

**Okanagan College Education Council
Minutes of Thursday, June 7, 2018 4:00 pm
Room S 103B Student Services Boardroom – Kelowna Campus**

Draft

Present: A Hay, R Johanson, F Kelly, A Lang (by phone), D Marques, J Muskens, N Nesbitt (by phone), C Newitt, A Pope, R Tyner, D Warren (by phone), D Silvestrone, R Alejandre, N Noble-Hearle, N Bowman, P Wetterstrand

Regrets: R Sawatzky, W Gillett, J Hamilton, N Davis, T Walters

Absent:

Guests: R Huxtable

Recorder: M Welsh

1. Determination of Quorum and Call to Order

C Newitt called the meeting to order at 4:03

2. Adoption of the Agenda

Motion: D Silvestrone/ R Johanson

That Education Council approves the agenda as presented.

Carried

3. Approval of the Minutes

Motion: A Hay/ A Pope

That Education Council approves the minutes of the May 3, 2018 Education Council meeting as presented.

Carried

4. Business Arising

5. New Business

5.1 Curriculum recommended by the ARP Committee

a. Age Requirement: Adult Basic Education Programs

Motion: R Johanson/ D Marques

That Education Council approves the Age Requirement: Adult Basic Education Programs as recommended by the ARP Committee:

- R Huxtable advised members to note the rationale on handwritten page 14. The change is to clarify existing language, as the completion of grade 12 can mean many things. He noted that the old language used is on handwritten page 13.
- A member asked why the language has changed from “approved by the Committee” to “recommended by the Committee”. R Huxtable explained that the Committee has not had complete authority over admission and that there is still the voice of the dean to consider as well as advice from counsellors.
- R Huxtable reiterated that the real difference in this proposal is the clarification of “completion of grade 12”. The rest is nuanced language changes.

Carried

5.2 Curriculum recommended by the CPRC – AFP

a. Program revision – Advanced Certificate in Communication

Motion: R Tyner/ D Silvestrone

That Education Council approves the program revision: Advanced Certificate in Communication as recommended by the CPRC – AFP:

- R Huxtable explained that when this credential was created, there was no expectation for the enrollment of international students. These students are in fact enrolling in the program and there is a need for a standard English competency.
- A member questioned if the IELTS score listed under proposed admission requirements is higher than the English department's requirement? R Huxtable noted that this is under review by departments. This is the same requirement as the Business Degree program, as this program attracts students with degrees in Business.
- C Newitt noted that these students have completed the credits already.
- A member asked for clarification as to whether these students would have to retake the IELTS if they are already enrolled in the institution? J Muskens advised that they would still have to meet the English requirement and demonstrate competency somehow. R Huxtable noted that when a student does not meet requirements, the dean or registrar will look for an equivalent. The equivalents are never all listed in the admission requirements.

Carried

b. Program revision – Environmental Studies Diploma

Motion: R Johanson/ A Pope

That Education Council approves the program revision: Environmental Studies Diploma as recommended by the CPRC – AFP:

- R advised members to note the table, as it gives a good summary of the changes. The changes are to update the program as there have been similar changes in other departments in the program. Programs like this tend to offer just a narrow list of courses to students, this change is to loosen the credentials and provide more options to students.

Carried

c. New course – ELLS English Language Listening and Speaking

Motion: R Johanson/ R Alejandre

That Education Council approve the new course: ELLS 010 English Language Listening and Speaking as recommended by the CPRC – AFP:

- R Huxtable explained that this course is very important. Students are being accepted into the program and are not exceeding in the current Level 1, resulting in many students retaking the course. This is very discouraging for students as it is clear right away that they will not pass the course, in terms of their language skills. Students have taken this as a form of racism and discrimination.
- This new lower level course will be a way for students to build on success rather than failure. This is good for student's motivation levels as well as extending the bounds of the program.
- A member was confused by the structure of the program and at what point students were able to take credit courses. R Huxtable explained that after this level, students would complete English for Academic Purposes courses. It is only at Level 3 of the program that students can begin to take credit courses.

Carried

- d. **Course revisions: EAPD 010, EAPD 020, EAPD 030, EAPD 040**
Motion: R Tyner/ A Pope
That Education Council approves the course revisions: EAPD 010 Academic Discussion Skills 1; EAPD 020 Academic Discussion Skills 2; EAPD 030 Academic Discussion Skills 3; and EAPD 040 Academic Discussion Skills 4 as recommended by the CPRC – AFP:
- R Huxtable noted that this change is a consequence of the addition of the lower level course; in order to properly place students, there is now a cascade effect of changes.
Carried
- e. **Course revisions – EAPR 010, EAPR 020, EAPR 030, EAPR 040**
Motion: R Johanson/ D Silvestrone
That Education Council approves the course revisions: EAPR 010 Academic Reading Skills 1; EAPR 020 Academic Reading Skills 2; EAPR 030 Academic Reading Skills 3; and EAPR 040 Academic Reading Skills 4 as recommended by the CPRC – AFP:
- As above.
Carried
- f. **Course revisions – EAPW 010, EAPW 020, EAPW 030, EAPW 040**
Motion: R Johanson/ D Marques
That Education Council approves the course revisions: EAPW 010 Academic Writing Skills 1; EAPW 020 Academic Writing Skills 2; EAPW 030 Academic Writing Skills 3; and EAPW 040 Academic Writing Skills 4 as recommended by the CPRC – AFP:
- As above.
Carried
- g. **Course revision- ESLE 010 ESL Listening and Speaking Level 1**
Motion: D Silvestrone/ A Pope
That Education Council approves the course revision: ESLE 010 ESL Listening and Speaking Level 1 as recommended by the CPRC – AFP:
- R Huxtable advised that this was the original entry level course. With the addition of the lower level, it is now a continuation of an earlier course, thus the description and title must be revised.
Carried
- h. **Course revision – ESLE 020 ESL Listening and Speaking Level 2**
Motion: R Johanson/ P Wetterstrand
That Education Council approves the course revision: ESLE 020 ESL Listening and Speaking Level 2 as recommended by the CPRC – AFP:
- As above.
Carried
- i. **Course revision – ESLR 012 Introduction to Reading – Academic**
Motion: D Marques/ D Silvestrone
That Education Council approves the course revision: ESLR 012 Introduction to Reading-Academic as recommended by the CPRC – AFP:
- As above.
Carried
- j. **Course revision: ESLR 022 Reading Improvement**
Motion: R Johanson/ R Tyner
That Education Council approves the course revision: ESLR 022 Reading Improvement as recommended by the CPRC – AFP:
- As above.
Carried

