

## Bachelor of Business Administration (BBA) Personal Degree Plan (PDP)

Graduation Requirement Checklist for Students Entering Business Administration September 1, 2016

Name: \_\_\_\_\_ Student # \_\_\_\_\_ Contact: \_\_\_\_\_

Required Courses			Credits	Notes
BUAD 111	Financial Accounting I	3		1 _____
BUAD 116	Marketing	3		2 _____
BUAD 123	Management Principles	3		3 _____
BUAD 128	Computer Applications I	3		4 _____
BUAD 195	Financial Management	3		5 _____
BUAD 209	Business Law	3		6 _____
BUAD 262	Organizational Behaviour	3		7 _____
BUAD 264	Management Accounting	3		8 _____
BUAD 269	Human Resources Management	3		9 _____
BUAD 272	Business Simulation or	3		10 _____
BUAD 293	Entrepreneurship (a)	3		11 _____
BUAD 315	Management Science	3		12 _____
BUAD 340	Strategic Management I	3		13 _____
BUAD 425	Business & Canadian Government Policy	3		14 _____
ECON 115	Principles of Microeconomics	3		15 _____
ECON 125	Principles of Macroeconomics	3		16 _____
CMNS 112	Professional Writing I	3		17 _____
CMNS 122	Professional Writing II	3		18 _____
MATH 114	Business Mathematics	3		19 _____
PHIL 350	Business Ethics	3		20 _____
STAT 124	Business Statistics (or STAT 121)	3		_____
<b>Total Required Credits</b>		<b>60</b>		

Elective Courses				
Course #	Course Name	Credits		
		3		21 <u>Non-Business Elective, CMNS/ENGL recommended</u>
		3		22 <u>Non-Business Elective</u>
		3		23 <u>Non-Business Elective</u>
		3		24 <u>Non-Business or Business Elective</u>
		3		25 <u>Non-Business or Business Elective – 300 or 400 level</u>
		3		26 <u>Non-Business or Business Elective – 300 or 400 level</u>
		3		27 <u>Non-Business or Business Elective – 300 or 400 level</u>
		3		28 <u>Non-Business or Business Elective – 300 or 400 level</u>
		3		29 <u>Business Elective</u>
		3		30 <u>Business Elective</u>
		3		31 <u>Business Elective</u>
		3		32 <u>Business Elective</u>
		3		33 <u>Business Elective</u>
		3		34 <u>Business Elective – 300 or 400 level</u>
		3		35 <u>Business Elective – 300 or 400 level</u>
		3		36 <u>Business Elective – 300 or 400 level</u>
		3		37 <u>Business Elective – 300 or 400 level</u>
		3		38 <u>Business Elective – 300 or 400 level</u>
		3		39 <u>Business Elective – 300 or 400 level</u>
		3		40 <u>Business Elective – 300 or 400 level</u>
<b>Total Elective Credits</b>		<b>60</b>		

<b>Total Credits for BBA</b>	<b>120</b>	<b>Honours BBA</b>
		<b>Honours BBA requires BUAD 491 &amp; 492 (see note)</b>

(a) Tourism & Hospitality Management Degree Students must take BUAD 293 Entrepreneurship

