Okanagan College Education Council
Minutes of Thursday, September 12, 2019 4:00 pm
Room S 103B Student Services Boardroom – Kelowna Campus

Present: A Hay, D Marques, N Lee-Ran, B Burge, C Farrow, W Gillett, C Newitt, R Sawatzky (by phone), T Walters, M Chibota, A Krebs, K Douglas, R Tyner, D Silvestrone, V Neykov, G Coulthard

Regrets: N Davis, S Cook, J Hamilton, R Johanson

Absent: D Freeman

Guests: R Huxtable, L Kraft, I Wheeler, B Smith, T Day

Recorder: M Welsh

1. **Determination of Quorum and Call to Order**
   C Newitt called the meeting to order at 4:02 pm

2. **Adoption of the Agenda**
   Motion: D Silvestrone/ D Marques
   That Education Council approves the agenda as presented.
   Carried

3. **Approval of the Minutes**
   Motion: N Chibota/ C Farrow
   That Education Council approves the minutes of the June 6, 2019 Education Council meeting as presented.
   Carried

4. **Business Arising**

5. **New Business**

5.1 CPRC – AFP Curriculum

a. **Course revision: GEOG 339 Physical Geography of Countries with Emerging Economies**
   Motion: T Walters/ D Marques
   That Education Council approves the course revision: GEOG 339 Physical Geography of Countries with Emerging Economies as recommended by the CPRC – AFP:
   - T Day explained that this course will be useful for students in environmental studies as well as an elective for business students.
   - The course is reflective of the changing nature of physical geography, which is moving towards a more human component.
   - C Newitt noted that the Student Conduct and Academic Honesty portion of the course outline included out of date language. Deans Forum suggested to replace that section with links to the current policies.
   - A member questioned whether the college has a similar course on industrialized economies. T Day noted that industrialized economies are the mainstream area of study for physical geography and the college currently has a few courses around this topic.

- A member questioned the use of the term “emerging economy”. T Day explained that the term is loosely defined, with no single accepted definition. He is leaving this as an open ended question and does not see it as a problem. R Huxtable added that the title was discussed at Chairs, who decided that the term was the best way to capture the point of view of the course.
- A member asked if there was a possibility for the countries of focus to change over time. T Day agreed this was possible, depending on who taught the course and how the course evolves over time.
- A member questioned the transferability of the course. T Day noted that the course was greeted enthusiastically at geography articulation over the summer. It is a very innovative course with lots of interest and transferability should not be an issue.
- A member asked if the term “emerging economies” had to do with the fact that the course is a business elective. R Huxtable clarified that the course was not specifically designed for business students. The title made sense for the construct and relationship between society, economies, and land.

Carried

b. **Course revision: LSSM 020 Life Skills Supported Access**
Motion: D Silvestrone/ R Tyner
That Education Council approves the course revision: LSSM 020 Life Skills Supported Access as recommended by the CPRC – AFP:
- B Smith gave an overview of the SAME program. It was originally formed as an inclusion policy with a program imbedded into it, which has caused confusion. The department hopes pull apart the program and policy in an effort to make things simpler.
- The program allows ASE students to access any program within the College with the help of a support worker.
- This revision is to update the language in the title and description of the course as well as to clarify the prerequisites and corequisites. B Smith noted that the new title has already been updated in Banner.
- A member questioned the role of PACE in the SAME program. B Smith explained that most SAME students originate from the PACE program, which allows the department to assess their motivation and determine how successful they would be in the SAME program.
- A member noted a missing comma in the new description.

Carried

c. **Course revision: LSPM 027 Employment Connection**
Motion: A Krebs/ D Marques
That Education Council approves the course revision: LSPM 027 Employment Connection: as recommended by the CPRC – AFP:
- B Smith noted that 110 or 220 hours is already listed in Banner, although it does not appear correctly in the calendar. She wanted to make sure the correct hours was noted again in the current revision.
- A member questioned the huge difference in hours. B Smith explained that the PACE program is offered as a one or two year program. Support workers need the full 220 hours with students in the one year program, however 110 hours is sufficient for students in the two year program.
- R Huxtable added that this is a very strong program and is hugely beneficial to students.

Carried

d. **Program revision: SAME (Supported Access to Modified Education)**
Motion: D Silvestrone/ N Chibota

That Education Council approves the program revision: SAME (Supported Access to Modified Education) as recommended by the CPRC – AFP:

- B Smith reiterated that the department is trying separate the SAME program from the inclusion policy.
- The program description has been updated to include current language as well as adding “or courses” and “academic goals” to show the full scope of the program.
- The admission requirements are very detailed and have been revised for clarification.
- After a question from a member, B Smith clarified that SAME students do not have to meet the admission requirements of their original program; they just have to meet the requirements of the SAME program.
- R Huxtable noted typos in the admission requirements.

Carried

5.2 Program revision: Bachelor of Science in Nursing Program (BSN)

Motion: K Douglas/ R Tyner

That Education Council approves the program revision: Bachelor of Science in Nursing Program (BSN) as presented.

- L Kraft explained that the revision is linked to the MOU the College has with UBCO, which has expired. The new MOU indicated that OC students need to meet UBCO general admission requirements as well as program requirements.
- L Kraft explained that it is a ranked program and only the top 24 students are accepted.

Carried

5.3 Block Transfer and Admission Agreement between the University of British Columbia and Okanagan College

Motion: N Lee-Ran/ M Chibota

That Education Council approves the Block Transfer and Admission Agreement between the University of British Columbia and Okanagan College as presented.