k. **Course revision: ELRW 014 ESL Reading and Writing Level 1**

Motion: R Alejandre/ A Pope

That Education Council approves the course revision: ELRW 014 ESL Reading and Writing Level 1 as recommended by the CPRC – AFP:

- R Huxtable explained that the idea of going from 160 hours to 140 hours was discussed at previous meetings. ESL has created an exam period like other courses. Previously, exams were held within contact hours.
- This revision is also to reflect the language changes in the courses. The department name is now the English Language Department.
- This is a clean-up revision.

Carried

l. **Course revision: ESLW 011 Introduction to Writing**

Motion: R Johanson/ P Wetterstrand

That Education Council approves the course revision: ESLW 011 Introduction to Writing as recommended by the CPRC – AFP:

- As above.

Carried

m. **Course revision: ESLW 021 Writing Improvement**

Motion: R Tyner/ D Silvestrone

That Education Council approves the course revision: ESLW 021 Writing Improvement as recommended by the CPRC – AFP:

- As above.

Carried

n. **Program revision: EAP Certificate**

Motion: A Pope/ Rocio Alejandre

That Education Council approves the program revision: EAP Certificate as recommended by the CPRC – AFP:

- R Huxtable explained that students are placed on different levels for OCELA rather than scores, to track student progress. This is the source of the revision.

Carried

o. **Program revision: ESL Certificate**

Motion: R Johanson/ A Pope

That the Education Council approves the program revision: ESL Certificate as recommended by the CPRC – AFP:

- This is the consequence of the new lower level course; it has caused a change in description for the whole program.

Carried

p. **Course deletion: ELRW 024 ESL Reading and Writing Level 1**

Motion: R Johanson/ R Alejandre

That the Education Council approves the course deletion: ELRW 024 ESL Reading and Writing Level 1 as recommended by the CPRC – AFP:

- R Huxtable noted that this is a fix up revision, deleting an unnecessary course.

Carried

5.3 Standing Committee reports

a. Operations Committee

- The Committee met on Monday, May 28th to approve graduates and award recipients before the students' graduation.

b. ARP Committee

- N/A

b. CCC Committee

- N/A

c. Tributes Committee

- N/A

6. Reports

6.1 Council Chair's Report – C Newitt

- Convocation was held over the weekend. A Hay and J Muskens attended as well as many students. There is a new chair for the Board of Governors who gave a very good speech and managed to reach the students' level. It was a good day all around.
- In the evening was the Honourary Fellows dinner, which had a good turn out. There were many municipal and provincial politicians in attendance.
- New software to automate the Education Council process is still in limbo due to the price.
- A discussion was held at the Academic Governance meeting around indigenization in the Education Council process. Many institutions struggle with this. There are questions as to where the indigenous voice fits within the workflow. If a retreat is held this summer or fall, this issue can be discussed there. There was also a lot of discussion on the new curriculum for kindergarten to grade 12 and how schools will incorporate this. This is being left to the registrars.
- There was also a discussion on deans interfering with work flow. This issue came up at the fall meeting but there was only an example at one school. This time around the discussion was longer. There were questions of what it meant when a dean signed off on a program; does this automatically approve the program? This issue relates back to the new software, which would ensure deans could not hold up the work flow. Education Council legislation makes reference to teaching universities and their senates, so they will be invited to the next meeting. The issue is that the curriculum component of the senates is a non-academic position, which makes it problematic for academic governance.

6.2 President & Vice-President Education Report – A Hay

- A Hay clarified he was not the only one to travel to Toronto with the Enactus team; several people were there to cheer them on. The team did not make the final four but were close.
- Revisions are required to the Bachelor of Arts- Social Development and Research. This means PSIPS wants the documents split up differently.
- A member questioned the agreement set up between OC, North Island College, the College of New Caledonia, and Selkirk College. A Hay explained that BC Campus decided they would no longer fund the online office administration program. The institutions mentioned wanted to continue offering the program and stepped up to form a group to continue working on it together.

- A member questioned the Multicultural Classrooms pilot project. A Hay noted that this is one of J Hamilton's notes and he will look in to getting some more information on this.

6.3 Registrar's Report – J Muskens

- No report.

6.4 Board of Governor's Report –

- No report.

5 **Date, Time of Next Regular Meeting – Thursday, September 13, 2018 at 4:00**

6 **Deadline for Agenda Items – Wednesday, August 22, 2018**

9. **Adjournment at 4:50pm.**