

**Okanagan College Education Council  
Minutes of Thursday, February 7, 2019 4:00 pm  
Room S 103B Student Services Boardroom – Kelowna Campus**

**Present:** A Hay, R Johanson, D Marques, C Newitt, R Tyner, K Douglas, W Gillett, A Krebs, N Lee-Ran, C Farrow, A Lang (by phone), A Pope, R Sawatzky, B Burge, R Alejandre at 4:04, D Freeman, J Hamilton, S Cook, D Silvestrone at 4:05

**Regrets:** N Davis, N Bowman, T Walters

**Absent:**

**Guests:** R Huxtable, M Heinrichs

**Recorder:** M Welsh

**1. Determination of Quorum and Call to Order**  
C Newitt called the meeting to order at 4:02 pm

**2. Adoption of the Agenda**  
**Motion:** R Tyner/ R Johanson  
That Education Council approves the agenda as presented.  
- The Tributes Committee's honorary fellows presentation has been postponed until March.  
**Carried**

**3. Approval of the Minutes**  
**Motion:** A Pope/ K Douglas  
That Education Council approves the minutes of the January 17, 2019 Education Council meeting as presented.  
**Carried**

**4. Business Arising**

**5. New Business**

**5.1 CPRC – AFP Curriculum**

- a. **New course: GEOG 255** **Geography of Beer**  
**Motion:** D Silvestrone/ R Alejandre  
That Education Council approves the new course: GEOG 255 Geography of Beer as recommended by the CPRC – AFP:
- R Huxtable explained that CPRC – AFP has constructed language in the calendar description around the consumption of alcohol, which was Education Council's main concern in at the November 1, 2018 meeting.
  - C Newitt noted that that sentence is not written very elegantly. He suggested the sentence should just say "no alcohol will be consumed during class time." This would just make things clearer for students. Members agreed that this made sense and M Heinrichs approved of the revision.
  - **Motion:** R Tyner/ R Johanson  
That the calendar description for GEOG 255 Geography of Beer be amended to include a clearer statement on the consumption of alcohol.

- R Huxtable noted the reasoning behind having, “the consumption of alcoholic beverages is in now way mandatory in the participation of this course...” was to address concerns of any students with personal or religious reasons for not drinking. C Newitt noted that that phrase introduced the notion that it could be permissible to consume alcohol in class, but not mandatory. He believed that having that phrase in addition to the phrase prohibiting alcohol during class time was not as clear. He does not want there to be any confusion for students.
- After some questions, C Newitt advised members that the motion at hand was to reduce the sentence to just include, “no alcohol will be consumed during class time.” Any other issues will be dealt with after the amended motion has be voted on.

**Carried with one opposition**

- C Newitt asked members if they felt there should be an additional, separate sentence explaining that the consumption of alcoholic beverages is not a mandatory or expected behaviour for this course.
- A member noted her own experience and felt that some students might get the impression that consumption of alcohol was a part of the course if not otherwise mentioned. She suggested adding a sentence describing how tasting was not a component to this course.
- J Hamilton questioned if it was common for a course description to list what was not a part of the course. He would prefer the description to outline what is included in the course, rather than what is not. Members agreed.
- M Heinrichs noted that the opinion from legal was that what students do on their own time is up to them. When class is over, if a student decides to stay at the experiential learning location and partake in tasting, that is their decision as an adult. It has nothing to do with what is offered in the course.
- A member asked if the course would only ever be offered in Vernon. M Heinrichs noted that he could not speak to that, although there are students in Kelowna who would love this course. The member noted that the course appeared tailored for Vernon.
- A member noted that a course description can not be expected to capture every issue. It is up to the teacher to explain the boundaries.
- A member added that having at least some indicator in the course description around alcohol would help students make decisions around the course.
- C Newitt noted that the description with the amendment makes it clear that there is no drinking during class time.

**Carried as amended**

**5.2 CPRC – BUS Curriculum**

**a. Course revision: BUAD 121**

**Financial Accounting II**

**Motion:** R Johanson/ R Alejandre

That Education Council approves the course revision: BUAD 121 Financial Accounting II as recommended by the CPRC – BUS.

- B Gillett noted that the department is no longer offering BUAD 131 and BUAD 111. This revision is to clean up the prerequisites.

**Carried**

**b. Course revision: BUAD 195**

**Financial Management**

**Motion:** D Silvestrone/ A Krebs

That Education Council approves the course revision: BUAD 195 Financial Management as recommended by the CPRC – BUS.

- As above.