- L Kraft reiterated that the existing MOU with UBCO has expired, prompting the need for a new one. The main change is an update in language as well as the admission requirements.
- A member questioned if there has ever been an issue with needing UBCO to accept more than the allotted 24 OC students. L Kraft explained that there is a soft agreement in that UBCO will take what we give them, which is usually about 26 students.
- A member questioned if OC nursing students could transfer somewhere else. L Kraft explained that nursing curriculum is often unique and not always transferable. Even UBCO and UBC have separate nursing curriculum.

Carried

5.4 Accessibility: Academic Accommodation for Students Policy

- C Newitt noted that this policy is not a voting item and is here for Education Council feedback only.
- A Hay explained that that this is a new policy to better articulate accessibility information to students.
- A member suggested that the language around the responsibilities of the College and students was clearer than the responsibilities of professors and instructors. He noted the example of students taping lectures. He felt the language in the policy was not directive enough.
- A Hay noted that section 8.4 tries to address this somewhat. Once appropriate accommodation has been determined, the lecturer has the opportunity to see what works best for them.

- The member continued that the policy does not articulate an obligation and leaves this open to problems.
- The member questioned whose responsibility it was for getting the noted documentation. C Newitt advised that it is the student's responsibility to bring in both a diagnosis and a detailed explanation of why this diagnosis leads to complications and the accommodations that they require. It must be a current diagnosis.
- After a question from a member, C Newitt explained that accessibility services provides a range of resources to students. It can be something as common as ADHD to more severe executive functioning issues. The College is required under legislation to supply that accommodation, but it is *how* accommodation happens that is the challenge.
- A member noted their own experience regarding item 8.4. He has had students given an accommodation listed as exam writing and assignments. These students are given more time to write exams, but it can also be interpreted as students being given time past the deadline to complete an assignments. This is difficult when teaching classes in modules. There are concerns and the obligation of the faculty member should be better spelled out. Assignment deadlines are a difficult issue. In a modular course, it is difficult moving on to the next module when some students have yet to complete the past assignment. It is not good pedagogy.

5.5 Nominees to Standing Committees

Motion: C Farrow/ V Neykov
That Education Council approves the nominee for the Academic Regulations and Policy Committee as recommended by the Operations Committee:

One (1) Education Council Member
Nominee: Tim Walters for the period of August 1, 2019 to July 31, 2021.

Carried

5.6 Standing Committee Reports

a. Operations Committee
   - The committee met twice in June (minutes to come). The committee is looking for another member to join, anyone interested should let M Welsh know. This is an ideal committee for members on the Kelowna campus, as meetings are often last minute and very short.
   - The committee will be meeting either September 26 or 27 to approve candidates for graduation.

b. ARP Committee
   - Not yet met.

c. CCC Committee
   - Not yet met.

d. Tributes Committee
   - A call for nominations for honorary fellows will be out sometime this fall.

5.7 In Camera Session

Motion: K Douglas/ D Marques
That Education Council moves in camera.
Carried

a. Minutes of the June 24, 2019 Operations Committee meeting
Motion: C Farrow/ K Douglas

That the Education Council accepts the minutes of the June 24, 2019 Operations Committee meeting as presented.

- A member questioned who C De Yaeger was (listed under guests). B Burge explained that she is the graduation coordinator and attends as a resource to the committee.

Carried

b. Minutes of the June 26, 2019 Operations Committee meeting

Motion: D Marques/ K Douglas

That the Education Council accepts the minutes of the June 26, 2019 Operations Committee meeting as presented.

- A member noted typos in the preamble.

Carried

Motion: D Silvestrone/ A Krebs

That Education Camera moves ex camera.

Carried

6. Reports

6.1 Council Chair's Report – C Newitt

- The 2020 Education Council meeting schedule is up on the website.
- There is a call for nominations for four student positions and one support staff position on Education Council on myOkanagan.
- OC is hosting the Academic Governance Committee meeting this fall, most likely on October 7. There are eleven members attending from all over the province to talk about Education Council. AGC meets twice a year.

6.2 President & Vice-President Education Report – A Hay

- A Hay noted that the DQAB had a number of questions about the applied degree and are asking that we make changes. If there are any changes that require Education Council approval, they will be put on the agenda.
- A member questioned the timeline for the applied degree. A Hay noted that it depends on when the minister approves it. He would expect the earliest would be January but it could be later. There is potential to launch the program for September 2020 but it is getting tight.

6.3 Registrar's Report – B Burge

- B Burge noted that Education Planner is up and running and applications will open October 1.

Carried

6.4 Board of Governor's Report – S Cook

6.5 Curriculum and Calendar Project Update

- C Newitt advised that the contract with Kuali has been signed and the kickoff meeting is tomorrow, September 13. There is more information on the curriculum and calendar management project up on the Education Council website. We are beginning to map out what the project will look like.
- B Burge added that there are weekly meetings scheduled with Kuali and we have provided initial information on our process to them. We have looked at the last two years of Education Council activity in order to know where to focus our development and pilots. There might be instances where the new CCM process is done in tandem with the current paper format as we develop expertise in the new workflow.
- A CCM update will be a standing item on all Education Council and CPRC agendas throughout the project. Any feedback or comments are welcome.

7. **Date, Time of Next Regular Meeting –** Thursday, October 3, 2019 at 4:00

8. **Deadline for Agenda Items –** Wednesday, September 18, 2019

9. **Adjournment** at 5:22pm.