set up to monitor it on an ongoing basis.

The Chair thanked the students for their presentation and noted that the recommendations are appreciated.

6. NEW BUSINESS/RESOLUTIONS

6.1 Education Council Submissions (C. Bransfield)

6.1.1 Program Approvals

Motion: C. Bransfield/D. Manning

“BE IT RESOLVED THAT the Board approve the revision to the Business Administration Diploma Marketing Option, as recommended by Education Council and as presented”

MOTION CARRIED

Motion: C. Bransfield/S. Lupul

“BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Business Administration Marketing Specialty, as recommended by Education Council and as presented”

¹ This Presentation is posted on the Board *MyOkanagan* website and is available upon request.

MOTION CARRIED

Motion: C. Bransfield/S. Johal

“BE IT RESOLVED THAT the Board approve the revision to the Associate of Arts: English Emphasis, as recommended by Education Council and as presented”

MOTION CARRIED

6.2 Finance, Audit and Risk Review Committee (J. Maciel)

6.2.1 ABE/ESL Tuition – removed from agenda

6.2.2 Report from Chair

On January 12, 2016, the students from OCSU gave a presentation and presented two recommendations. It was very good presentation and was well received.

Administration is working through the budget process by meeting with each budget unit manager. The general tuition proposal will come to the February 9th Finance Committee.

7. VERBAL REPORTS

7.1 Board Chair Report (C. Denesiuk)

The Board Chair and President meet with the Minister on January 14th. They and MLA, Eric Foster, toured the AME Program in Vernon.

Convocation on January 16th was well attended.

On January 28th Board members who are available will be meeting with the Trustees from the Central Okanagan School District to discuss current issues. This will be followed by a tour of trades.

The VP, Administration, is available to meet with Board members on February 17th if they would like a review of the budget process.

There is a Business Reception organized by the Business students on March 23rd. If you would like to attend please let the Board office know.

The Board will be attending a dinner to honour outgoing Board Chair, T. Styffe, on January 28th.

7.2 President’s Report (J. Hamilton)

The process to begin implementation of the Strategic Plan has begun. A call for volunteers for the Indigenization Plan has gone out; 43 people have volunteered. Five applications for team leader have been received. The decision should be made by February 1st.

The Internationalization Plan will be launched next. This will be in a similar fashion as Indigenization.

Today there was an Agreement that was signed between BCIT, CNC, NWCC, OC, and TRU. Students at Okanagan College’s Kelowna campus will be able to complete the first year of BCIT’s Mineral Exploration and Mining Technology Diploma locally.

CICan is holding a session in Whitehorse with regard to Indigenization. The President will be attending in late February.

8. INFORMATION

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

11. FOR THE GOOD OF THE INSTITUTION

S. Jung is going to Montreal to compete in the Vanier Canadian Marketing Competition from February 11th – 15th.

12. DATE OF NEXT MEETING: February 23, 2016, Kelowna Campus

13. ADJOURNMENT

Motion to adjourn: S. Johal/D. Manning

The meeting adjourned at 1:40 p.m.

MOTION CARRIED



President's Report to the Okanagan College Board of Governors

February, 2016

Learner Readiness and Success

- Along with four other institutions, we recently signed a Memorandum of Understanding that will make it easier for students across the province to train for careers in mineral exploration and mining. Students at Okanagan College will be able to complete the first year of BCIT's Mineral Exploration and Mining Technology Diploma.
- Four three-member teams from the Bachelor of Computer Information Systems program competed in the recent Institute of Electrical and Electronics Engineers Xtreme Programming world-wide competition. This was the first year the College has entered the competition, which requires participants to solve 29 unique problems using different algorithms over a 24 hour period. The students stayed at the campus for the round-the-clock event. One of our teams placed in the top 25 percent world-wide.

Teaching, Programming and Applied Research

- As part of the College's commitment to continuous education, an industry-led training session by the Recreation Vehicle Dealers Association of B.C. (RVDABC) was held at the Kelowna Campus in early February. The event saw 24 RV technicians gather to familiarize themselves with the most recent equipment and techniques.

Indigenization

- On February 1st, Chief Robert Louie from the Westbank First Nation and I were signatories on behalf of our organizations to an MOU. The MOU is a commitment by both organizations to work together on projects and programs that will increase access to post-secondary education.
- On February 9th the College launched a survey asking employees having Aboriginal ancestry to self-identify. The primary purpose for gathering and reporting this information is to provide baseline and trend data on the number of employees with Aboriginal ancestry at the institution.

