



Subject	COLLEGE AND MUNICIPAL PENSION – Eligibility & Enrolment (formerly titled “2.03 College and Municipal Pension”)		
Procedure Section	6 Benefits and Pension		
No.	6.01		
Exempt Employment Policy References	Administrative	Section 14.2 (College Pension Plan)	
	Excluded Support	Section D (Regular Appointment Benefits: Superannuation)	
Collective Agreement References	Faculty	Article 41 (Pension)	
	Vocational	Article 28 (Pension)	
	BCGEU Com. Agreement (Faculty & Voc'l)	Article 10 (Pensions)	
	Support	Article 45 (Superannuation)	
Forms & Other Reference Material	<u>College Pension Plan</u> > Pension Enrolment Election > Waiver of Pension Coverage <u>Municipal Pension Plan</u> > Enrolment Form > Waiver of Pension Coverage		
Status of Approval	Approved	30-Apr-2013	Margo Kendal

PREAMBLE:

Eligibility and enrolment rules for the College Pension Plan and the Municipal Pension Plan are governed by the BC Pension Corporation. It is essential that employees familiarize themselves with the details of the respective pension plans when commencing employment. Employees may choose to enrol, or, if participation is optional, may choose to waive participation in the pension plan(s).

PROCEDURE:

1. Pension information is provided to employees as part of the hiring and re-hiring process.
2. An employee who has the option to waive participation in a pension plan may join the plan at a later date subject to the specific pension plan rules. Employees who previously waived participation and subsequently wish to enrol, will need to contact Human Resources for more details.
3. Once an employee is enrolled in a pension plan, his/her participation continues while employed by the College.