**Important notes and BBA Specialties requirements are listed on the back of this page.**

<b>Notes:</b>			
With written permission of the Business Administration Department, other 100-level MATH, STAT, ENGL or CMNS courses may be substituted. STAT 121 is an approved substitute for STAT 124.		Business Credits: a minimum of 75 business credits are required, while a maximum of 90 are allowed. Business electives include all BUAD and HOSP courses except BUAD 100, BUAD 107 and BUAD 113.	
Non-Business Credits: a minimum of 30 are required, while a maximum of 45 are allowed. Non-business electives must be courses which are part of a diploma or degree program. COSC 122, MATH 111, MATH 120, & MATH 160 may not be used as electives in the BBA degree.		BBA Honours Program: To qualify for the honours degree students must complete BUAD 491 and complete BUAD 492 with a minimum grade of 76% and graduate from the BBA program with a minimum graduating grade average of 76%.	
<b>Accounting Specialty</b>		<b>Human Resources Management Specialty</b>	
<b>Required courses:</b>		<b>Required courses:</b>	
BUAD 121	Financial Accounting II	BUAD 201	Conflict Resolution and Negotiation
BUAD 208	Canadian Income Tax I	BUAD 246	Recruitment and Selection
BUAD 263	Intermediate Accounting I	BUAD 247	Training and Development
BUAD 273	Intermediate Accounting II	BUAD 248	Occupational Health and Safety
<b>Plus four of:</b>		BUAD 375	Strategic Human Resource Planning
BUAD 359	Accounting Theory	BUAD 376	Compensation and Benefits
BUAD 363	Audit Planning		
BUAD 365	Cost Accounting	<b>Plus two courses from the following list, of which at least one course must be 400 level or higher:</b>	
BUAD 367	Fraud Examination	BUAD 279	Industrial Relations
BUAD 368	Selected Topic: Advanced Accounting	BUAD 374	Employment Law
BUAD 369	Canadian Income Tax II	BUAD 379	Selected Topics: Human Resources
BUAD 462	Advanced Financial Accounting	BUAD 410	Organization Change & Development
BUAD 463	Internal Control and Auditing	BUAD 412	Strategic Performance Management
BUAD 466	Advanced Managerial Accounting	<b>Tourism &amp; Hospitality Management Specialty (a)</b>	
<b>Finance Specialty</b>		<b>Required courses:</b>	
<b>Eight courses from the following:</b>		BUAD 206	The Business of Tourism (formerly HOSP 210)
BUAD 208	Canadian Income Tax I	BUAD 215	Restaurant Management
BUAD 234	Risk & Retirement Planning	BUAD 220	Hotel Management (formerly HOSP 220)
BUAD 235	Wealth Management and Estate Planning	BUAD 230	Wine and Culinary Tourism
BUAD 250	Canadian Securities	<b>Plus four of:</b>	
BUAD 251	Personal Financial Planning	BUAD 308	Multicultural Management
BUAD 296	Long Term Capital Management	BUAD 332	Selected Topics: Hospitality Management
BUAD 350	Capital Markets	BUAD 351	Tourism Planning and Development
BUAD 353	Derivative Securities	BUAD 358	Global Trends in Tourism and Hospitality
BUAD 356	Contemporary Practices in Financial Planning	BUAD 449	Sustainable Tourism and Stewardship
BUAD 360	Canadian Financial Institutions		
BUAD 361	Selected Topics: Financial Services	<b>Marketing Specialty</b>	
BUAD 369	Canadian Income Tax II	<b>Required courses:</b>	
BUAD 450	Investment Management	BUAD 176	Professional Selling
BUAD 461	Applied Corporate Finance	BUAD 210	Introduction to Marketing Research (b)
<b>Management Specialty</b>		BUAD 266	Advertising & Sales Promotion
<b>Required courses:</b>		BUAD 344	Marketing Analytics and Data Analysis (b)
BUAD 176	Professional Selling	<b>Plus four of:</b>	
BUAD 298	Small Business Management	BUAD 200	Digital Marketing
BUAD 370	Leadership	BUAD 278	Marketing Management
BUAD 382	Operations Management	BUAD 297	Retailing
<b>Plus four of:</b>			
BUAD 201	Conflict Resolution and Negotiation	BUAD 305	Logistics and Supply Chain Management
BUAD 283	Management Information Systems	BUAD 333	Internet Marketing
BUAD 289	Purchasing and Materials Management	BUAD 334	Events Management and Marketing
BUAD 305	Logistics and Supply Chain Management	BUAD 335	Electronic Commerce
BUAD 306	Managing Professional Service Firms	BUAD 336	Services Marketing
BUAD 307	Managing Innovation	BUAD 338	Selected Topics: Marketing
BUAD 308	Multicultural Management	BUAD 345	Consumer Behaviour
BUAD 309	Social Entrepreneurship	BUAD 415	New Product Development
BUAD 331	Project Management		
BUAD 334	Events Management and Marketing	BUAD 470	Customer Relationship Management
BUAD 339	Selected Topics: Management		
BUAD 341	Introduction to Non-Profit Management	<b>Other Business 300/400 Electives:</b>	
BUAD 346	Environmentally Sustainable Business	BUAD 330 International Business	
BUAD 440	Advanced Business Strategy	BUAD 390 Properties Management	
BUAD 410	Organization Change and Development	BUAD 401 International Trade Management	
BUAD 412	Strategic Performance Management	BUAD 430 Institutions of International Trade	
BUAD 415	New Product Development	<b>Honours (All Specialties) Required Courses:</b>	
BUAD 480	Strategic Management II	BUAD 491 Business Research Methods	
		BUAD 492 Business Research Project201	

(b) Students with credit for BUAD 268 are NOT required to complete BUAD 210 & BUAD 344 and must complete five marketing electives, one of which may be BUAD 344