Community Engagement and Service

- On February 3rd we held the ninth annual Business Expo and Employment Fair at the Kelowna Campus. More than 60 businesses were present, representing a range of sectors including banking, engineering technologies, IT, trades and even the Canadian Armed Forces and Canadian Coast Guard.

- Over the weekend of February 5th-7th the College once again supported the annual Canadian Culinary Championships competition. The institution not only hosted the Black Box competition but also provided more than 50 culinary and pastry Arts students to support the 11 Chefs as they competed.
- Steaming bowls of soup made by local restaurants were distributed at the inaugural Enactus Okanagan College Soup's On event held in Salmon Arm on January 21st. The event raised \$2,000, of which \$1,000 went to support the Second Harvest Food Bank and \$1,000 will support ongoing Enactus projects in Salmon Arm.

Organizational Sustainability

- More than 175 employees attended information sessions about the new Strategic Plan that were held at each campus in January. At each session I encouraged employees to engage at their department level to discuss how the plan can guide the day-to-day and long term activities of the College.
- On January 20th, Martha Piper spoke at the Kelowna Chamber of Commerce luncheon to celebrate 10 years of UBC in the Okanagan. Martha graciously invited me to join her on stage for the question and answer period following her speech.



Submission of Information from Senior Staff to the Board of Governors

Report Title:	Domestic ABE and ESL Tuition Rates
Date:	February 16, 2016
Background Information:	<p>At the March 2015 Board meeting the Board approved establishing tuition fees for domestic Adult Basic Education (ABE) students and English as a Second Language (ESL) students. The Board directed administration to base the fees on a number of conditions. Attached is a report that outlines:</p> <ol style="list-style-type: none"> 1. Background Information 2. Consultation Process 3. Sector Tuition Comparators 4. Financial Assistance for ABE & ESL Students 5. Recommended Model to Assess Tuition 6. Recommended Implementation of ABE & ESL Tuition Fees <p>The principles that guided the attached implementation plan are:</p> <ol style="list-style-type: none"> 1. That the fees are comparable to those charged at similar-sized colleges and the local school district 2. That the fees fall within the government limit of \$1,600 per semester 3. That the College will provide support to students requiring assistance with applications for grants, scholarships and bursaries 4. That we will provide College financial aid beyond the Adult Upgrading Grant program 5. That the implementation of fees has not altered program delivery <p>See Attachment A and B.</p>
Action Required:	<p><i>Proposed Resolutions:</i> <i>“Be IT RESOLVED that the Board of Governors approve the implementation plan to charge tuition for domestic Adult Basic Education (ABE) and English as a Second Language (ESL) courses</i></p>

	<i>as recommended by the Finance, Audit and Risk Review Committee.”</i>
Comments from the President:	I support this motion.
Report prepared and supported by:	R. Daykin – Vice President of Finance and Administration

Domestic English as a Second Language and Adult Basic Education Tuition

Background Information

Okanagan College has not charged tuition for Domestic English as a Second Language (ESL) courses or Adult Basic Education (ABE) courses since the College opened in 2005. In 2007, the provincial government directed all BC post-secondary institutions not to charge for ABE courses. In 2011, the provincial government gave the same direction to post-secondary institutions for ESL courses. In both situations, government provided funding to institutions to compensate for not being able to charge tuition fees. For Okanagan College, this funding totaled \$765,000 per annum.

In December 2014, government announced it would no longer provide tuition compensation funding for ABE and ESL courses and that institutions could now charge tuition for ABE and ESL courses. It was also announced that the government-funded Adult Basic Education Student Assistance Program (ABESAP) would be replaced by a new “Adult Upgrading Grant” (AUG) and that it would increase the funding level compared to ABESAP. Under the new AUG program, students are also able to apply for funding to cover tuition in addition to the expenses that the ABESAP program covered.

As part of the December 2014 announcement, government stated that the maximum tuition fees a post-secondary institution could charge for ABE and ESL was \$1,600 per semester for a full-time student. The March 2015 Board motion included the \$1,600 per semester maximum and other directions to management.

Many of our ABE and ESL students study part-time. Tuition rates need to be established on a course-by-course basis, factoring in the maximum tuition allowed for a student studying full-time.

ESL programming at Okanagan College includes courses in both English as a Second Language (ESL) and English for Academic Programs (EAP).

Okanagan College ABE programming is equivalent to secondary school courses with Fundamental equivalent to Grade 9 and below, Intermediate equivalent to Grade 10, Advanced equivalent to Grade 11 and Provincial equivalent to Grade 12.

Consultation Process

In April 2015, President Hamilton created a task force to guide the process to develop a recommendation on the implementation of ABE and ESL tuition fees to be evaluated by senior management prior to consideration by the Board of Governors.

