

**Okanagan College Education Council
Minutes of Thursday, March 22, 2018 4:00 pm
Room S 103B Student Services Boardroom – Kelowna Campus**

Draft

Present: N deMelo, W Gillett, J Hamilton, A Hay, R Johanson, F Kelly, A Lang, D Marques, J Muskens, N Nesbitt, C Newitt, A Pope, R Sawatzky, R Tyner, T Walters (by phone) D Warren

Regrets: N Davis, N Nesbit, D Silvestrone, P Wetterstrand

Absent:

Guests: P Heinzelmann, R Eby

Recorder: D Crommer

1. Determination of Quorum and Call to Order

C Newitt called the meeting to order at 4:02 pm

2. Adoption of the Agenda

Motion: N deMelo/A Pope

“That Education Council approves the agenda as presented.”

Carried

3. Approval of the Minutes – n/a

4. Business Arising

5. New Business

5.1 Curriculum recommended by the CPRC – STH

Motion: R Tyner/D Marques

“That Education Council combine the first four motions into one motion for voting and discuss each course proposal individually.”

Carried

New course - **SCMT 148 Statics and Strengths of Materials I**

New course – **SCMT 248 Construction Law**

Course revision - **CIEN 134 Statics and Strengths of Materials I**

Course revision - **CIEN 248 Construction Law**

Motion: A Lang/D Marques

“That Education Council approves the following curriculum proposals as recommended by the CPRC – STH:

P Heinzelmann advised the original program proposal included CIEN 134 and CIEN 248 as courses. The department subsequently realized that revenue for those two courses goes to Civil and they would like it to remain with the SCMT program. As a result two new courses are being developed as SCMT courses and these will be the same as the CIEN courses and will be cross listed.

- a. New course – SCMT 148 Statistics and Strength of Materials I
- b. New course – SCMT 248 Construction Law
- c. Course revision – CIEN 134 Statistics and Strength or Materials I

- d. Course revision – CIEN 248 Construction Law
Carried
- e. Course revision – SCMT 251 Project Planning
Motion: N deMelo/R Johanson
“That Education Council approves the course revision: SCMT 251 Project Planning as recommended by the CPRC – STH.”
- The revision is to change the contact hours to reflect how the course is actually taught which is as a 1-hour lecture with a 3-hour lab.
Carried
- f. New course – SCMT 101 Co-op Education Work Term
Motion: A Lang/N deMelo
“That Education Council approves the new course: SCMT 101 Co-op Education Work Term as recommended by the CPRC – STH.”
- This is to include a co-op work term option in the two year diploma program.
- Move the course description to be the prerequisites.
- Include the statement about the co-op term from the program revision in the prerequisites.
- **Carried**
- g. Program revision Sustainable Construction Management Technology Diploma
Motion: R Tyner/N deMelo
“That Education Council approves the program revision: Sustainable Construction Management Technology Diploma as recommended by the CPRC – STH.”
Carried

Motion: N deMelo/D Marques
“That Education Council move in camera.”
Carried

5.2 2018 – 2018 Budget presentation

- R Eby presenting the budget that will be going to the board next week. He noted this is an opportunity for Education Council to make any recommendations as they see fit.
- R Eby advised it has been a unique year and there have been some significant cost increases. There is a structural deficit of 1.5 – 2.0 million dollars per year.
- Non tuition revenue has increase significantly in the last few years. Domestic tuition has seen growth in the last five years and has levelled out over the last three years.
- The big difference is the growth in international tuition as this increase has been more rapid than anticipated. This has provided a unique opportunity to address some issues.
- The 2018 – 2019 budget is balanced.
- OC must address growth issues.
- Current programming will be maintained.
- OC will address areas of risk starting with the backlog of paving. Additional student health services are also included in the budget. A member asked what is meant by health services for students. R Eby advised he is not certain and OC is working with IHA on this initiative.
- R Eby advised that more details would be available following approval of the budget at the Board meeting next week.
- A member asked about the increase in student growth and the ability to keep pace with the increasing numbers. R Eby advised OC is not expecting a significant increase in FTE's and plans to be more proactive in planning for growth in the future. A Hay advised there is a tuition increases for all students.

- J Hamilton advised that the OCSU produced a good presentation regarding tuition. Two areas have been addressed and two more are being worked on. He added there are quite a few things in the budget which will help students. The increase this year in student enrolments was next year's target and we hope to hold the line next year.
- A member advised she understands that Langara College reviewed what is paid to recruiters and based the payment on tuition. J Hamilton added that OC International I has been working on what is paid on overseas recruiters
- A member advised she met with a student who thought they had to take some specific courses only to learn the student had the appropriate credits and the student save approximate \$3,000.00. J Muskens added that we leave it up to the students to request transfer credit. She added it may be that they are admitted and apply for transfer credit later.
- Students from other countries have no access for funding. There is no funding available and this becomes a significant cost.
- The following are included in the planning assumptions:
 - o Will meet enrolment targets
 - o Tuition increases are implemented
 - o Increase of about 4 million in budget from last year
- Highlights
 - o Completion of Vernon trades centre
 - o Completion of Penticton welding
 - o Begin work on health sciences centre in Kelowna
 - o Capital budget of 16m being proposed
- OC has met the Government target as far as student enrolment and this does not include international students. OC is going to hold the line in international students.
- Stable enrolment numbers for the year will be available in May.
- Student capacity in Salmon Arm – and housing is an critical issue in the community

Motion: N deMelo/A Pope
That Education Council move out of camera.
Carried

5.3 Annual Programming Plan

- A Hay advised it helps that we have heard about the budget and this is a happier plan than some years. The budget with ITA is showing stability
- Provincial government will continue to fund ABE and ESL programming. Domestic enrolments are expected to be stable. International demand is increasing and will requires planning.
- Students enrolled in the Animation program will receive some assistant with tuition.
- A member asked if we give consideration to where international students are coming from. A Hay advised that yes we do as we are trying to create a better balance and focusing recruitment efforts in other areas. He added that we are not stopping in the areas that are strong, just not concentrating efforts there.
- J Hamilton added for students from some countries, post secondary enrolment is looked at as a pathway for immigration.
- The current estimate is that OC has just over 7700 domestic students and just under 960 international students.
- Section B
 - Includes programming that is on the books and may come forward
- Section C
 - Includes programming that may not be offered. Not every course will be offered every year.
- Section D
 - Section D includes programming that is not based funded and programs that may receive one-time funding.

- o The VITT program is funded outside institution
- Section E
 - Includes programming we would like to offer. Options for offering these programs would include looking at existing budgets.
 - This also include programming we would like to run but not seeing a way to run.
 - Resistance and Revolution will be offered in Salmon Arm. This is listed in the wrong section.

5.4 2018 – 2019 ITA Plan

- This is a summary of what is in the ITA plan.
- A Hay reviewed documents and spreadsheet for Education Council members. There is not a lot of change from last year.

6 **Date, Time of Next Regular Meeting** – Thursday, April 5, 2018

7 **Deadline for Agenda Items** – Wednesday, March 23, 2018

9. **Adjournment** at 5:32 pm