**Carried**

- c. **Course revision: BUAD 208** **Canadian Income Tax I**  
**Motion:** R Sawatzky/ R Johanson  
That Education Council approves the course revision: BUAD 208 Canadian Income Tax I as recommended by the CPRC – BUS.  
- As above.  
**Carried**
- d. **Course revision: BUAD 236** **Accounting Computer Applications**  
**Motion:** R Alejandro/ N Lee-Ran  
That Education Council approves the course revision: BUAD 236 Accounting Computer Applications as recommended by the CPRC – BUS.  
- B Gillett noted that as well as the aforementioned prerequisite changes, the course content is also being updated to include lessons on tax software.  
**Carried**
- e. **Course revision: BUAD 263** **Intermediate Accounting I**  
**Motion:** R Johanson/ R Tyner  
That Education Council approves the course revision: BUAD 263 Intermediate Accounting I as recommended by the CPRC – BUS.  
- Prerequisite revisions as above.  
**Carried**
- f. **Course revision: BUAD 293** **Entrepreneurship**  
**Motion:** D Silvestrone/ C Farrow  
That Education Council approves the course revision: BUAD 293 Entrepreneurship as recommended by the CPRC – BUS.  
- As above.  
**Carried**
- g. **Course revision: BUAD 298** **Small Business Management**  
**Motion:** R Johanson/ C Farrow  
That Education Council approves the course revision: BUAD 298 Small Business Management as recommended by the CPRC – BUS.  
- As above.  
**Carried**
- h. **Course revision: BUAD 350** **Capital Markets**  
**Motion:** R Johanson/ R Alejandro  
That Education Council approves the course revision: BUAD 350 Capital Markets as recommended by the CPRC – BUS.  
- B Gillett explained that BUAD 350 was being updated to address the changes in global financial markets.  
**Carried**
- i. **Course revision: BUAD 365** **Cost Accounting**  
**Motion:** D Silvestrone/ R Alejandro  
That Education Council approves the course revision: BUAD 365 Cost Accounting as recommended by the CPRC – BUS.  
- Prerequisite revisions as above.  
**Carried**

**j. Program revision: Post Baccalaureate Diploma in Marketing**

**Motion:** R Johanson/ C Farrow

That Education Council approves the program revision: Post Baccalaureate Diploma in Marketing as recommended by the CPRC – BUS.

- B Gillet noted that the program is adding BUAD 200 to its course offerings as it seems fairly essential to the modern world. BUAD 266 will now be an elective.
- Members questioned if there was a typo omitting the “or” in semester 3 of the proposed program outline. B Burge explained that the outline is correct. CPRC – BUS felt it would be clearer without the “or” as it already states “one of”.

**Carried**

**5.3 Standing Committee Reports**

a. Operations Committee

- There will be an Operations Committee meeting next week to approve graduates.
- As A Pope is leaving Education Council, there is now a vacancy on Operations Committee. Any interested members should contact C Newitt or M Welsh.

b. ARP Committee

- A meeting was held last week to discuss the Emeritus policy. It will be presented to Education Council in March.
- C Newitt added that there will be a number of ARP meetings over the coming months.

c. CCC Committee

- C Newitt was contacted by I Wheeler to discuss reviving the CCC Committee in light of the new curriculum software. There will need to be rules regarding work flow. As the committee last met in 2015, it is likely new members will be needed.

d. Tributes Committee

- Tributes Committee has tentatively identified honorary fellows. There will be a presentation at the March Education Council meeting.

**6. Reports**

**6.1 Council Chair’s Report – C Newitt**

- C Newitt noted that the College is in the process of arranging to have vendors for the new software to come on campus and give a presentation. J Perrey is coordinating the bulk of this.
- C Newitt added that members should expect long meetings for March and April.

**6.2 President & Vice-President Education Report – A Hay and J Hamilton**

- A Hay noted that he and J Hamilton had met with BCTAC in January about a proposal to support the beverage industry in the Okanagan. The proposal will be sent to Ottawa and we will find out in March whether or not the proposal was successful.
- A Hay noted that there are no comments from PSIPS yet for the Tourism Management Diploma and the Automotive Service Technology Diploma.
- J Hamilton added that there is no word yet on the road closure.

**6.3 Registrar’s Report – B Burge**

- No report

**6.4 Board of Governor's Report – S Cook**

- S Cook noted that the Board is doing well. It is participating in the annual survey and some Board members are doing Board training over the next few months.
- Students gave presentations to the Board to outline challenges facing OC, particularly regarding the needs of international students. There was good discussion around funding and opportunities there.

5 **Date, Time of Next Regular Meeting** – Thursday, March 7, 2019 at 4:00

6 **Deadline for Agenda Items** – Wednesday, February 20, 2019

9. **Adjournment** at 4:36 pm.