The task force charge was, “To develop a plan for the potential implementation of tuition fees for ESL and ABE consistent with the March 2015 Board motion.”

The task force was co-chaired by the Vice President Finance and Administration and the Vice President Education, it also included

Rob Huxtable, Dean, Arts and Foundational Programs
Karen Sansom, Associate Dean, Arts and Foundational Programs
Dan Chetner, Coordinator, Adult Academic and Career Preparation (ABE is offered by AACCP)
Ardiss Stutters, Chair, English as a Second Language

James Coble, Director, Student Services
Allan Coyle, Director, Public Affairs
Jane Lister, Regional Dean, North Okanagan
Jane Muskens, Registrar

In addition to the regular meetings of the task force, a number of other meetings and town halls were held:

- Andrew Hay and Roy Daykin held meetings with the chairs and coordinators of AACP and ESL on two different occasions.
- Department meetings with both the AACP and ESL departments with all members invited to attend. Both meetings had a high turnout of instructors.
- Town halls on ABE and ESL tuition were held at all campuses in late September and early October.
- Meetings with the Okanagan College Student Union and the Vernon Student Association were held to provide information on the budget and to obtain their thoughts on ABE and ESL tuition.
- Budget town halls on all campuses were held in early December where ABE and ESL tuition was an important focus of the presentation.
- Charlotte Kushner and Roy Daykin attended an Aboriginal Education Council meeting in early December to discuss the potential implementation of ABE and ESL tuition.

Sector Tuition Comparators

A review of domestic ABE and ESL tuition rates was done with other BC post-secondary institutions to determine what rates were being charged and to determine if the proposed Okanagan College model is consistent with other institutions. The primary role of the review was to ensure that the recommended rates are near the middle of range charged by similar-sized colleges and that the rates were comparable to local school district delivering ABE education.

Currently, of the 15 colleges and teaching universities who deliver ABE and domestic ESL in the province, 12 have started to charge tuition. Douglas College and Selkirk College will start charging in May 2016, and Okanagan College is the last post-secondary institution to set ABE and ESL tuition rates.

There are two basic models for assessing fees in the BC post-secondary sector: charging per credit or per course hour. About half of BC post-secondary institutions use credits and the other half use hours for assessing ABE and ESL tuition. Some use both depending on the level of programming delivered.

When looking at comparators for ABE courses, the articulation guide published by BC Council on Admissions & Transfer (BCCAT) was used. BCCAT is responsible for oversight of the articulation process. Provincial articulation committees for each discipline establish the equivalencies between post-secondary institutions and with the K-12 sector. The guide includes both institutions who assign credit and those who do not assign credit. The comparison is made somewhat difficult by the wide variety of models used to deliver ABE and ESL education and a wide variation of hours used to achieve very similar educational outcomes.

**A comparison of ABE tuition at other institutions is included as attachment B.*

Financial Assistance for ABE & ESL Students

The province is providing tuition assistance through the Adult Upgrading Grant (AUG) to all students who demonstrate financial need. The grant is established to help with costs such as tuition fees, books, supplies,

transportation, and unsubsidized childcare costs. For the 2015/16 fiscal year, the income threshold is based upon the student's 2014 income. The income thresholds are as follows:

<u>Family Size</u>	<u>Income Level 2014</u>
1	\$23,647
2	\$29,439
3	\$36,192
4	\$43,941
5	\$49,839
6	\$56,209
7 or	\$62,581 more

The Adult Upgrading Grant income limits closely align with the income thresholds for provincial and national student loan programs for low-income students.

Many of the institutions that have implemented ABE and ESL tuition have also implemented specific financial aid programs targeted at students who do not qualify for the AUG because they exceed the AUG income thresholds. These bursary programs have assistance levels and qualifying incomes levels that vary. All the programs have income levels above the AUG income threshold and are connected to income. In addition, ABE and ESL students are able to apply for other awards and bursaries offered at the institutions where they meet the specific award or bursary criteria.

Recommended Model to Assess Tuition

Use program divisors to establish the hourly fee to calculate tuition fees. The divisor would be based upon the number of instructional hours an average student would enroll in when studying full-time.

After discussion with the department and their portfolio leadership, the program divisors of 640 hours per year or 320 hours per term were set. The divisor uses 20 hours a week of instruction over 16 weeks per term for two terms.

Recommended Implementation of ABE & ESL Tuition Fees

The proposed approach for implementing ABE and ESL tuition at the College has eight essential parts.

