



Subject	MULTIPLE APPOINTMENTS (formerly titled "5.05 Cross Classification Assignments - Faculty")		
Procedure Section	7 Workload and Work Schedule		
No.	7.03		
Exempt Employment Policy References	Administrative	Section 5 Appointment Category	
Collective Agreement References	Faculty Vocational Support	Article 13 Appointment of Employees, clause 13.1 Article 8 Appointment Categories Article 16 Appointments	
Forms & Other Reference Material			
Status of Approval	Approved	13-June-2013	Chris Rawson

PREAMBLE:

Employees may be employed in more than one regular part-time appointment at one time which may be in different classifications and which involve work in different employee groups. For example, an employee may be appointed to:

- a part-time continuing position as a College Professor and also appointed to a part-time regular appointment as a Laboratory Instructor,
- a part-time regular appointment as an Education Advisor and also appointed to a part-time continuing position as a College Professor
- a part-time continuing position as a Counsellor and two part-time regular appointments as an, Education Advisor and Disability Services Coordinator

PROCEDURE:

1. An employee may not be appointed to more than a full-time position in one classification. However, the total of the appointments in two or more classifications or the total of the appointments in the same classification may exceed the normal hours associated with a full-time position.
2. If an employee has multiple part-time appointments each is considered separate and distinct. Each appointment is subject to the provisions of the relevant collective agreement and/or employment policies.
3. An employee may not compound the appointments held, or the related working hours, to change his/her employment status from part-time to full-time, or to claim entitlement to overtime or any other benefit under any of the relevant collective agreements and or/employment policies.