1. Beginning in May 2016, assess tuition based upon 640 course hours per year on all ABE and ESL courses up to the maximum tuition rate allowed by government..
2. Calculate tuition for each course based upon the course hours divided by the total number of program hours per year (as shown above in Background section), then multiply this ratio by the tuition rate allowed by government. This will result in courses having different tuition costs, depending on the number of hours in the course.

$$\text{Course tuition} = \text{course hours} / 640 \text{ hours} * 2 \text{ terms} * 1,600.$$

The resulting total tuition for a student would be no more than \$1,600 per semester. This is the maximum allowable tuition level and complies with the Government’s direction.

3. Develop and implement a comprehensive communication plan to inform the external community, the internal community, current students and future students.
4. Develop and implement a proactive support program to assist students in applying for financial aid.
5. Develop and implement business practices so that ABE and ESL students will not have to pay their tuition until after the student knows their level of financial aid.
6. Add sufficient additional human and other resources to departments (Financial Aid, Instructional areas, Accounts Receivable, Public Relations, Registrar’s office) to ensure the increased workload of implementation and ongoing operations can be accommodated.
7. During the transition semester (Summer 2016), all domestic students enrolled in ABE and ESL courses will be funded by either AUG or the Okanagan College Bursary. In this way, no student will pay fees during this trial period.
8. Beginning in September 2016, establish the Okanagan College Bursary to assist domestic students paying ABE and ESL tuition who do not qualify for the Adult Upgrading Grant. The bursary for Fundamental and Intermediate level courses will have no income threshold and the Advanced and Provincial level courses will have a higher income threshold than the Adult Upgrading Grant. Equivalent bursaries would be available for ESL students.

Example of Potential Bursary Implementation

	MATH 061 & 062	MATH 071 & 072	MATH 084 & 085	MATH 012
Assessed Domestic Tuition Rate	\$800	\$800	\$800	\$480
Student cost after either AUG or Okanagan College funding				
Income at or below \$23,647 <small>note 1</small>	\$0	\$0	\$0	\$0
Income above \$23,647 and at or below \$31,529 <small>note 2</small>	\$0	\$0	\$0	\$0
Income above \$31,450 and at or below \$39,412 <small>note 3</small>	\$0	\$0	\$400	\$240
Income above \$39,412	\$0	\$0	\$800	\$480

Note 1: Income level of \$23,647 is AUG maximum for a single person

Note 2: Income level of \$31,529 is AUG maximum for a single person plus one third.

Note 3: Income level of \$39,500 is AUG maximum for a single person plus two thirds.

English Intermediate Level (Equivalent to English 10) Comparison

	Course	Tuition fees	Hours	Tuition fees/hour	Other information
Camosun College	ENGL 050	\$ 816.00	150	\$ 5.44	6 credits assigned
Capilano University	BENG 031	\$ 247.27	45	\$ 5.49	2 credits assigned
College of New Caledonia	ENG 030	\$ 533.33	120	\$ 4.44	3 credits assigned 3 credits assigned
College of the Rockies	ENGL 070	\$ 305.76	90	\$ 3.40	Distance version = \$450
Douglas College	ENGU 0355	\$ 586.20	120	\$ 4.89	6 credits assigned
Kwantlen Polytechnic University	Not offered				
Langara College	Not offered				
North Island College	ENG 035	\$ 330.00	90	\$ 3.67	3 credits assigned (\$110/credit)
Northern Lights College	ENG 030	\$ 532.80	120	\$ 4.44	
Northwest Community College	ENG 030	\$ 438.80	75	\$ 5.85	5 credits assigned
Selkirk College	ENGL 10	\$ 533.33	96	\$ 5.56	
University of the Fraser Valley	ENGL 071	\$ 334.83	70	\$ 4.78	3 credits assigned
Vancouver Community College	ENG 0750 & 0752	\$ 816.00	120	\$ 6.80	
Vancouver Island University	ENGL 037	\$ 320.00	75	\$ 4.27	
Okanagan College proposed	ENG 070	\$ 800.00	160	\$ 5.00	

Sources:

- BCCAT Guide for equivalencies
- Post-secondary websites for hours and tuition fees

English Advanced Level (Equivalent to English 11) Comparison

	Course	Tuition fees	Hours	Tuition fees/hour	Other information
Camosun College	ENGL 130	\$ 284.16	45	\$ 6.31	3 credits assigned
Capilano University	BENG 043 & 044	\$ 427.52	90	\$ 4.75	2 credits assigned
College of New Caledonia	ENG 045	\$ 533.33	120	\$ 4.44	
College of the Rockies	ENGL 080	\$ 305.76	90	\$ 3.40	3 credits assigned Distance version = \$50
Douglas College	ENGU 0455	\$ 586.20	120	\$ 4.89	6 credits assigned
Kwantlen Polytechnic University	Not offered				
Langara College	Not offered				
North Island College	ENG 052	\$ 220.00	45	\$ 4.89	2 credits assigned
Northern Lights College	ENG 040	\$ 532.80	120	\$ 4.44	
Northwest Community College	ENG 040	\$ 438.80	75	\$ 5.85	5 credits assigned
Selkirk College	ENGL 052 & 053	\$ 1,066.66	192	\$ 5.56	
University of the Fraser Valley	ENGL 081	\$ 334.83	70	\$ 4.78	3 credits assigned
Vancouver Community College	ENG 0861 & 0871	\$ 816.00	120	\$ 6.80	
Vancouver Island University	ENGL 047	\$ 320.00	75	\$ 4.27	
Okanagan College proposed	ENG 080	\$ 800.00	160	\$ 5.00	*both ENG 080 and 011 are recognized to be equivalent to high
Okanagan College proposed	ENG 011	\$ 400.00	80	\$ 5.00	school ENG 11

Sources:

- BCCAT Guide for equivalencies
- Post-secondary websites for hours and tuition fees

Math Advanced Level (Equivalent to Mathematics 11) Comparison

	Course	Tuition fees	Hours	Tuition fees/hour	Other information
Camosun College	MATH 072 & 073	\$ 1,305.60	240	\$ 5.44	8 credits assigned
Capilano University	BMTH 043 & 044	\$ 393.44	90	\$ 4.37	2 credits assigned
College of New Caledonia	MATH 045	\$ 533.33	120	\$ 4.44	3 credits assigned
College of the Rockies	MATH 080	\$ 305.76	90	\$ 3.40	Distance version = \$450
Douglas College	MATU 0411	\$ 439.65	90	\$ 4.89	4.5 credits assigned
Kwantlen Polytechnic University	MATQ 1099	\$ 401.00	60	\$ 6.68	3 credits assigned
Langara College	Not offered				
North Island College	MATH 053	\$ 220.00	67.5	\$ 3.26	2 credits assigned
Northern Lights College	MATH 040	\$ 532.80	120	\$ 4.44	
Northwest Community College	MATH 0401 & 0402	\$ 351.04	60	\$ 5.85	4 credits assigned
Selkirk College	MATH 052 & 053	\$ 533.33	96	\$ 5.56	
University of the Fraser Valley	MATH 085	\$ 334.83	70	\$ 4.78	3 credits assigned
Vancouver Community College	MATH 0861 & 0871	\$ 816.00	120	\$ 6.80	
Vancouver Island University	MATH 045 & 046	\$ 640.00	150	\$ 4.27	
Okanagan College proposed	MATH 011	\$ 560.00	112	\$ 5.00	

Sources:

- BCCAT Guide for equivalencies
- Post-secondary websites for hours and tuition fees



Submission of Information from Senior Staff to the Board of Governors

Report Title:	Domestic Tuition for 2016/17
Date:	February 18, 2016
Background Information:	<p>The BC government has a tuition limit policy for domestic tuition and mandatory fees as noted at http://www.aved.gov.bc.ca/tuition. The maximum annual increase allowable since September 2005 has been 2%.</p> <p>The Ministry has recommended the same threshold for 2016/17. A 2% increase in domestic tuition and mandatory fees yields \$275,000 in tuition fees.</p>
Action Required:	<p><i>Recommended Motion:</i> <i>“BE IT RESOLVED THAT the Board of Governors approve an increase to domestic tuition and mandatory fees by 2% as recommended by the Finance, Audit and Risk Review Committee”.</i></p>
Comments from the President:	I support the motion.
Report prepared and supported by:	A. Johnson – Director of Finance R. Daykin – Vice President, Finance and Administration



Submission of Information from Senior Staff to the Board of Governors

Report Title:	International Tuition for 2016/17
Date:	February 18, 2016
Background Information:	<p>The Government of British Columbia does not have a Tuition Limit Policy for international tuition and mandatory fees. Post-secondary institutions are able to charge what they believe is appropriate.</p> <p>International tuition is set with the view to cover at a minimum the full cost of delivering programs and services to international students.</p> <p>A 2% increase in international tuition will result in approximately a \$65,000 increase in tuition revenue.</p>
Action Required:	<p><i>Recommended Motion:</i> <i>“BE IT RESOLVED That Board of Governors approve an increase to international tuition by 2% as recommended by the Finance, Audit and Risk Review Committee”.</i></p>
Comments from the President:	I support this motion.
Report prepared and supported by:	A. Johnson – Director of Finance R. Daykin – Vice President, Finance and Administration